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# *Swavesey Parish Council*

**7.30pm**

**Public Open Forum** Mr Jones asked for an update on the Traffic Calming proposals. The Clerk outlined all the proposals now agreed and those still awaiting confirmation.

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**7.35pm**

## **Minutes**

Parish Council Meeting, held at The Memorial Hall  
Monday 26 July 2004, 7.30pm

### **PRESENT**

P Marriott (acting Chairman)

Councillors : A Day, J Dodson, J Foster, C Houghton, J Shepperson, J Tait, W Wright

Clerk : Mrs L Miller

County Cllr: Mrs S Johnstone

Parishioners : 2

### **APOLOGIES**

Mr M Johnston (Chairman), S Rogers, R Owen

### **AGENDA 2**

#### **2.1 Minutes**

Amendment made to Agenda 12 – burnt out car is situated along River Drove, not Middle Fen Drove.

The Minutes of the meeting held on 28 June 2004 were then signed by the Chairman as a true record, with one amendment.

#### **2.2 Matters to Report from the Minutes**

- (i) Youth Facilities – meeting arranged for Tues 14th Sept, 1pm, at SVC, between the Chairman, Mr Owen, Mr Bacon (SVC) and Mr Ayres (Area Youth Worker) to discuss facilities in Swavesey.
- (ii) Manhole cover at Wallman's Lane/High Street junction has been replaced.
- (iii) Safer Routes to School - County Councillor Mrs Johnstone confirmed that the Village College and the Chair of Governors have all agreed to the proposed footpath along Gibraltar Lane being along the south (existing houses) side of Gibraltar Lane.
- (iv) Meeting arranged with Sovereign Management Ltd, the Hall Committee and the Parish Council to discuss the Hall Charity status – Tues 14<sup>th</sup> Sept, 7.30pm, Memorial Hall.

### **AGENDA 3**

#### ***Declarations of Interest***

Mr Wright declared an interest in that he is a member of the 'Save the Lakes' group with regard to Agenda item 7.7.

## **AGENDA 4**

### ***County Council Business***

#### **4.1 Correspondence and items for County Councillor**

- (i) Local Government Revenue Support Grant. Due to the system of 'floors & ceilings' which the Government recently introduced, Cambridgeshire is affected by having had £9M of grant withheld last year and a further £11M this year. It was agreed that the Parish Council would write to the Minister of State for Local and Regional Government, Mr Nick Raynsford, to support the County Council in requesting a review of the way in which the ceiling mechanism works to ensure that public services in Cambridgeshire receive the grant to which they are entitled.
- (ii) Proposed Cambridgeshire Guided Busway Order
  - Statement of matters from Cambridgeshire County Council, relating to the public inquiry.
  - Minutes of the Pre Inquiry meeting, held on 19<sup>th</sup> July. Questionnaire to be returned giving full contact details for the Parish Council.
- (iii) Huntingdon & District Bus Service – timetable for No 15.  
Cllr Johnstone stated that Stagecoach operates the daytime No.15 service and H&D will operate the evening service only.

*(7.53pm – Cllr Johnstone left the meeting)*

## **AGENDA 5**

### ***District Council Business***

#### **5.1 Correspondence and items for District Councillor**

- (i) Warning from Licensing Office of bogus door-to-door charity collections by OLONEX, who are not a registered charity and not registered for door-to-door collections.
- (ii) Cllr Shepperson reported that the eight planning appeals by the Travellers situated on land off Rose & Crown Road, Swavesey, have all been dismissed by the Inspector. The Clerk confirmed that notice of the appeal dismissals have been received.

## **AGENDA 6**

### ***Police/Crime Report***

- 6.1** Crime Figures and newsletter circulated. S Cambs Community Safety Partnership newsletter received.

The antisocial behaviour of noisy mopeds being ridden up and down the High Street was discussed. Councillors had been approached with regard to compiling and submitting a petition to the Police about the disturbance caused and speed these vehicles are travelling at. Council agreed that if local residents organised a petition they would support it, on behalf of the village. An article to be placed in the next Meridian magazine regarding this and also to remind residents to report all incidents of noise disturbance and anti-social behaviour to the Police.

## **AGENDA 7**

### ***Items for Discussion***

#### **7.1 Highways**

- (i) Copy letter (dated 2 July 2004) received from Mr Leslie, Ramper Road, to Cambs County Council with regard to the recent fall by Mrs Day on uneven pavement in Ramper Road, leading to Mrs Day breaking her arm. The footpath has now been resurfaced.
- (ii) Comments had been received about vehicles parked close to the junction of Ramper Road and Middlewatch, causing visibility problems at the junction and vehicles having to be on the wrong side of the road when approaching the junction from Ramper Road. Clerk to contact CCC Highways to ask for a site visit to discuss the possibility of double yellow lines around the junction.

## **7.2 Memorial Hall**

Quotations for resurfacing the hall car park were discussed. It was agreed to apply to the District Council for a Community Facilities Grant, which could give a grant award to the Parish Council of up to 25% of the cost of the work. It was proposed and unanimously agreed to award the contract to Dawson Plant Hire, Swavesey. The work to be funded from the car park reserve fund and SCDC grant. Work is planned to be completed by early September.

## **7.3 Recreation/Playgrounds**

- (i) Four new benches have now been installed - 3 on the recreation green and 1 in the children's play area. The loose bench from Market Street green has also now been fixed in place.
- (ii) Request from Gibbs Denley, Buckingham Business Park, for the Parish Council's permission to use the recreation green for a summer sports evening event including BBQ. Permission granted with following conditions: All events held at organiser's own risk; no vehicles permitted on the green; BBQ to be away from hedges; avoid using the part of the green marked out for the football pitch.

## **7.4 Village Maintenance**

- (i) The ditch alongside the footpath behind 37 Market Street is constantly full of empty bottles and cans. The Handyman to be asked to regularly clear this area and the Clerk to contact the owner of 37 Market Street to ask that the property and site be secured as it is being reported that teenagers are using the site as a meeting place.
- (ii) A litter bin has again been requested for the far end of Market Street. Following discussion it was agreed to arrange for a concrete pipe 'bin' to be provided as is provided at the top end of the green.

## **7.5 Handyman**

Play area gate now repaired. Litter clearing, watering of plant tubs and clearing of weeds around Memorial Hall all completed during the past month. The Handyman thanked the Parish Council for the bonus awarded the previous month.

## **7.6 Drainage**

No items to report this month.

## **7.7 'Save the Lakes' request for financial support**

Letter asking the Parish Council if it would be able to help financially with opposing the guided bus scheme at the public inquiry. The Clerk stated that there is no power for a parish council to spend money on causes such as this, therefore if any support was agreed it would need to be under S.137. Also that parish councils need to ensure they act in an impartial way, therefore in supporting one side of an action group the council must ensure it also gives the same consideration to the other side. Following discussion it was agreed that in this case the council would be unable to provide financial support for the Save the Lakes cause. With regard to the guided busway proposal, the council had already lodged its objections to the proposals for the project.

## **7.8 Swavesey Community Play Area Committee – request for grant funding**

The Clerk reported that following publication of the Agenda, a Swavesey business has now made an offer to the Play Area Committee to provide the funding required in order to allow the Committee to apply for the landfill credit grants. Following the acceptance of this offer by the Committee, the Committee now wishes to withdraw the request currently on the Agenda. However, the Committee would like to say that they may still need to apply for funding from the Parish Council at a later date in the project but will return with a new request if necessary.

## **AGENDA 8**

### ***Planning***

#### **8.1 Correspondence**

- (i) Local exhibitions being held by Gallagher Ltd on proposals for the Northstowe development. Exhibition held in Swavesey on 22 July.
- (ii) Copy of letter sent by Kingston Parish Council of behalf of listed councils in S Cambs, to the Office of the Deputy Prime Minister, regarding the proposal for another 18,000 houses in the M11 Corridor affecting S Cambs.

#### **8.2 S.106 Agreement and Public Open Space Adoption**

Further letter sent by Parish Council's solicitors to G Wimpey Ltd chasing completion of the POS land transfer. No reply from Wimpey to date.

#### **8.3 Applications**

- (i) Ref: S/0696/04/RM – Amended - Land West of Longstanton (Phase 2 – Home Farm). Erection of 200 dwellings and ancillary works (duplicate application of S/0246/04/RM).  
 Ref: S/1429/04/RM – Land West of Longstanton (Phase 3 – Home Farm). Erection of 103 dwellings and ancillary works – Duplicate application of S/0845/04/RM.  
 Objections raised to both applications on the same grounds as previous applications: increased development in this area of Longstanton will have serious impact on local roads in particular Ramper Road. The Parish Council requests that if permission is granted then a condition be included that Ramper Road must be improved to cope with the potential increase in traffic.
- (ii) Ref: S/1379/04/F – Land West of Longstanton. Balancing pond and scheme of ditch widening to serve approved residential and commercial development. Following discussion it was noted that the Swavesey IDB are in discussion with regard to this application and will be representing Swavesey's interests with their response. The Clerk to write to the Land Drainage Manager at SCDC to ask what impact the development and proposed works to the balancing pond and ditch will have on Swavesey.
- (iii) Ref: S/1434/04/F – 92 Boxworth End. Rear conservatory. No objections.
- (iv) Ref: S/0953/04/F – Amended - 21 Market Street. For info only.
- (v) Ref: S/0416/04/LDC – Drift Wood, Hale Road. Certificate of Lawfulness for continued residential use (class C1) and Light Industrial use inc offices and storage (class B1C ). No comments or objections.
- (vi) Ref: S/0954/04/F – Amended - Trinity College Farm Uttons Drove. Minor amendment to reduce scheme for outbuilding. For info only.
- (vii) Ref: S/1454/04/F – 17 Gibraltar Lane. Two storey extension. No objections or comments.
- (viii) Ref: S/1479/04/F – Land adj. 41 Priory Avenue (corner of Gibraltar Lane & School Lane). New chalet style dwelling. Objections raised on the grounds of access into Gibraltar Lane, poor visibility, too close to junction with School Lane, no other access points from Priory Ave properties into Gibraltar Lane, safety of road users and pedestrians. Request to SCDC to confirm if there were any conditions on the original Priory Avenue development permission, restricting accesses into Gibraltar Lane. The Parish Council also supports objections and comments made in a letter from a Gibraltar Lane resident, sent to the District Council and copied to the Parish Council.
- (ix) Ref: S/1453/04/F – Mill Farm, Middlewatch. Conversion of barns into offices and erection of offices and children's day nursery. Objections raised in line with previous objections. For the proposed office space and children's day nursery insufficient car parking spaces are provided on site. In particular, only three on site drop-off spaces are provided for the day nursery, which is considerably less than the first application. If parents are forced to park along Middlewatch, this will create parking and driving hazards along this section of Middlewatch, close to the junction with Whitton Close and next to two bus stops.

- (x) Ref: S/1452/04/LB – Mill Farm, Middlewatch. Internal & external alterations of Barns, including installation of floors, changes to openings, provision of rooflights, stairs, kitchen & toilet facilities for use as offices. No objections.
- (xi) Ref: S/1268/04/F – Buckingham Business Park. Erection of Buildings (renewal of time limited permission S/1782/01/O). No objections.

#### 8.4 Permissions

Ref: S/0915/04/F – Land r/o 118 Middlewatch. Permission granted for wall to proposed access.  
 Ref: S/0852/04/F – 22 Taylors Lane. Permission granted for extensions (renewal of time limited permission S/0777/99/F).  
 Ref: S/0251/04/F – Ryders Farm. Permission granted for use of outbuildings as residential annexe.  
 Ref: S/1220/04/F – 11 Ramper Road. Permission granted for conservatory.

8.5 Refusals - None received

#### 8.6 Appeals

- (i) Ref: S/0682/95/O – P L Stroude. Land west of Longstanton (Home Farm). Appeal made to the Secretary of State against condition 16 of SCDC planning permission for development, which requires that not more than 500 dwellings shall be constructed on the site unless otherwise agreed by the Local Planning Authority. Appeal to be heard by way of a public inquiry. Representations to be received by 10 August.
- (ii) Refs: S/1966/02 - 1973/02/F, plots 1-8 Scotland Drove, Rose & Crown Road, Swavesey. A copy of the Inspector's decision on the appeals received, confirming that all 8 appeals have been dismissed by the Inspector. The Inspector concluded that the developments, individually or collectively, would be harmful to the character and appearance of the area and to highway safety in the vicinity.

### AGENDA 9

#### Accounts

##### 9.1 Payments this Month

- (i) All payments approved:

	Net	VAT	Gross
Administration and salaries	1,010.40	6.23	1,016.63
Village maintenance	434.99	74.38	509.37
Memorial Hall – maintenance	91.27		91.27
Memorial Hall – consumables/Expenses	55.65		55.65
Memorial Hall – cleaning contract May/June	512.00	89.60	601.60
Memorial Hall – Rates & Water Charges	253.13		253.13
<b>Total:</b>	<b>£2,357.44</b>	<b>170.21</b>	<b>2,527.65</b>

- (ii) Receipts

Hall Booking receipts (June/July)	461.75		461.75
Donation (new cooker for Memorial Hall)	10.00		10.00
Electricity Wayleave	13.35		13.35
Quarterly VAT recovered	493.06		493.06
<b>Total:</b>	<b>978.16</b>		<b>978.16</b>

Bank accounts reconciled for 21 July 2004: Current a/c £5,591.78 Treasurer's a/c £33,081.61

##### 9.2 Audit 2003/04 – Approval of Annual Return for External Audit 1 August 2004

Final year-end figures, together with the Annual Return Statement of Accounts, Statement of Assurance and Internal Auditor's Report were circulated together with explanatory notes. No questions were raised regarding the Audit Return, which was then proposed and unanimously approved by the Council.

## **AGENDA 10**

### ***Correspondence***

Letter from Charles Kendall Freight Ltd, informing the Council of an incident which occurred in Swavesey on Weds 14<sup>th</sup> July around 2pm, where passengers in a car were involved in a road traffic incident with one of Charles Kendall Freight's commercial vehicles. The letter asked if the Parish Council would be able to find out who the occupants of the car were, who had called the company to complain but not left their names, as the company wished to apologise to them directly. No one on Council knew of the incident but enquiries would be made around the village.

Yesteryear Road Run – raised £8,000 for MAGPAS this year. The event would be held again on Sunday 17 April 2005.

SCDC – Healthy Walks poster for display.

APU – Social Policy Programme information for general display.

Highways Agency – regional roadworks and travel information leaflets for general display.

Newsletters: Standards Board for England – Town and Parish Standard newsletter no. 1; Cambs ACRE – Harvest magazine; CALC – The Bulletin; Clerks & Councils Direct; Local Council Review.

## **AGENDA 11**

### ***Items for Information and Next Meeting Agenda***

Chairman            Asked if the Events Committee could have a regular Agenda item in order to report on decisions made. Approved.

The Chairman thanked the Parish Council for their recent decision to give financial support to the Committee and confirmed that match funding would be sought from local businesses. The first event to be confirmed by the Committee is to be a Normandy Market, to be held in Market Street on Saturday 4<sup>th</sup> December 2004. There will be approx 25 stalls and the event will take place from 8.30am to 5pm.

Mr Tait             Reported that a couple of charities were recently looking for new members by calling door-to-door within the village, however the collectors were being quite persistent. The Clerk to check with SCDC on licensing door-to-door collections and ask for advice on dealing with persistent salespeople.

There being no further business, the meeting was declared closed at 9.15pm.

Signed & dated

Chairman

**Minutes approved & signed as a correct record by the Parish Council on 23 August 2004**