

Swavesey Parish Council

7.30pm

Public Open Forum

There were no members of the public present.

7.31pm

Minutes

Parish Council Meeting, held at The Memorial Hall
Monday 23 February 2004, 7.30pm

PRESENT

Mr M Johnston (Chairman)

Councillors : A Day, J Dodson, J Foster, V Ladds, P Marriott, J Shepperson

Clerk : Mrs L Miller

Parishioners : None present

Cambridgeshire County Council: Mr D Brace, Environment & Transport Dept

APOLOGIES

C Houghton, R Owen, S Rogers, W Wright, County Cllr Mrs S Johnstone

AGENDA 2

Minutes

The Minutes of the meeting held on 26 January 2004 were signed by the Chairman as a true record, with no amendments.

Additional Agenda items for Agenda item 10.3 Planning Applications, were notified to the meeting.

AGENDA 3

Matters to Report from the Minutes

- (i) Pothole in Ramper Road, reported last month, has been repaired.
- (ii) Constable's Rood – tenancy has been terminated, letter has been sent to Mr Green and Mr Jones asking them to form a working party to investigate future uses for the land. Mr Green has replied that he will organise this and keep the Parish Council informed. Clerk to obtain quotes for clearing the site.
- (iii) Rubbish sacks supplied by SCDC for village rubbish collections will continue to be black sacks. Other colours are used for other types of waste.

AGENDA 4

Declarations of Interest

Mr A Day declared a prejudicial interest in Agenda item 10.3 – Planning Applications.

AGENDA 5

Parish Council Vacancy

A letter of resignation from the Parish Council and its Committees was received from Mrs Ladds. After 21 years on the Parish Council Mrs Ladds now wished to stand down from the Council due to other commitments. The Chairman thanked Mrs Ladds for the many years she has given the village as a Parish Councillor and added that she would be sadly missed on the Council. Mr Shepperson also wished to add his thanks to Mrs Ladds for her hard work as a Councillor and wished to acknowledge all the work she has carried out.

The District Council to be notified of the vacancy and the statutory notices would be displayed. The Clerk to report further at the next meeting.

AGENDA 6

County Council Business

6.1 Traffic Calming Proposals

The Chairman welcomed Mr David Brace to the meeting, who then presented the updated proposals for traffic calming schemes for the village.

The main points discussed were:

- The new speed limit along Boxworth End cannot be set up until the speed reduction measures have been approved. Once the traffic calming scheme for the village has been agreed the speed limit will change from 40 to 30mph.
- Middlewatch to have two sets of build-outs/chicanes.
- The entrance to the Village College to change to become a T-junction, the roundabout to be removed.
- A Safer Routes to School project to provide a footpath along Gibraltar Lane has been approved. The footpath will run from the Priory Avenue passageway, along the northern side of the lane (the back of Priory Ave) to School Lane. A short footway will also be provided on the southern corner of Gibraltar Lane and School Lane.
- The bus stop layby on the High Street to be made shorter, to accommodate the re-alignment of the mini-roundabout.
- A one-way restriction to be placed at the top of Blackhorse Lane, to prevent vehicles travelling out of Blackhorse Lane and onto the High Street. Vehicles will still be able to turn into Blackhorse Lane from the High Street.
- A mini-roundabout to be installed at the Taylors Lane/High Street/Station Rd junction. The footpath on the west side of Station Rd to be widened to 2M to allow for the new cycleway. The footpath on the east side to be narrowed slightly in order to keep the required road width.
- Swan Pond – realignment of the junction/entry to Swan Pond lower road from Station Rd.
- The 30mph restriction to be moved out to the end of the residential area of Over Rd, from Station Rd. A give-way feature to be installed on the approach to the residential part of Over Rd when travelling towards Swavesey. Two interactive 30mph flashing signs to be installed along Over Road when travelling into Swavesey, one interactive sign to be installed travelling out of the village.

A public exhibition of these proposals will take place on Thursday 18th March, in the Memorial Hall, from 3pm to 8pm. Leaflets advertising the exhibition will be delivered to every household in the village and posters will be displayed around the village. The County Council to host and advertise the exhibition.

6.2 Cycleway, Over-Swavesey

CCC has advertised notice of intention to provide a new dual use cycle and pedestrian track between Over and Swavesey. Work to commence during March.

6.3 Rapid Transit Scheme/Guided Bus

Correspondence received from Christ's Pieces Residents' Association and Mr N Barraud, St Ives, regarding the guided bus proposals. Mrs Ladds also read out a report given on the proposals from a writer to the Over News.

Copies of the guided bus newsletter no.3 were received. A full copy of the Transport and Works Act application had been received, including formal notices of use of land along the byways during construction. These are public documents and formal objections to the application are to be received by the Secretary of State for Transport by 2 April.

Following discussion no formal objection of the TWA application was proposed.

6.4 St Ives Market Town Strategy

Detailed information on the transport issues and accident reports received. Mr Shepperson will attend future meetings of the Committee, as District Councillor representative and on behalf of Swavesey Parish Council.

6.5 Correspondence for information and items for County Councillor

- (i) Notice of Adoption of Cambs & Peterborough Waste Local Plan, up to 2011.
- (ii) Information on camlearn, an online database of courses and learning events in Cambs
- (iii) Agendas for Env & Transport Area Joint Committee meetings 11 February & 8 March.
- (iv) Notice that the County Council will be commencing a programme of improvements for bus stop flag and timetable cases.

AGENDA 7

District Council Business

7.1 Wheelie Bin Collection – Cambridge Evening News consultation

Email received from Mr Nik Shelton at the Cambridge Evening News, seeking Parish Councils' comments on the fortnightly black bin collection. District Councillor Mr Shepperson gave full statistics on the present situation from the District Council on the wheelie bin collection scheme and the requirements of Local Authorities to reduce landfill and asked the Parish Council to consider this carefully. The Council decided to make no response to the Evening News consultation.

7.2 Recreation Audit and Needs Study

A summary of the results of this study had been received. The study highlights the sports and recreation facilities available and required for the village. The summary findings show that additional youth facilities and mini-soccer pitches are required and the children's play space requires extension and improvement. Reply to be returned asking what will result from this study by way of assistance to villages to help provide improved facilities.

7.3 Correspondence for information and items for District Councillor

- (i) Directory of Activities for Older Adults, Jan 2004.
- (ii) Warning from the Licensing Section of the District Council of unlicensed house-to-house collections recently reported around S Cambridgeshire, by Olonex Ltd.
- (iii) Notice of intention to adopt the South Cambridgeshire Local Plan No.2. The plan covers the period up to 2006.

AGENDA 8

Police/Crime Report

- (i) Monthly crime figures and newsletter received.
- (ii) S Cambs Community Safety Partnership quarterly update newsletter and annual review.
- (iii) Reply from the Chief Constable to the letter of complaint sent about additional villages on the Swavesey Beat Officer's responsibility.
- (iv) It was reported that diesel heating oil is being stolen from the tank behind St Andrew's Church. This has happened twice so far this year, by a vehicle entering the field alongside the Church and the oil being siphoned from the tank.

AGENDA 9

Items for Discussion

9.1 Highways

- (i) Copy letter received from a Swavesey resident, to SCDC, informing them of the increasing amount of litter along the verges of Rose & Crown Road. The Clerk has also contacted SCDC regarding this and has received confirmation that this area will be litter-picked.
- (ii) Reply received from CCC regarding the request for urgent maintenance work to Fen Drayton Road. The additional kerbing works are to be proposed as a minor improvement and notice of whether the bid for funding is successful will be given later this year. In the meantime further road planings will be put into the worst areas to maintain safety.

9.2 Memorial Hall

The Hall Committee Chairman circulated a report on the Committee discussions and decisions to date. Following Mrs Ladd's resignation from the Parish Council, an additional Councillor will be required for the Hall Committee, this to be an Agenda item for the March meeting.

9.3 Recreation/Playgrounds

It was reported that the football pavilion had been painted and all the graffiti removed. A request was made for the football club to produce a fixed programme for painting and repairing the pavilion each year. Mr Foster, for the club, replied that the club would ensure that the pavilion is kept in good repair each year, however as this relied heavily on voluntary work it was occasionally difficult to keep to a fixed schedule.

9.4 Village Maintenance

- (i) Benches. Mr Foster was investigating different types of benches and costs. It was agreed that two additional benches should be provided on the recreation green, between the football pitch and Greenside Close.
- (ii) Bus shelter. Further investigation required on whether to replace the existing shelter or repair it. To be discussed again at a future meeting.

9.5 Handyman - no problems to report this month.

9.6 Drainage

No meeting date yet arranged between the Environment Agency and SCDC. The EA have proposed that a further survey be carried out on Covell's Drain, this is being discussed.

9.7 Website

Website is now up and running and being advertised in this month's Meridian Magazine. Request made for authorisation to purchase the web editor s/w Namo Webeditor 5.5, approx £59.99 and Adobe or other suitable s/w to produce pdf files. Approval given to purchase the webeditor s/w. The Clerk to provide further information on the pdf s/w costs.

9.8 Request for Grant – Swavesey Pre-School New Building Security

Further letter from the Pre-School regarding the planning application for a new building and the proposed security system. The Pre-School Committee asks that the Council consider a grant towards the cost of the interior security measures. Council decided to wait for the planning decision before considering how much of a grant to award.

9.9 Parish Council Events Committee

The first meeting of the Events Committee had been postponed during February, a new date is to be arranged as soon as possible.

AGENDA 10

Planning

10.1 Correspondence

- (i) Ref: S/1721/03/RM Land west of Longstanton. Application withdrawn.
- (ii) Some Councillors had received information from resident(s) in Gibraltar Lane of enquiries as to the ownership of agricultural land behind Gibraltar Lane. Concerns were being raised as to possible future use of the land. As no direct requests or concerns had been sent to the Clerk to the Parish Council, this was being reported for information only.

10.2 S.106 Agreement and Public Open Space Adoption

Letters received from G Wimpey Ltd and the District Council Legal Dept regarding the progress of the public open space adoption. A site meeting to be arranged between the Parish Council and Mr Russell from G Wimpey Ltd, to discuss all outstanding issues relating to the Cherry Trees land transfer.

10.3 Applications

- (i) Ref: S/0163/04/O – Land r/o 114 and adj 118 & 120 Middlewatch. House. Objection raised to the proposed access. In support of an objection from 120 Middlewatch, Council objected to the proposed access and suggested an alternative be considered, using the existing access to 114 Middlewatch through to the rear of the site. Council also commented that the location of the proposed new house is very close to the existing property at 120 Middlewatch and to move it further away should be considered, as there is room within the plot to do so.

- (ii) Ref: S/0251/04/F – Ryders Farm. Use of outbuildings as residential annexe (retrospective application). Following discussion it was proposed that an objection be raised, as the original planning permission was for the buildings to be used as storage and workshops and not residential use. The vote recorded 5 in favour, 2 abstentions, an objection would be returned.
- (iii) Ref: S/1478/03/F Amended – Land r/w Mill Farm. Revised plans submitted for information only, amended site line plan for access to Middlewatch. Mr Day did not leave the room for this item as no discussion took place, the plans were noted for information only.
- (iv) Ref: S/0126/03/F Amended – 39 Wallmans Lane. Revised plans submitted for information only, amended to show deletion of proposed garden room and revised design of single storey rear extension.
- (v) Ref: S/2554/03/F Amended – Land adj 33 Station Road. House & Garage. Revised plans submitted for comment showing revisions made following objections to the main planning application. Council raised no objections to the revised plans and information.
- (vi) Ref: S/0310/04/LB – Rose Cottage 6 High Street. Internal alterations (retrospective application). No objections or comments raised.

10.4 Permissions

Ref: S/0035/04/F – 54 Middlewatch. Permission granted for demolition of barn and garage and extensions to dwelling.

Ref: S/2456/03/F – 47 Carters Way. Permission granted for extension.

10.5 Refusals - None received

10.6 Appeals

Plots 1-8, Scotland Drove, Rose & Crown Rd. Following the recent High Court challenge to the appeal decision made on 19 May 2003, the appeals are to be decided again. A new hearing will be arranged and the date for this will be notified in due course.

AGENDA 11

Accounts

11.1 Payments this Month

- (i) All payments approved:

	Net	VAT	Gross
Administration and salaries	947.14	21.37	925.77
Powergen – Memorial Hall qly electricity	255.03	12.14	242.89
Interclean – Memorial Hall contract cleaning	756.11	112.61	643.50
Patrick Wilson – Memorial Hall, loft access barriers	50.00		50.00
Money Matters – Interim Internal Audit Fee	21.88		21.88
Swavesey Library Group – grant (S.137 payment)	200.00		200.00
Moore Stephens – 02/03 Audit Fee	881.25	131.25	750.00
Total:	£1,372.34	70.10	1,442.44

Receipts not available to report for February. Receipts for Jan-Mar to be updated and reported at March meeting. Bank accounts reconciled to February balances.

- (ii) Recycling credits of £693.69 received for 2003 green box collection, from SCDC. How to use this money to be discussed at the March meeting.

The Clerk reported that this was an increase over the 2002 (first year's) credits of £479.00.

11.2 Interim Internal Audit Report

No problems identified in the interim audit.

11.3 Income, Expenditure and Budget Update – to be reported in March.

11.4 Memorial Hall Refurbishment

Due to time constraints at this meeting, the item was deferred to the next meeting.

AGENDA 12

Correspondence

East Anglian Air Ambulance – request for grant to help support the charity.

Cambs Fire & Rescue – budget consultation.

Triplow Daffodil Weekend – notice to display in village.

Newsletters – SLCC The Clerk; Countryside Agency Vital Villages.

AGENDA 13

Items for Information and Next Meeting Agenda

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| Mr Day | Asked if there had been notification of the installation of the new telegraph pole in Middlewatch, which had been placed right in the middle of the grass verge. No notification had been received and the Clerk confirmed that BT had powers to install telegraph poles without consultation and almost wherever they wished to. |
| Mrs Ladds | Reported that she had been informed that a hedge in Market Street was overgrown, however it was not said where or which hedge exactly it was. |
| Mr Marriott | Asked that the Hall Committee discuss the format of the hall key collection list, as this is causing some problems in handing out the key at the newsagents at present. |

There being no further business, the meeting was declared closed at 10.15pm.

Signed & dated

Chairman

Minutes approved & signed as a correct record by the Parish Council on 22 March 2004