

Swavesey Parish Council

7.35pm

Notes from Public Open Forum

No comments were made.

The public forum session was then closed in order for the Parish Council meeting to commence.

7.37pm

Minutes

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street
Monday 18 December 2006

PRESENT

Mr M Johnston (Chairman)

Councillors : Mr S Boylan, Mr J Dodson, Mrs S Ellington, Mr J Pook, Mrs S Rogers, Mr J Tait,
Mr K Wilderspin, Mr W Wright

Clerk : Mrs L Miller

Parishioners : 2

County Councillor: Ms M Smith

Item	Power Action
<p>1 TO RECEIVE APOLOGIES FOR ABSENCE Councillors: Mr T Parish, Mr P Marriott Neighbourhood Beat Officer PC A Jones</p>	
<p>2 TO SIGN & APPROVE MINUTES OF THE MEETINGS DATED 20th and 27th NOVEMBER 2006 It was proposed, seconded and unanimously approved that the Chairman sign the Minutes of 20 November with no amendments. Minutes of 27 November to be amended to show when Mrs Ellington, Mrs Rogers and Mr Wilderspin joined the meeting. It was then proposed, seconded and unanimously approved that the Chairman sign the Minutes of 27 November.</p>	
<p>2.1 Matters to report from previous minutes (for information)</p> <p>(i) Mrs Ellington reported that some of the roads within Buckingham Business Park are adopted highway and for these SCDC will be responsible for clearing litter. The remaining unadopted roads are the responsibility of the tenants on the site to maintain.</p> <p>(ii) The dead Christmas tree on Market Street green has now been removed. The Council thanks whoever has been able to remove it. The new tree offered by Mr Robinson is unfortunately too big to move, so cannot be used.</p> <p>(iii) The Clerk reported that the Council has been successful in obtaining a grant from Cambs ACRE towards the Parish Plan project.</p> <p>(iv) Mrs Ellington reported that comments had been made by local landowners with regard to the discussion last month with Mr Duthie regarding possible new Rights of Way. Landowners do not appear to have been consulted on this before the meeting with the Parish Council.</p>	
<p>3 MEMBERS' DECLARATIONS OF INTEREST None made.</p>	

4 COUNTY COUNCIL BUSINESS

4.1 Guided Busway

Proposed route for construction vehicles. Reply received stating that the route has now been amended to include access via both Swavesey and Fen Drayton junctions of the A14, however a restricted one-way route would not be possible. CCC also stated that due to River Great Ouse bridge demolition and re-construction it would not be possible to access the busway construction via the former ARC road from St Ives.

Further comment from the Parish Council to be made to request if school time restrictions could be put on the construction vehicle movements, as Fen Drayton Road and Rose & Crown Road are used by school buses.

Clerk

CCC Highways also to be informed with regard to increased deterioration of the roads mentioned, due to increased use by large lorries.

Clerk

4.2 Correspondence for information and items for County Councillor

- (i) Temporary Signs for Community or Charity Events. Update received on the policy for temporary roadside signs. Distributed to relevant organisations within the village.
- (ii) Notice of adoption of the Statement of Community Involvement.
- (iii) Winter gritting routes – confirmation that Ramper Road will be included on the gritting route this winter.

Reported by County Councillor Smith:

- (iv) The Cambridge Collection will be moved to Milton Road Library during the closure of Cambridge Central Library.
- (v) Cllr Smith will chase up the repairs to the NTL manhole cover at Turnbridge, High St.
- (vi) Pot hole in highway, outside of the entrance to The Grange, Market St to be reported.

Clerk

5 DISTRICT COUNCIL BUSINESS

5.1 Correspondence for information and items for District Councillor

- (i) Tree and Hedge Planting Scheme. 100 m of hedging plants or 100 trees available to Parish Councils and landowners. Information to be posted to village website.
- (ii) Mutual Housing Exchanges and S106 Restrictions – no complaints received – comment to be returned to ensure that S106 restrictions are adhered to in future exchanges.
- (iii) Northstowe Briefing on S106 Agreements to take place on 19th December.

Clerk

6 POLICE/CRIME REPORT

The Clerk conveyed Christmas Greetings to the Council from PC Jones. The Clerk reported that a change in responsibilities has now taken place in that PCSO John Mason is to be the first contact for community matters and PC Alison Jones will concentrate on crime.

Council asked if the Neighbourhood Meetings taking place in Sawston and Histon will also take place in this area? The Clerk replied that she understood these meetings will start to happen during 2007 and find out if any dates are set yet.

Clerk

7 VILLAGE AND PLAY AREA MAINTENANCE

7.1 To receive the monthly report from the Village Handyman

No items to report.

7.2 Ponds

SCDC have machinery that could be hired out to parishes, at minimal cost, in order to pull reeds from the ponds. Mrs Rogers to investigate grants and hire of machinery. Mrs Rogers reported that there had been very little response with regard to her note to residents around Swan Pond about the pond and request for help. A general notice asking for help will go out in the next Meridian Magazine.

SR

7.3 Bus Shelter, Middlewatch

Mr Graham Dawson had very kindly offered to reposition and refurbish the bus shelter in Middlewatch. This has arisen from the continuing nuisance and vandalism encountered at the bus shelter and it was felt that if the shelter was turned around and moved back close to the hedge, this would help to stop the problems currently experienced. The Clerk and CCC Highways have discussed the details of the proposal with Mr Dawson and CCC Highways are satisfied with the proposed new location. The Parish Council unanimously approved the proposals and wished to thank Mr Dawson for his very kind offer.

7.4 Football Club

- (i) The Clerk had met with Mr Sorenson from the Football Club to discuss the Club's thoughts on how the Pavilion could be either refurbished or replaced. The Clerk had passed on details about the restricted status of the green – being a registered village green – and what procedures would be involved if the Club wished to replace the pavilion. The Football Club will now consider what options they have and what funding might be available and will report back to the Parish Council in due course.
- (ii) Letter sent to the Club to confirm the Parish Council's support of its use of the recreation green and its funding application for new goal posts.

8 CONSTABLE'S ROOD COMMITTEE REPORT

Final claims on the grant award to be processed. The project's application has now reached the second stage of the Heritage Award Scheme.

Clerk

9 QUALITY COUNCIL SCHEME

The Chairman and Council congratulated the Clerk on achieving a Pass with Distinction in the Certificate in Local Council Administration.

This certificate will now allow the Council to proceed with an application for Quality Status, the application to be compiled and submitted for the June panel meeting. An application has also been submitted for any additional costs involved in compiling the application portfolio.

Clerk

10 MEMORIAL HALL – FIRE RISK ASSESSMENT

Following the introduction of the new fire safety order, which came into force on 1 October 2006, no further fire safety certificates will be issued for public buildings. Therefore the Parish Council is required to produce a Fire Safety Policy and Risk Assessment for the Hall, together with updated hire agreement and fire safety responsibilities leaflet for all hirers. Draft documents circulated for discussion. Amendments to be made and second draft to be circulated to the Hall Committee for approval.

Clerk
Hall
Admin**11 PLANNING****11.1 To consider correspondence received**

- (i) Request received from SCDC for representatives from The Guinness Trust to meet with the Parish Council to update the Council on the Whitton Close redevelopment. Arrangements made for the next Council meeting on 22 January.

11.2 G Wimpey UK Ltd

No further progress to report.

11.3 To consider planning applications received

- (i) Ref: S/02296/06/CW and S/02297/06/CW – Dawson Plant Hire Ltd. Removal of restrictive condition no.1 under planning permission S/810/85/CC and removal of restrictive condition no.4 of planning permission S/2251/00/CW. Conditions restrict the use of the site and building to Dawson Plant Hire Ltd only.

It was proposed, seconded and voted 7 in favour, 0 against and 1 abstention to object on the following grounds:

The Council is concerned that if the restrictive conditions were to be removed, then this could allow future intensification of the site by successor or additional companies. The Council has no objection to the present work carried out by Dawson Plant Hire Ltd, however if activities were to increase in the future this would lead to additional traffic through the village to a site which is in the Conservation Area, on the edge of residential properties and only accessed via a Swavesey Byway.

The Council would appreciate further clarification with regard to the 'identification of the site as a safeguarded waste management site in the 2003 Cambridgeshire and Peterborough Waste Local Plan' and the restrictions that this might impose, in place of the above restrictions.

11.4 Permissions

Ref: S/1964/06/F – Land r/o 21 Chantry Close, change of use from allotment land to garden land.

Ref: S/1963/06/F – Land r/o 19 Chantry Close, change of use from allotment land to garden land.

Ref: S/1951/06/F – 38 Priory Avenue. Extension.

Ref: S/1985/06/F – 64 High Street. Extension to ground floor flat.

11.5 Refusals - None received**11.6 Appeals**

Ref: S/1663/04/F – Cambridge Wind Farm Ltd. Land to south-west of A14 between Boxworth and Connington. Appeal dismissed.

12 FINANCE**12.1 To approve payment of outstanding accounts**

It was proposed, seconded and carried unanimously to approve the invoices and cheques as listed.

	Gross	VAT	Net
Administration and salaries	2,073.58	18.33	2,055.25
Memorial Hall – Running costs	864.27	6.59	857.68
Village maintenance	23.50	3.50	20.00
Christmas Lights	78.74	11.72	67.02
Total:	3,040.09	40.14	2,999.95

Accounts reconciled at 13/12/06: Current a/c £5,723.07. Treasurer's a/c £61,733.39.

12.2 Notice of receipts received

Hall Booking receipts	990.28	0.00	990.28
Events Committee Funds (French Market)	200.00	0.00	200.00
Total:	1,190.28	0.00	1,190.28

12.3 Draft Budget 2007/08

Draft budget proposals were circulated for discussion. All major points agreed. Councillors to further consider options for Precept over the next month. Clerk to bring final budget proposals and Precept options to the January meeting for approval.

Precept to be set and approved at January meeting.

No objections raised to S Cambs District Council's proposal for Precept payments of 50% in April and 50% in September.

Clerk

13 GENERAL CORRESPONDENCE

- (i) Victim Support Cambridge & Ely – request for donation. To be considered together with Shrievally Trust request in New Year.
- (ii) Carillion-URS – notification of resurfacing works on A14 15th /17th December.
- (iii) Highways Agency – A14 Ellington to Fen Ditton consultation.
- (iv) Newsletters and magazines

14 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA

- (i) There is a green Metro that appears to be constantly parked on the Highway in Boxworth End. Road tax to be checked.
- (ii) Is the project to provide a 'centrepiece' to the children's play area still happening? The Clerk replied that due to lack of volunteers to help organise funding and ideas this has not yet happened, will try to sort it out during 2007. Funding still remains in the Play Area Committee's bank account to help provide something.

Clerk

Next meeting date: 22 January 2007**9.10pm - MOTION APPROVED TO EXCLUDE PUBLIC AND PRESS****The following item was discussed 'in camera'****15 Clerk's Salary Review – Exam Recognition**

Minutes of the discussion and the decisions made are confidential and therefore are not attached to this published copy.

Members of the public were invited back into the meeting.

The Chairman wished everyone a Happy Christmas and New Year and invited all to join him for a Christmas drink and mince pies at the close of the meeting.

There being no further business, the meeting was declared closed at 9.15pm

Signed & dated
Chairman

Powers of Expenditure

1 LGA 1972, s112

**Minutes approved & signed as a correct record by the Parish Council on
22 January 2007**

**Accounts are published here in summary, full details can be obtained from the
original Minutes**