

Swavesey Parish Council

7.30pm

Notes from Public Open Forum

No comments from members of the public present.

District Cllr Mrs Ellington reported that she had received a call on Saturday evening with regard to a fire being started in Priory Avenue. Mrs Ellington had asked the caller to report this to the Police. The Chairman replied that he had also received a call regarding disturbances around Priory Avenue and wished to discuss this under the Police Agenda item.

The public forum session was then closed in order for the Parish Council meeting to commence.

7.32pm

Minutes

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street
Monday 24 July 2006

PRESENT

Mr M Johnston (Chairman)

Councillors : Mr S Boylan, Mr J Dodson, Mrs S Ellington, Mr T Parish, Mr J Tait, Mr K Wilderspin,
Mr W Wright

Clerk : Mrs L Miller

Parishioners : 2

County Councillor: Ms M Smith

SCDC: Ms G Webb, Community Safety Officer

Item

Power Action

- | | | |
|------------|---|---------------------|
| 1 | TO RECEIVE APOLOGIES FOR ABSENCE
Mr J Dodson (late arrival), Mr P Marriott, Mr J Pook, Mrs S Rogers,
County Cllr Mandy Smith (late arrival) | Power Action |
| 2 | TO SIGN & APPROVE MINUTES OF THE MEETING DATED 26 JUNE 2006
Item 5.4 (i) to insert the word 'day' so that the second sentence read "An Open Day had been held.....". The Minutes were then approved and signed. | |
| 2.1 | Matters to report from previous minutes (for information) | |
| (i) | Fen Drayton Road – CCC Highways replied that no works are planned for this year but they will put this into the review for the next financial year. | |
| (ii) | Histon Sector Police have put Over Road into their programme for speed gun use. | |
| (iii) | Turnbridge byway – the Environment Agency's contractor will cut the grass once a year. It was reported that the grass had just been cut. | |
| (iv) | Recycling facilities, St Andrew's Church Car park. The PCC had written to SCDC to complain about the lack of and poor collection of plastics. Visitors were leaving plastic bottles in bags all around the recycling banks as the plastic bank was constantly full, which meant the car park often looked a mess. No reply had been received either with regard to future maintenance payments for the use of the car park by SCDC and another letter had now been sent to SCDC. District Cllr Mrs Ellington had also spoken to the Portfolio Holder for Environmental Health re the problem. | |
| 3 | MEMBERS' DECLARATIONS OF INTEREST
Mr Wright declared prejudicial interest in Item 12 (ii) 10 High Street. | |
| 4 | POLICE/CRIME REPORT
Apologies received from PC Alison Jones and PCSO John Mason. | |
| (i) | Crime Report – Sgt Burns had sent through a detailed break-down of crimes reported in Swavesey over the past three months. | |

- The Chairman reported that he had received a call with regard to a brick wall being dismantled by children alongside the passageway between Priory Avenue and the central tarmac/play area. The Clerk to inform the Police and try to contact the property owner (believed to be rented accommodation). Clerk
- The call received by District Cllr Mrs Ellington (noted under the public forum) was noted and the Clerk was asked to contact the Police re this as well. Clerk
- Reported that there had been an attempted theft of a quad bike from a property in Ramper Road early on Friday morning 21/7. Police had attended however no further action had been taken. The Clerk was asked to find out why. Clerk

(7.40pm – Mr Dodson arrived)

- (ii) The Chairman welcomed Community Safety Officer Ms Gemma Webb, from South Cambs District Council, to the meeting. Ms Webb talked about Designated Public Place Orders (DPPOs) and anti-social behaviour problems and explained the powers of the Police to confiscate alcohol from underage drinkers and how DPPOs can help provide additional powers to the Police in alcohol related anti-social behaviour incidents. In order to put a DPPO in place a great deal of evidence is required, together with public consultation and liaison with the Police. A DPPO could cover an entire village or just specific areas – such as Market Street or the Recreation Green. Following further discussion it was agreed that the Parish Council would collect any evidence over the next six months of empty alcohol bottles/cans, etc collected around the recreation green, Market St and any other areas, together with incidents of noise, disturbance and vandalism which may be alcohol related. The subject to be reviewed again in January to see if a DPPO would help with the problems surrounding the visit of the Fair and other specific events. All
- The Chairman thanked Ms Webb for attending the meeting and for the information given to the Parish Council.

The Chairman requested that Agenda Item 5 be deferred until the County Cllr had arrived. Agreed.

6 DISTRICT COUNCIL BUSINESS

6.1 Village Facilities Information Leaflet

To consider proposed new district-wide leaflet. Comments for and against both leaflets discussed. No majority agreement reached for either option.

6.2 Correspondence for information and items for District Councillor

- (i) Gambling Act 2005 – draft policy consultation. No comments to be returned.
- (ii) Letter received regarding the Transformation Project and the change of Chief Executive and Directors of S Cambs.
- (iii) Letter copied to Councillors giving advice in relation to the Code of Conduct.

7 VILLAGE AND PLAY AREA MAINTENANCE

7.1 To receive the monthly report from the Village Handyman

Increased hours during this month due to dry weather and increased watering of the flower tubs. The footbridge across the drain at the back of the recreation green (FP11) has been broken again. Chairman will liase with Handyman re repairs. 1

7.2 To consider cost and type of litter bin for recreation green

Various options considered, taking into account cost and potential damage/loss of bin. It was agreed that the best option would be to sink a section of concrete pipe into the ground, as at the front of the green and on Market St green. Clerk to arrange Clerk

7.3 To consider quotations for play bark top-up for play area

Possibility of local collection for the bark. Further advice on mixing enviromulch with play bark to be obtained and comparison quotes. Clerk

7.4 To consider type and cost of barriers for the hall car park

Quotation from ATG for supply and installation of hoop and retractable barriers considered high. Comparison quotes required. Community facility grants are available to Parish Councils from S Cambs District Council for up to 25% of the cost of village hall car park improvements. Clerk

(7.40pm – Mr Dodson arrived)

7.5 Additional volunteer litter clearers and purchase of litter clearing equipment

At the recent Farmers' Market, the WI wished to help the village by recruiting additional volunteer litter clearers. Six additional residents have now volunteered to clear areas close to where they live. The Parish Council wished to thank the WI for their very kind assistance with this. The Clerk was authorised to purchase the required number of litterpicker tools and black bags.

2 Clerk

5 COUNTY COUNCIL BUSINESS

5.1 Guided Bus Project

Funding from Central Government now confirmed for the project. County Cllr Mandy Smith confirmed that the developer will meet additional costs over that funded by the Government grant.

- (i) With regard to the request to see if funding for additional traffic calming measures along Over Road could be met from the Guided Bus Project, Cllr Mandy Smith replied that she has been informed that there is no funding available for such an application.
- (ii) Byway crossings – Cllr Mandy Smith informed Council that a vehicle crossing over the guided busway will now be kept open along Middle Fen Drove. This change has been made as it has been realised that putting in an access road alongside the busway on the north side will not be feasible due to the risk of flooding. At present it is still anticipated that the vehicle crossings on Lairstall and Mow Fen Drove will be closed however Cllr Smith will be discussing these further with the guided bus team. Council raised concerns over the cost effectiveness of putting in an access road to Lairstall Drove if this crossing is closed to vehicles and also queried disabled persons access across the busway if the Mow Fen and Lairstall Drove crossings are closed to vehicles. Particularly Mow Fen, for access to the lakes area. Cllr Smith to report back.

County
Cllr

5.2 Correspondence for information and items for County Councillor

- (i) Bus service amendments notified – no changes to Swavesey services.
- (ii) Consultation on Cambridge Core Traffic Scheme stage 4 – noted.
- (iii) Community Transport Guide 2006/07 booklet – display in Hall leaflet dispenser.
- (iv) Cllr Mandy Smith reported that agreement has been reached between landowners and the Highways Dept with regard to hedge cutting alongside the cycleway, Over Road and a letter will be sent to the Parish Council confirming this. Mr Wilderspin declared a personal interest as a landowner there and added that the County Council had not contacted him recently with regard to this agreement.
- (vi) Cllr Mandy Smith reported that she had received a copy of a letter from a local parent, addressed to the Chair of Governors at the Primary School, expressing concern over the lack of a crossing patrol person at the School. The Parish Council had also received a copy. There has not been a crossing patrol for a full school year now. Middlewatch is becoming busier and crossing at the school entrance is becoming more and more dangerous. It was agreed that a Pelican Crossing would be the best solution and that the Clerk and County Councillor would make enquiries as to possible funding sources. The School would be approached with regard to the Safer Routes to School project.

Clerk
County
Cllr

8 TO APPROVE TERMS OF REFERENCE FOR THE HALL COMMITTEE

Approved as recommended by the Hall Committee.

9 YOUTH CLUB

Report on the trial youth club sessions circulated to Council, together with a summary of the present funding situation from the Area Youth Manager. There are no further plans to open the youth club due to funding constraints. It was agreed that a public meeting would be held around late Sept to see if any residents, parents, teenagers would come forward to form a working party to take this project forward. Clerk to arrange the meeting.

Clerk

10 CONSTABLE'S ROOD COMMITTEE REPORT

Work is still ongoing re watering the trees and arranging for the seats to be installed.

11 QUALITY STATUS AND PARISH PLAN**11.1 Parish Plan**

It was agreed that this should be further investigated. The Clerk to arrange a meeting with the Chairman of the Over Parish Plan steering group for further advice, also with the Parish Plans Officer from Cambs ACRE.

Clerk

11.2 QUALITY STATUS

The Clerk gave a summary report on Quality status and how it is expected to affect Councils over the next few years with regard to grants and partnership working with District and County Councils. It was proposed, seconded and unanimously approved that the Parish Council should apply for Quality Status. The Clerk and one Councillor to attend a Quality Status workshop being held by CALC on Thursday 14 September.

Clerk
Cllr**12 PLANNING****12.1 To consider correspondence received**

- (i) Mr W Wright declared prejudicial interest and left the meeting for this item. Re 10 High Street. Reply from Conservation Dept for info. No further comments. Mr Wright returned to the meeting.
- (ii) Letter re changes with regard to applications for reserved matters and the need for design and access statements for planning applications.
- (iii) Notification of proposed revisions report for the Regional Spatial Strategy for the East of England.

12.2 G Wimpey UK Ltd

No reply received yet from G Wimpey UK Ltd.
The Clerk reported that a resident of Moat Way, overlooking the pond, had reported that the pond is very low at present, it has been smelling very badly and there was a dead duck in the pond. The Clerk had passed this on to Wimpeys who were still responsible for the pond and surrounding area. Dead birds should be reported to DeFRA.

12.3 To consider planning applications received

- (i) Ref: S/1294 /06/F – 36 Whitegate Close, Mr & Mrs Davies. Single storey and two storey rear extension. No objections or comments.
- (ii) Ref: S/1315/06/LDC – 59 Moat Way, Mr & Mrs Opaleye. Certificate of lawfulness for proposed conservatory. No knowledge of any reason that would mean permitted development rights have been exhausted.
- (iii) Ref: S/1086/06/F – George Wimpey EA Ltd, Land west of Longstanton. Variation of condition 2 of planning permission S/0682/95/O to allow an additional 2 year period for the submission of reserved matters for Phase 2 from the date of that permission. No recommendation on planning application but letter to be sent commenting that further developments by George Wimpey Ltd are considered unsatisfactory when they do not complete previous responsibilities, eg POS transfer re Cherry Trees.
- (iv) Ref: S/1337/06/F – Buckingham Business Park, Canmoor Developments Ltd & Kilmartin London Ltd. Erection of 23 terraced and one single B1(c), B2 & B8 units with ancillary offices, service yards, ancillary car parking and landscaping plus 6 terraced B1(A) office units with ancillary car parking and landscaping. Request to be made for funding from the developer towards a cycleway/footpath along Buckingham Road, which would be suitable for all forms of soft traffic (pedestrians, cyclists, horse riders). Note to be made to the accompanying Transport Assessment, which recommends promotion of cycling, walking and public transport to employers. Comment also to be made regarding B8 use and the Council's objections to further B8 development. Council also disputes the statement that the increase in traffic generated by the development would be negligible.
- (v) Ref: S/1379/06/F – 49 Whitegate Close, Miss C Favarulo. Two storey side extension. Objections raised with regard to loss of communal off-street parking area (Local Plan Policy HG12(3)) and ownership of the land for the proposed extension as it is on the allocated parking area. Comments also made with regard to size of extension in relation to the rest of the terrace and design of neighbouring houses.
- (vi) Ref: S/1387/06/F – 5 Turnbridge Court, Mr & Mrs Desborough. Two storey rear extension. No objections or comments.

12.4 Permissions

Ref: S/1026/06/F – 31 Gibraltar Lane. Permission granted for extension.
 Ref: S/0998/06/F – 169 Boxworth End. Permission granted for extension.
 Ref: S/0688/06/O – Land adj. 63 Middlewatch. Permission granted - dwelling & garage.

12.5 Refusals - None received**12.6 Appeals** - None received**13 FINANCE****13.1 To approve payment of outstanding accounts**

All payments approved:	Gross	VAT	Net
Administration and salaries	1,631.90	17.23	1,614.67
Memorial Hall – Running costs	1,110.34	72.82	1,037.52
Village maintenance	21.19	2.10	19.09
Donation towards Covell's bridge resurfacing	50.00	0.00	50.00
Total:	2,813.43	92.15	2,721.28

Accounts reconciled at 18/07/06: Current a/c £9,313.58. Treasurer's a/c £51,733.39

Approval for the following training courses:

Clerk – CALC Freedom of Information Workshop - £25

J Tait – CALC Councillor training Stage II

S Rogers – CALC Councillor training Stage II & Stage III

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13.2 Notice of receipts received

	Gross	VAT	Net
Hall Booking receipts	731.40	0.00	731.40
Total:	731.40	0.00	731.40

13.3 Correspondence

- (i) Thank you from the Trustees of the Non-conformist Cemetery for the grant award
- (ii) Thank you from St Andrew's PCC for the grant award
- (iii) Thank you from SDBA for the donation towards Covell's Drain bridge repairs
- (iv) Notice of external audit fee changes, including band changes for type of audit

14 GENERAL CORRESPONDENCE

- (i) Letter with regard to lack of school crossing patrol at the Primary School
- (ii) Royal Mail – confirmation that postcode changes to CB1-5 will be effective from Sept 2006. Notice put onto website.
- (iii) Standards Board – July newsletter
- (iv) CALC – Training courses, S Cambs Association Agenda 24 August
- (v) Cambridgeshire Archaeology – Non-user survey
- (vi) Notice of AGM for Cambs ACRE – 5 September, 5.30pm, St Ives
- (vii) Environment Agency – Regional Flood Defence Committee, Annual visit, Thurs 7 September – passed to Mr Wilderspin.
- (viii) Hanson Environment Fund – Annual Report 2005
- (ix) Charity Commission return for the Memorial Hall
- (x) Newsletters and magazines

15 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA

- (i) Work to install the balancing pond and drainage facilities on the Longstanton Home Farm development has now started.
- (ii) Request for clarification on whether mopeds are permitted on the recreation green, even if they are switched off and pushed. The Clerk confirmed that no vehicles are permitted on the green, under the original bylaws, unless express permission by the Parish Council has been given.
- (iii) Complaint re uneven surface of Gibraltar Lane and could the Clerk find out if this can be levelled or the Lane resurfaced. **Clerk**
- (iv) Conservation Area – it was noted that there appear to be permanent To-Let signs on the wall at The Grange, Market St. Do these require planning permission? The Clerk reported that during the overnight closures of the A14 w/c 31 July, diversions via the A428 will be signed from the A1 for large vehicles and from Godmanchester for local traffic. Resurfacing of the eastbound carriageway will take place between junctions 26-28 from 9.30pm to 5.30am until 5 August. **Clerk**
- (v) The Clerk reported that she had attended a Land Registry presentation at CALC, which had detailed the present voluntary registration scheme for Parish Councils to enable them to register parish land at a reduced rate. The Clerk would now look into what areas of parish land require registration and bring this and the cost to the Parish Council for approval at a future meeting. **Clerk**

Next meeting date: 21 August 2006

9.50pm - MOTION APPROVED TO EXCLUDE PUBLIC AND PRESS

The following item was discussed 'in camera'

Traveller Site Provision – Local Development Framework

Minutes of the discussion and the decisions made are confidential and therefore are not attached to this published copy.

There being no further business, the meeting was declared closed at 10.07pm

Signed & dated
Chairman

Powers of Expenditure

- 1 Highways Act 1980, s43
- 2 Litter Act 1983, s6
- 3 Local Government (Miscellaneous Provisions) Act 1982, s45
- 4 Local Government Act 1972 Part VII, s111

**Minutes approved & signed as a correct record by the Parish Council on
21 August 2006**

**Accounts are published here in summary, full details can be obtained from the
original Minutes**