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# *Swavesey Parish Council*

**7.30pm**

**Public Open Forum**

1. Traffic Calming. Double parking along the road alongside Swan Pond is causing access problems near the junction with Station Road (southern end of Swan Pond). Following the traffic calming installations at this junction, quite often it is extremely difficult to access the road at the southern end and almost certainly emergency vehicles would not be able to get through. The Chairman replied that he had already contacted the Police re the problem, however the Parish Council would also take this up with the County Council as part of the overall review of the traffic calming installations in the village.
2. The growing hedgerows are hiding the speed restriction signs along Over Road. Photographs were provided to the Council. The Clerk to contact CCC Highways Authority to request that the signs be made clearly visible.

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**7.40pm**

## **Minutes**

Parish Council Meeting, held at The Memorial Hall  
Monday 25 April 2005, 7.30pm

### **PRESENT**

Mr M Johnston (Chairman)

Councillors : A Day, J Dodson, J Foster, P Marriott, J Pook, S Rogers, R Owen, J Shepperson,  
J Tait,

Clerk : Mrs L Miller

Parishioners : 6

### **APOLOGIES**

W Wright, County Cllr Mrs S Johnstone

### **AGENDA 2**

#### ***Minutes and Matters to Report from the Minutes***

The Minutes of the meeting held on 21 March 2005 were signed by the Chairman as a true record, with no amendments.

#### ***Matters to Report and Arising:***

- (i) An END sign has been painted to the footpath/cycleway at the Middle Fen Drove junction to clearly show where the cycleway ends. Cycle barriers are now in place in the footpath along Station Road.
- (ii) No reply to report re request for discussions on cycleway provision for Buckingham Road.
- (iii) The Clerk still to clarify insurance cover if a resident is permitted to use the recreation green for a private party including the use of a bouncy castle.

### **AGENDA 3**

#### ***Declarations of Interest***

Mr Foster and Mr Tait both declared prejudicial interests in Agenda item 7.2 (i) Football Club presentation on new changing facilities.

The Chairman, as honorary President of the Football Club, declared a personal interest in Agenda item 7.2 (i) Football Club presentation on new changing facilities.

## **AGENDA 4**

### *County Council Business*

- 4.1 Ramper Road, No 15/15A Bus Route.** No further correspondence received or update to report. Letter sent, following last meeting, to CCC expressing concern over the safety of the junction at Middlewatch/Ramper Road for double-decker buses to use, awaiting reply.
- 4.2 Traffic Calming.** Reply from CCC regarding issues raised. Clerk to arrange a meeting with Mr Brace, CCC to discuss problems and issues arising from the traffic calming installations and the review of the volume of street furniture accompanying the traffic calming.
- 4.3 Correspondence for information and items for County Councillor.** No further correspondence to discuss.

## **AGENDA 5**

### *District Council Business*

#### **5.1 Correspondence for information and items for District Councillor**

District Councillor Mr Shepperson reported that negotiations are still ongoing between the District Council and Environment Agency with regard to Covell's Drain bank, there is no further information to report at present.

## **AGENDA 6**

### *Police/Crime Report*

#### **6.1 Correspondence for information and items for Community Beat Officer**

- (i) Crime figures and newsletter circulated for information.
- (ii) Letter received in reply to letter written in February with regard to problems in contacting the local Beat Officer and reporting non-urgent incidents. Letter detailed changes to the Southern Sector administration, creating Neighbourhood Policing Teams where local Beat Officers were able to cover each others beats, together with the introduction of a new call centre to improve response to non-urgent incidents.
- (iii) Pc Alison Jones would not be on duty during the visit of the Fair, however a request has been made for neighbouring Beat Officers to be present in Swavesey during the opening times of the Fair. The Clerk was asked to write to Histon Sector Police to stress the importance of Officers being present during all three evenings.

## **AGENDA 7**

### *Items for Discussion*

#### **7.1 Highways**

- (i) A14 Ellington to Fen Ditton improvement plans consultation. Due to the announcement of the General Election, the Highways Agency has postponed the exhibitions, new dates will be announced after 5 May. It was therefore agreed to defer discussion on this subject until Councillors had been able to visit the exhibitions, once arranged. It was also agreed that a separate, public meeting would be held to discuss this subject – date to be arranged in early June. The consultation is open until 30 June.

#### **7.2 Recreation/Playgrounds**

- (i) Mr Foster and Mr Tait both declared a prejudicial interest in this item and left the room.  
Mr Meechan, Development Officer for Swavesey Spartans Football Club, gave a presentation on the formation of Swavesey Community Football Club (SCFC) and the Club's plans to gain Community Standard Chartership for football within Swavesey and enhance the existing facilities within the village. More detailed notes were circulated to Councillors.

Mr Meechan asked if the Parish Council would consider appointing a Councillor representative to the SCFC, which would meet approximately every two months. Present discussions include improving the turf and pitch areas on the recreation green, improving the existing changing facilities on the green and working with the Village College to bring all aspects of community sport and the facilities of the village together. A 5-year business plan has been drawn up, a copy of which will be passed to the Parish Council, together with the recent turf report.

The Chairman thanked Mr Meechan, Mr Clow and Mr Carmanati for attending the meeting and for the detailed information provided. The Parish Council would consider nominating a representative to the SCFC and this would be discussed further at the next meeting.

Mr Foster and Mr Tait rejoined the meeting.

- (ii) Letter from Swavesey Spartans Football Club informing the Council that the annual Spartans Day gala and presentation will be held on the recreation green on Sunday 19<sup>th</sup> June.
- (iii) Visit of the Fair, Market Street Green. As discussed earlier, a request has been made to the Police for attendance during Fair opening times.

A request received from a village resident, asking the Parish Council to ensure that prices are well displayed by the Fair for the games. The Clerk to speak to the Fair owner with regard to this.

### **7.3 Village Maintenance**

- (i) Litter collection. An article appealing for additional volunteers to help collect litter regularly from areas close to where they live will be put into the next Meridian Magazine. It was proposed and unanimously approved to purchase four litterpickers, which can be loaned to any volunteers coming forward.

It was proposed and unanimously approved to purchase two post-mounted litter bins, one for Market Street Green and the other for Station Road. Cost to be confirmed but would be approx £30.00 each plus fixings.

- (ii) Benches, recreation ground. Cracked leg on one of the cast iron benches, alongside Greenside Close. Mr Foster to contact Mr R Smart to organise repairs.

### **7.4 Handyman**

Benches on the Recreation Green have all now been repainted, following recent repairs. A new dog waste bin has been installed in Ramper Road. New plant tubs and stands have been purchased and made, ready for spring bedding plants.

### **7.5 Drainage**

Mr Dodson reported that he believed the new pump was being installed at Webbs Hole Sluice and would have further information to report at the next meeting.

### **7.6 Christmas Tree, Market Street Green**

In the absence of Mr Wright, who had requested the Agenda item, it was agreed to collect more detailed information on the costs involved and defer discussion to a later Agenda.

### **7.7 Constable's Rood Committee Report**

Formal planning permission may be required in order to raise the level of the Rood, the Committee is investigating this. The Environment Agency also has to be consulted, with regard to the flood risk in the area. The site is now completely clear of all rubbish. A temporary information notice will be posted on site giving information on what is happening – draft circulated to Councillors for information. Grants to help finance the project will be applied for by end May.

### **7.8 Village Events Committee Report**

No information to report.

## AGENDA 8

### *Planning*

#### **8.1 Correspondence**

- (i) Cambridge City Council Env & Planning, review of current Supplementary Planning Guidance. Review not now taking place due to recent changes to national guidance from the ODPM.
- (ii) Response by Mr A Lansley MP to the East of England Plan. Mr Lansley MP objects to the inclusion of an early review of the RSS.
- (iii) Reply from The Guinness Trust, re Whitton Close development, confirming that the Trust would prefer to use additional land however due to financial constraints are only able to develop the land identified within the present application. The Clerk reported that The Guinness Trust expects to hear the planning decision by early June. Financial approval for the project will then be awaited, with construction to start August/September if all approvals are granted.
- (iv) Reply from The Environment Agency regarding the work carried out to Covell's Drain bank and letter regarding potential flood risk to Swavesey. The Environment Agency is still processing information with regard to the planning application and associated consultations and will respond further in due course.

#### **8.2 G Wimpey UK Ltd – update on POS land transfer**

Report received from G Wimpey UK Ltd regarding the outstanding issues relating to the public open space land transfer within the Cherry Trees development. Although some items are being completed others are still outstanding and queries were still raised as to when the work would be completed. The Clerk to reply detailing the queries raised and to copy all information to the Council's Solicitor for further action. G Wimpey requests that the Parish Council consider accepting a written undertaking to transfer the title to the outstanding strip of land adjacent to 84 Moat Way at a later stage, therefore allowing the adoption of all the remaining POS areas to proceed. Council replied by saying that it would consider this, provided the commuted sum due was paid in advance, or at time of signing and all other outstanding issues were resolved. The Clerk to discuss this with the Council's solicitor.

#### **8.3 Applications**

- (i) Ref: S/0532/05/F – 1 Boxworth End. Side and rear extensions. No objections or comments.
- (ii) Ref: S/0563/05/F – Adj 50 Whitegate Close. New house. Letters sent to SCDC Planning Dept, from neighbours raising objections, copied and circulated to Councillors. The following objections were unanimously raised:

1. Over development of the site. The plot is small and the Council considers that to put another dwelling here is over development.
2. An additional dwelling would change the status of existing dwellings, from semi-detached to terraced. The Council does not consider this is acceptable to the existing house owners.
3. Insufficient car parking space to accommodate another dwelling and its associated vehicles.

The Parish Council to suggest that District Councillors consider a site visit before any decision can be discussed.

The Parish Council also supports all of the comments and objections raised within letters sent to the District Council by neighbours to this application, which have been copied to the Parish Council for information.

- (iii) Ref: S/0675/05/F – 5 Station Road. Re-roofing of existing stable block. No objections or comments.
- (iv) Ref: S/0670/05/F – 89 Boxworth End. Creation of additional vehicular access. No objections or comments.
- (v) Ref: S/0701/05/F – 28 High Street. Extensions. No objections or comments.

- (vi) Ref: S/1630/04/F Amended – 112 Middlewatch. Revised roof design to previously approved rear extensions. No objections or comments.
- (vii) Ref: S/0814/05/F – Service Stn, A14 Junction 28, Swavesey. Hand car washing under existing canopy (retrospective application). No objections or comments.
- (viii) Ref: S/0769/05/PNA – Freisland Farm, Hale Rd, Swavesey. Agricultural Development. Extension to lean-to on side of existing agricultural building. No objections or comments.
- (ix) Ref: S/0802/05/F – 26 High Street. Rear and side two and single storey extension. No objections or comments.

#### 8.4 Permissions

Ref: S/1452/04/LB – Mill Farm, Middlewatch. Permission granted for internal and external alterations of barns, for use as offices.

Ref: S/1453/04/F – Mill Farm, Middlewatch. Permission granted for conversion of barns into offices, erection of offices and children's day nursery.

Ref: S/2265/04/LDC – Driftwood, Hale Road. Certificate of lawful existing use or development granted.

Ref: S/0625/04/RM – Land west of Longstanton, Phase 2 – Home Farm. Permission granted for construction of on-site roads and sewers.

#### 8.5 Refusals

Ref: S/1663/04/F – Your Energy Ltd. Refusal of permission for Wind Farm consisting of 16 wind turbines, anemometry mast, substation and associated infrastructure.

#### 8.6 Appeals - None received

### AGENDA 9

#### Accounts

##### 9.1 Receipts and Payments this Month

(i) All payments approved:	Net	VAT	Gross
Administration and salaries	1,066.61	7.34	1,073.95
Memorial Hall – maintenance, annual costs	466.79	21.36	488.15
Village Maintenance	381.93	57.98	439.91
Cemetery and Churchyard maintenance	501.00	0.00	501.00
<b>Total:</b>	<b>2,416.33</b>	<b>86.68</b>	<b>2,503.01</b>
Receipts			
Hall Booking receipts (Apr)	265.60	0.00	265.60
50% of Precept	22,000.00	0.00	22,000.00
HM Customs, VAT refund	233.72	0.00	233.72
<b>Total:</b>	<b>22,499.32</b>	<b>0.00</b>	<b>22,499.32</b>

##### 9.2 Parish Council Insurance Review

Local Council Policy to be renewed from 1 June 2005. New premium is 12.3% up on previous year. The increase is within the mandatory public liability, employer's liability and fidelity guarantee premiums. New condition noted with regard to annual independent examinations of play equipment and timeframe to rectify any problems identified. The Clerk confirmed that the Parish Council has always and continues to use RoSPA each year for independent play equipment checks. Policy to be renewed with existing provider – Allianz Cornhill.

### **9.3 Notice of Audit**

Call for Audit has been received from Moore Stephens, appointed accountants for Cambridgeshire Councils. Audit Return to be submitted by 1 July 2005.

### **9.4 Correspondence**

- Letter received from Swavesey Library Group, thanking the Parish Council for its generous contribution towards a new mobile bookcase.
- Confirmation from the Valuation Office of the reduction in the Non-Domestic rateable value for the Memorial Hall for 2005-06. An updated bill from S Cambs District Council will follow to confirm a new monthly payment and refund due on overpayment of previous year's rates.

## **AGENDA 10**

### ***General Correspondence***

- CALC – District Association meetings; Cambs County Training Partnership Update; forthcoming training courses
- County Council and Parliamentary Election notices received and displayed.
- The Land Partnership, Cambridge – letter explaining their role as able to identify suitable affordable housing sites in village and rural locations and liaising with local authorities and landowners on the benefits of developing affordable housing sites.
- Cambridge Rural Housing Seminar – Hastoe Housing Assoc & SCDC. Mon 6 June, Histon.
- Cambridge Local Access Forum, meeting dates.
- Defra – letter re Quality Status and Parish Planning.
- Hummerstone Consulting, Newmarket – advertising consultancy services.
- Cambs Probation Service Summary Annual Report.
- NSPCC, Cambridgeshire – Information on work and request to consider a contribution to the local services.
- Trafalgar Weekend, 21-23 October 2005.
- Cambs ACRE – Harvest magazine.

## **AGENDA 11**

### ***Items for Information and Next Meeting Agenda***

- Dog waste bin required for Amen Corner/Hale Road, as bagged dog waste is being thrown into the ditch around the cemetery and allotments.
- Agenda item to discuss maintenance and responsibility for the Meridian Line Marker posts.
- A Community Youth Worker has been employed by the Cottenham based Community Youth Area, who will be working part-time with Swavesey teenagers at Swavesey Village College. Mr Ayres, Area Youth Work Co-ordinator and Ms Merryweather, Youth Worker, will attend the May Parish Council meeting to discuss youth projects for Swavesey.
- Large tipper lorry is parking overnight in the lay-by on High Street. Lorry operator to be contacted to request that the lorry parks elsewhere.
- NTL cover on Whitton Close/Middlewatch corner is still broken and dangerous to pedestrians. To be reported again.

**Minutes approved & signed as a correct record by the Parish Council on 23 May 2005**