

SWAVESEY PARISH COUNCIL - EMERGENCY PROCEDURES

This document is for use in the case of an incident where either life or property is substantially at risk.

The most important contribution that you can make in most incidents is to promptly alert the Emergency Services and maintain a line of communication.

ACTION

- 1) **Dial 999** and provide contact details.
(Note - the Police will mobilise a Local Authority response if required)
- 2) **Contact the County Council's Civil Protection Team on 08450 455219** and request that the **Civil Protection Duty Officer** be advised of the incident, stating where and what has taken place.
- 3) **Contact one of the following:**
 - 01954 202982 Parish Clerk
 - 01954 200605 Chairman of the Parish Council
 - 01954 230978 Vice-Chairman of the Parish Council

(Note – the person who initiates the contact with the Emergency Services should remain on the contact number given, until such time as an alternative contact point is established and the details passed to the Emergency Services)

- 4) The first one of the above who arrives on scene should ensure that No.'s 1 and 2 have been actioned. All who are called who have mobile phones available should bring them to the assembly point.

ASSEMBLY POINT (if required) : Swavesey Memorial Hall, High Street

Key Holder contact details:

- 07963 861791 Hall Administrator
- 01954 202982 Parish Clerk

Should this building be unavailable for whatever reason, an alternative assembly point will be designated at the time the emergency is notified.

USEFUL CONTACTS

Environment Agency Emergency Number	0800 807 060
Environment Agency Floodline	0845 988 1188 www.environment-agency.gov.uk/
County Council Flooding Helpline (NB only activated in severe floods)	01223 718634
County Council Civil Protection Team	08450 455219
County Council Emergency Website	www.cambridgeshire.gov.uk/policing/ccpt/
Electricity	0800 783 8838
Gas	0800 111 999
Anglian Water	0845 7145 145
Cambridge Water	0800 3167676

DISTRICT COUNCIL CONTACT DETAILS

Tel: 08450 450 500

Website: <http://www.scambs.gov.uk/PolicingAndPublicSafety/EmergencyPlanning/flooding.htm>

ARRANGEMENTS FOR OBTAINING SANDBAGS

Contact South Cambridgeshire District Council – see telephone number above

LOCAL RESOURCES AND CONTACTS

Parish Councillors:		
Mr Keith Wilderspin	Fenwillow Farm, Cow Fen Drove, Swavesey	01954 230083
Mr James Dodson	Highfield Farm, Uttons Drove, Swavesey	01954 230560
Doctor	Swavesey Surgery, Boxworth End	01954 230202
NHS Direct		0845 4647