

Swavesey Parish Council

7.30pm

Notes from Public Open Forum

- Taylors Lane, Blackhorse Lane and Chantry Close all suffered damage to Christmas lights in gardens recently – the incidents have been reported to the Police and took place on a Thursday evening.
- Concern expressed over the blocked culvert at Boxworth End and flooding across the road at the entrance to the village. It has been stated that this is a 1-in-3 year event, however it is becoming more often, what action can be taken to clear the culvert? The Chairman replied that this would be raised again with the County Council.
- Question asked as to whether action is being taken over a garden extension across the piped Turnbridge Drain behind Chantry Close. Concern is that should the drain become blocked maintenance access is required and this drain carries considerable potential floodwater. The Clerk replied that the drain is the responsibility of S Cambs District Council who is aware of the situation and in contact with the relevant householder.
- Cllr Mrs Ellington reported that Melanie Baker, the Parish Plan Officer is moving on from SCDC/ACRE and the post of Parish Plan Officer is not being replaced.

The public forum session was then closed in order for the Parish Council meeting to commence.

7.40pm

Minutes

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street
Monday 17 December 2007

PRESENT

Mr M Johnston (Chairman)

Councillors : Mr S Boylan, Mr J Dodson, Mr P Marriott, Mr J Pook, Mrs S Rogers, Mr D Whiter,
Mr K Wilderspin, Mr W Wright

Clerk : Mrs L Miller

Parishioners : 1

County Councillor: Ms M Smith

District Councillor: Mrs S Ellington

Swavesey Village College: Mr M Bacon, Principle

Item

Power Action

- | | | |
|------------|--|---------------------|
| 1 | TO RECEIVE APOLOGIES FOR ABSENCE
Mr T Parish, Mr J Tait | Power Action |
| 2 | MEMBERS' DECLARATIONS OF INTEREST
Mr Whiter, Mr Dodson and Mr Pook all declared personal interests in item 14.3 – all as landowners along Cow Fen Drove.
Mr Wilderspin declared prejudicial interest in item 14.3 – as adjoining landowner. | |
| 3 | TO SIGN & APPROVE MINUTES OF THE MEETING DATED 26 November 2007
It was proposed , seconded and unanimously approved that the Chairman sign the Minutes with no amendments. | |
| 3.1 | Matters to report from previous minutes (for information)
No matters were reported | |

4 VILLAGE COLLEGE TRUST STATUS PROPOSALS

The Chairman welcomed Mr Martin Bacon, Principle at Swavesey Village College to the meeting to discuss the Governing Body's proposal to acquire Trust School status during 2008. Mr Bacon gave a brief outline of the reasons behind the decision to explore this proposal and the benefits that it would bring to the College. Questions were raised with regard to future admissions policy and the College's relationship with community, youth and pre-school facilities, which currently take place on the College site.

The Parish Council replied that it would like to be formally consulted on the Trust Objectives. The Council strongly felt that the College is a Community College and the community aspects must be continued and enhanced as the College develops. The Community must continue to be represented on the Governing Body and the Parish Council would not like to see any reduction in the number of Community Governor positions available on the Governing Body.

Overall the Parish Council did not raise any objections at this stage to a change to Trust Status but would like to be kept directly consulted as the process moves forward.

5 COUNTY COUNCIL BUSINESS

5.1 Guided Bus

- (i) Notes from Liaison meeting held 28 November, circulated for information. Swavesey Village College is now included in the meetings for input with regard to cycleway safety.
- (ii) Report of HGV using the wrong route and travelling through the village, forwarded to guided bus team with request to ensure all drivers are given correct route information.
- (iii) Request made to CCC to amend the signs at the Longstanton/Over Rd roundabout to show that access to Swavesey is still available from Over Road, signs currently show a diversion route for Swavesey traffic via Willingham.
- (iv) Reported that caterpillar vehicles are causing damage to Middle Fen Drove. Clerk to contact guided bus team to find out if these are Nuttalls vehicles and if so to request financial support for the repairs required to the drove surface. SCDC Byways Officer also to be informed.

5.2 Correspondence for information and items for County Councillor

- (i) Notice of changes to mobile library routes effective from 7th January 2008.
- (ii) Winter gritting route leaflet
- (iii) Reported by County Cllr Ms M Smith: Mr Keith Walters has been appointed Council Leader; Cllr Smith will be carrying out a small consultation on the visits of the Youth Bus to Swavesey via the next Meridian Magazine; also a consultation on the recent Police Neighbourhood Panel meetings; concerns have been expressed to Cllr Smith about recent tree felling around the nature reserve by the RSPB – the Clerk replied that an email had been received back in October from the RSPB detailing what works would be carried out, the Clerk will re-issue this for further information.

Clerk

6 DISTRICT COUNCIL BUSINESS

6.1 Correspondence for information and items for District Councillor

No items to discuss this month

7 POLICE BUSINESS

- (i) Recent crime report from PCSO John Mason circulated – no queries raised.
- (ii) Fair consultation – published in Meridian Magazine and on village website. Two responses received and circulated. To be reviewed again in January if any further responses received.
- (iii) Correspondence – Minutes of Neighbourhood Panel meeting held on 20 November circulated – no matters raised.

Jan

8 VILLAGE AND PLAY AREA MAINTENANCE

8.1 To receive the monthly report from the Village Handyman

- (i) No items to report

8.2 Litter along Buckingham Road and A14 Flyover

Email from a local resident with regard to the increasing amount of litter along the verges of Buckingham Road and the A14 flyover and asking who is responsible for clearing it. The Clerk had contacted SCDC to enquire, however no reply received yet.

9 FOOTBALL CLUB

The Clerk and Mr Pook reported on their attendance, by invitation from the Spartans Football Club, at a meeting at Cambs FA, together with two members of the Spartans Football Club, to discuss possible improvements or replacement of the pavilion on the recreation green – what funding might be available and what planning requirements there would be. The Football Club will be visiting other new pavilions in the area and investigating further the grants, with a view to discussing this in more detail with the Parish Council during 2008. Council agreed that the Clerk and Mr Pook should contact Planning Officers at SCDC to establish what may or may not be permitted on the recreation green regarding upgrading or replacing the existing pavilion.

Clerk

10 PONDS AND CONSTABLE'S ROOD PROJECTS

No items to report

11 GALON CHARITY – PARISH COUNCIL APPOINTED TRUSTEE VACANCY

Mr T Parish was nominated and seconded as a Trustee, to fill the position vacated by Mr Day who has become a co-opted Trustee. All in favour. The Clerk to notify Mr Parish, who had earlier confirmed that he would take on the position if nominated.

Clerk

12 PARISH PLAN

Written report on the progress of the Parish Plan circulated for information. No questions were raised.

13 WEBSITE

- (i) Annual fee for the hosting of the site of £75.99, plus the bi-annual charge for the domain name of £8.50, were both approved for payment. 1
The cost to be shared 50/50 with the Meridian Magazine Committee, less fees from village clubs with sub-pages.
- (ii) The Clerk wished to recommend that Mr Alan Morris be re-appointed as webmaster for the site for the forthcoming year. The Clerk wished to thank Mr Morris for the fantastic job he does in keeping the website up-to-date. Mr Morris was nominated, seconded and accepted the nomination. All in favour.

14 PLANNING**14.1 To consider correspondence received**

- (i) Land rear of 76 High Street – request to purchase SCDC land for change of use to garden. Concerns expressed that the area proposed includes the piped SCDC Award Drain and access for maintenance to the drain must be kept open. Objection to be returned on grounds of position of piped drain.
Clerk also to write to ask about situation regarding garden extension and fencing over SCDC Award Drain at Turnbridge, which is still to be resolved. Clerk
- (ii) Taylor Wimpey – no further correspondence received to-date.
- (iii) Ref: S/2095/07/F – Units 7,8,9 Buckingham Business Park – application withdrawn.

14.2 Northstowe Planning Application

- (i) Verbal report given by the Chairman on the JAG meeting held on 13 December, which discussed traffic flows for the construction period, possible upgrades to current roads that will be used for construction traffic, plus a presentation on where raw materials for the construction will be brought in from.
- (ii) Northstowe Members Briefing on Waste – 11 Dec, 2pm, SCDC, Cambourne
- (iii) Educational Provision – consultation on the proposals for establishing new schools circulated. No comments to return.

14.3 Land at Cow Fen Drove, Refs: S/1823/07/F & S/1834/07/F

As per Agenda item 2, Mr Whiter, Mr Pook and Mr Dodson confirmed Personal interests; Mr Wilderspin declared prejudicial interest.

The Clerk had notified SCDC that should the applications be on the Planning Committee Agenda for 9th January, the Parish Council would wish to have a representative speak at the meeting. Mr Pook was nominated to represent the Parish Council should it be required. Personal interests would be clarified and declared to SCDC. Confirmation of the Planning Committee Agenda would be published in the New Year.

14.4 To consider planning applications received

- (i) Ref: S/2323/07/F – Boxworth End Farm. Agricultural Building. No objections. Comment that view of building from road and houses opposite should remain the same.

14.5 Permissions

Ref: S/1932/07/F – Aqua Group, Aqua House, Rose & Crown Rd. Permission granted for change of use from storage to offices and extension.

Ref: S/1954/07/F – Mr & Mrs Middleditch. 77 Boxworth End. Permission granted for extension.

Ref: S/1390/07/RM – Phase 3B, Home Farm, Longstanton. Approval of reserved matters.

14.6 Refusals - None received

14.7 Appeals - None received

15 FINANCE**15.1 To approve payment of outstanding accounts**

It was **proposed**, seconded and carried unanimously to approve the invoices and cheques as listed.

	Gross	VAT	Net
Administration and salaries	2,728.03	10.79	2,717.24
Memorial Hall – Running costs	807.24	44.45	762.79
Capital Spending – Hall windows (upvc)	4,089.00	609.00	3,480.00
Total:	7,624.27	664.24	6,960.03

Accounts reconciled at 17/12/07: Current a/c £27,431.57. Deposit a/c £55,690.46

15.2 Notice of receipts received

Hall Booking Receipts	416.73	0.00	416.73
Interest	75.30	0.00	75.30
Total:	492.03	0.00	492.03

(9.30pm – District Cllr Mrs Ellington left the meeting)

15.3 Budget Planning 2008/09

Draft budget figures circulated for discussion.

- Request received from County Council Youth Co-ordinator for Cottenham and Swavesey Area asking the Parish Council to consider contributing further towards the newly established Swavesey Action for Youth group during 2008. It was agreed that further funding support would be considered within the budget – final figures to be approved at the January meeting. 2
- Christmas Lights. Mr Wright reported that it had been extremely difficult to find volunteers to help put up the Christmas lights in Market St this year and this was the reason why fewer lights were put up, much later than in previous years. It was therefore **proposed** and unanimously agreed that the Clerk investigate the costs of using contractors to put up and improve the Christmas lights for future years. It was then **proposed** and seconded that £1,000 be precepted into the Christmas Lights Reserve fund for this specific purpose. The vote recorded 8 in favour, 1 abstention. 3
- Festival 2008. No objections were raised to a figure of £1,000 against a general fund, which could be used to further support the Festival costs.
- Final discussion on the Precept amount to be held at the January meeting.

16 GENERAL CORRESPONDENCE

- (i) Comments from Meridian Magazine consultations – Fair comments mentioned earlier. Comment on large Ash tree overhanging Taylors Lane, opposite Cemetery – Clerk to contact landowner to check on safety of overhanging branches.
- (ii) Cambs Association of Local Councils – Training dates
- (iii) Information on the Milestone Society, with regard to preserving historic structures. Two milestones are listed for Swavesey Parish, along the A14.
- (iv) Newsletters and magazines

Clerk

17 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA

- (i) Agenda item for Drainage, to discuss comments made in the Public Forum.
- (ii) To write to congratulate Swavesey Primary School on its excellent KS2 results and on being rated the fourth best performing Primary school in the County.
- (iii) Request to find out if planning permission should have been sought for the change of caravan(s) on the Travellers Site at Scotland Drove, as a very large permanent/mobile home has now been installed on one of the plots.

Jan
Mtg
Clerk

Cerk

Next meeting date: 28 January 2008

There being no further business, the meeting was declared closed at 9.58pm

Signed & dated
Chairman

Powers of Expenditure

- 1 Local Government Act 1972 Part VII, s111
- 2 Local Government (Miscellaneous Provisions) Act 1976, s19(3a)
- 3 Local Government Act 1972, s144

**Minutes approved & signed as a correct record by the Parish Council on
28 January 2008**

**Accounts are published here in summary, full details can be obtained from the
original Minutes**