

# *Swavesey Parish Council*

7.30pm

**Notes from Public Open Forum**

No comments were made.

**The public forum session was then closed in order for the Parish Council meeting to commence.**

7.31pm

**Minutes**

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street  
Monday 25 September 2006

**PRESENT**

Mr M Johnston (Chairman)

Councillors : Mr S Boylan, Mr J Dodson, Mrs S Ellington, Mr T Parish, Mr J Pook, Mr K Wilderspin,  
Mr W Wright

Clerk : Mrs L Miller

Parishioners : 1

County Councillor: Ms M Smith

Police: PSCO J Mason

Due to the fact that there was presently a power cut in the village, the Chairman proposed that the business be taken in the order of most urgent first, in case the emergency lighting also went out and the meeting had to be abandoned. Council unanimously approved. Therefore the following items will not be in order of the Agenda.

**Item** **Power Action**

**1 TO RECEIVE APOLOGIES FOR ABSENCE**

Mrs S Rogers, Mr P Marriott, Mr J Tait, Mr K Wilderspin (late arrival)

**2 TO SIGN & APPROVE MINUTES OF THE MEETING DATED 21 August 2006**

The Clerk: amendment to page 5, item 11.3 - power to provide the grant to the NHW Scheme should not be LGA 1972 s137. Amend to use Local Government and Rating Act 1997, s31.

Minutes approved and signed with one amendment.

**2.1 Matters to report from previous minutes** (for information)

(i) G Wimpey UK Ltd notified of overhanging shrubs and maintenance to play area.

**3 MEMBERS' DECLARATIONS OF INTEREST**

Mr Pook declared a personal interest in Agenda item 11.4, as a member of the Your Library Committee.

Mr Pook declared a personal interest in Agenda item 10.3(vi), as a resident of Market Street.

Mr Wright declared a personal interest in Agenda item 10.3(iv) as item is for info only.

**4 FINANCE**

(11)

**4.1 To approve payment of outstanding accounts**

(11.1) Proposed, seconded and approved as detailed below:

	Gross	VAT	Net
Administration and salaries	3,409.63	137.63	3,272.00
Memorial Hall – Running costs	800.68	4.38	796.30
PWLB loan instalment	3,073.85	0.00	3,073.85
<b>Total:</b>	<b>7,284.16</b>	<b>142.01</b>	<b>7,142.15</b>

Accounts reconciled at 19/09/06: Current £5,635.83. Treasurer's £51,733.39

**4.2 Notice of receipts received**

(11.2)	Hall Booking receipts	366.46	0.00	366.46
	Precept instalment	22,500.00	0.00	22,500.00
	Tenancies (Football Club)	4.00	0.00	4.00
	<b>Total:</b>	<b>22,870.46</b>	<b>0.00</b>	<b>22,870.46</b>

(7.40pm) – Mr Wilderspin joined the meeting

**4.3 Budget Report to half-year**

(11.3) Committee and sub-committee reports to 25<sup>th</sup> September copied to Councillors. No queries or problems reported.

**4.4 Grant request from Swavesey 'Your Library'**

(11.4) A report on the present situation of the Your Library was given by Mr Pook. The County Council has granted a new 3-year contract and the number of volunteer helpers for the library has increased. The AGM will be held on 4<sup>th</sup> October at 7.30pm. The library committee wished to ask for a grant of up to £300 to purchase a new custom-built mobile book trolley.

Prop Mr Parish, sec Mr Wilderspin, 7 in favour, 1 abstention, 1 non-vote, that Swavesey Parish Council in accordance with its powers under **sections 137 and 139 of the Local Government Act 1972**, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- "to donate £300 to the Swavesey 'Your Library' Committee for the purchase of a new custom-built mobile book trolley."

1

**4.5 Correspondence**

(11.5) Annual Return for year ended 31 March 2006 approved with no comments from the external auditors.

**5 PLANNING**

(10)

**5.1 To consider correspondence received**

(10.1)

- (i) Acknowledgement from SCDC received re Ref: S/1613/06/O, Cow Fen Drove.
- (ii) Copy letter of objection from local resident received re Ref: S/1613/06/O – for info.

**5.2 G Wimpey UK Ltd**

(10.2) Notification that Wimpey will transfer the land behind the fence on Chantry Close to the neighbouring landowner.

Draft transfer deed received from Solicitor, all in order. Now just awaiting final confirmation from Wimpey re the tree works.

**5.3 To consider planning applications received**

(10.3)

- (i) Ref: S/1672/06/F – Mr J Day. Mill Farm Stables, 95 Middlewatch. Siting of Mobile home for equine unit.  
Mr Wilderspin declared a personal interest as the third party farming part of the arable land also owned by the applicant.  
No objections were raised, however it was agreed to return the following comments:
  1. To request that the planning authority ensure they are certain that for majority DIY stabling, a dwelling on-site is absolutely necessary.
  2. Consistency in decisions on permissions granted outside of development frameworks both around Swavesey and throughout S Cambs. Noting that permission has already been granted for business development in the former Mill Farm yard, which is outside of the development framework.
  3. The Parish Council wishes to encourage growth of small, local businesses but also be consistent with its view that the development framework should not be unduly extended.

- (ii) Ref: S/1457/06/CC Amended – Swavesey Village College. Proposed extension of bus park and siting of metal storage containers. Revised scheme showing details of on-site drainage system. No further comments.
- (iii) Ref: S/1712/06/F– Mr & Mrs C R Barnes. 31 Gibraltar Lane. Changes to front elevation of approval S/1026/06/F. No objections or comments.
- (iv) Ref: S/1552/06/LB Amended – for info only – Mr & Mrs Vollerthun. 10 High Street. Note confirming use of reclaimed gault peg tiles on rear roof slope as well as front slope; drawing to confirm number and position of rooflights.
- (vi) Ref: S/1488/06/F Amended – for info only – Mr & Mrs Cavanagh, 107 Moat Way. Correction of inconsistency in plans re ridge height of extension and notice served to affected neighbour re land ownership. Comments from neighbour objecting to overhang of boundary noted – referred to SCDC.
- (vii) Ref: S/1782/06/F – Mr & Mrs S Dawson. 25 Market Street. Side and rear two storey extensions. Objections raised:  
Overbearing and out of character design, compared to other properties in Market St and conservation area – too much glass and cladding proposed (contrary to Policies EN30 and EN36 Local Plan 2004).  
Comment that the design should be scaled to be more appropriate to the setting and character of the conservation area of Market Street and the property's neighbours.
- (viii) Ref: S/1337/06/F Amended – Canmoor Developments Ltd. Anderson Road, Buckingham Business Park. Layout amendments to plans for 30 additional business and warehouse units. Parish Council to reiterate its previous comments with regard to this development (Ref: 06-2042, 26 July 2006). It is pleased to see more allocation for cycle parking, however without a safe route for cyclists to use to travel to the business park, the Council cannot see people choosing to use their cycles. Funding towards the provision of a safer route along Buckingham Road is considered essential.

#### **5.4 Permissions**

- (10.4) Ref: S/1294/06/F – 36 Whitegate Close, extension.  
Ref: S/0939/06/F – 8 Blackhorse Lane, extension.  
Ref: S/1419/06/F – Land adj. 41 Priory Avenue, garage.  
Ref: S/1086/06/F – Land west of Longstanton. Variation of condition 2 of permission S/0682/95/O.  
Ref: S/1387/06/F – 5 Turnbridge Court, extension.  
Ref: S/1315/06/LDC – 59 Moat Way. Certificate of lawfulness for proposed development (conservatory).  
Ref: S/1413/06/F – 1 Gibraltar Lane, extension.  
Ref: S/1552/06/LB – 10 High Street, alterations.

#### **5.5 Refusals**

- (10.5) Ref: S/1379/06/F – 49 Whitegate Close, extension.

#### **5.6 Appeals**

- (10.6) Ref: S/1663/04/F – Cambridge Wind Farm Ltd. Appeal hearing to commence on 17 October at S Cambs District Council offices, Cambourne.

### **6 POLICE/CRIME REPORT**

- (i) PCSO John Mason reported that SCDC had still not give the authority to PCSOs to issue fixed penalty notices for dog fouling – this to be chased up. However parking notices are being issued around the village. Speed checks are being arranged for the near future along Over Road. Clerk
- (ii) Neighbourhood Policing – questionnaire to be returned by the Clerk.
- (iii) Acknowledgement letter received following letter of complaint re secondment of Swavesey's Beat Officer for one month.
- (iv) S Cambs Crime & Disorder Reduction Partnership newsletter – for info.
- (v) Clerk to email PC Jones and PCSO Mason details about the Youth meeting, 2 Oct. Clerk

**7 COUNTY COUNCIL BUSINESS**

(4)

**7.1 Cambridgeshire Guided Busway**

(4.1)

Ecological Management Plan reviewed – no comments to return.

Letter received confirming that Middle Fen Drove will remain as a vehicle crossing, however Mow Fen and Lairstall Drovers will close to vehicles. A new access road will be put in on the north side of the busway, to link Middle Fen and Mow Fen Drovers – a draft plan to be sent to the Parish Council for info. Local Liaison Forums are to be set up to consult on the designs prior to submission to the local planning authority and officers can attend Parish Council meetings to give further updates as required.

**7.2 Correspondence for information and items for County Councillor**

(4.2)

- (i) Traffic regulation order – Station Road/High St/Taylor's Lane junction. Approved.
- (ii) A-Z of Council Services, Cambridgeshire Scrutiny – booklets for info.
- (iii) New concessionary bus fare scheme leaflets – for info.
- (iv) County Cllr Mandy Smith reported that she had discussed the request for a zebra or pelican crossing with the Governing Body at the Primary School and the new Head Teacher would investigate setting up a Safer Routes to School Scheme with the County Council.

**8 DISTRICT COUNCIL BUSINESS**

(5)

**8.1 Correspondence for information and items for District Councillor**

(5.1)

- (i) Travellers Liaison Forum, 7.30pm 5 October, S Cambs Hall – Mr M Johnston and District Councillor Mrs S Ellington to attend.
- (ii) Cllr Mrs Ellington reported on her discussion with the SCDC Portfolio Holder for Environmental Health about the use of private land for public recycling sites. Still problems regarding the frequency of collections from the church car park site and it was agreed that a letter would be sent to SCDC expressing the Council's continuing concerns regarding this.
- (iii) Community Strategy Workshop, Parish Council consultation – 15 November. Community Access Points – for info.

**9 VILLAGE AND PLAY AREA MAINTENANCE**

(7)

**9.1 To receive the monthly report from the Village Handyman**

(7.1)

No problems to report this month. The number of empty bottles and cans collected from the recreation green was very low this month.

**9.2 To consider play area maintenance items**

(7.2)

- (i) List of maintenance items and cost to-date for play area over the past year circulated to Councillors for info.
- (ii) Replacement platform for the see-saw received and will be fitted over the next week.
- (iii) Further quotes for cushion-fall obtained for the play area. Quantity required queried and questions raised as to how it will be delivered and where it could be stored until the Handyman was able to move it into the play area. Clerk to check quantity required and obtain more detail on bag sizes and weights.

**10 Quality Status**

(8)

Mr Pook and the Clerk had attended the Quality Status presentation at CALC on 14 Sept and circulated a report. An application would not be able to be made until the July 2007 panel due to the timing required for an Annual Report. In the meantime this would allow the Council to compile the application and ensure that all of the other tests were met. Mr Boylan wished to congratulate the Council on being so near to all of the requirements already within its general day-to-day management.

**11 CONSTABLE'S ROOD COMMITTEE REPORT**

- (9) Mr Pook reported that the benches were now installed and wished to thank the volunteers who helped with this. SCDC had sent information inviting the project to apply for the Natural Heritage Award – information passed on to Mr Pook.

**12 GENERAL CORRESPONDENCE**

- (i) Swavesey Branch, The Royal British Legion – notice of Remembrance Sunday parade to be held on 12 November.
- (ii) Over Day Centre – invitation to 'wine & cheese' evening.
- (iii) Cambs & Peterborough NHS Trust – 2006 Annual Public meeting 27 Sept.
- (iv) CALC – notice of AGM and Extra-Ordinary General Meeting Sat 14 October.
- (v) ACRE - newsletter, annual report, Rural Forum – Strategy for Cambridgeshire 2006-2010.
- (vi) SLCC – Membership and AGM information.
- (vii) CPRE – Future development in the East of England – notice and request for support of CPRE's concerns over future development proposals by the Government.
- (viii) Newsletters and magazines

**13 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA**

- (i) Freedom of Information – Clerk reported on attendance at the FOI talk on 13 September. Question raised regarding copies of Minutes if an item is discussed/recorded 'in camera'. Clerk to investigate.
- (ii) Parish Plan meeting – Tuesday 26<sup>th</sup> Sept, 7.30pm, Memorial Hall.
- (iii) Youth meeting – Monday 2 October, 7.30pm, Memorial Hall.
- (iii) Mr Dodson reported that Longstanton Parish Council were investigating the possibility of the County Council installing gates on both ends of the Oakington Airbase road. No further information was available at present and it would be further investigated. To be an Agenda item for the next meeting.
- (iv) Guinness Trust housing, Whitton Close. No date for start of work yet, believed due to incomplete negotiations with regard to the land lease between SCDC and Guinness Trust.
- (v) Village signs are obscured by overgrown hedges – Clerk has reported this, will chase it up.

**Oct  
Agenda**

**Clerk**

**Next meeting date: 23 October 2006**

There being no further business, the meeting was declared closed at 9.30pm

Signed & dated  
Chairman

**Powers of Expenditure**

- 1 Local Government Act 1972, sections 137 and 139

**Minutes approved & signed as a correct record by the Parish Council on  
23 October 2006**

**Accounts are published here in summary, full details can be obtained from the  
original Minutes**