

# Swavesey Parish Council

7.30pm

Notes from Public Open Forum

- No comments were raised.

The public forum session was then closed in order for the Parish Council meeting to commence.

7.40pm

## Minutes

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street  
Monday 22 January 2007

### PRESENT

Mr M Johnston (Chairman)

Councillors : Mr S Boylan, Mr J Dodson, Mr P Marriott, Mr J Pook, Mrs S Rogers, Mr K Wilderspin,  
Mr W Wright

Clerk : Mrs L Miller

Parishioners : 1

County Councillor: Ms M Smith

The Guinness Trust: Mr D Pickering, Mr M Symons

McCann Homes: Mr E Barnes, Ms Mills

### Item

### Power Action

- 1 TO RECEIVE APOLOGIES FOR ABSENCE**  
Mr T Parish, Mr J Tait (late arrival), Mrs S Ellington (to leave the meeting by 8pm)
- 2 TO SIGN & APPROVE MINUTES OF THE MEETING DATED 18 December 2006**  
Mrs Rogers wished to record that she had misunderstood the proposal to object to the planning application as recorded under Minute 11.3(i). Mrs Rogers stated that she thought she was only objecting until further clarification had been sought, not objecting to the application in its entirety. Had she realised this Mrs Rogers stated that she would have abstained. No amendment to the Minute was proposed, only that Mrs Rogers comments above be recorded.
- It was proposed, seconded and unanimously approved that the Chairman sign the Minutes with no amendments.
- 2.1 Matters to report from previous minutes** (for information)
- (i) The planning application for replacement windows at the Memorial Hall has now been submitted to SCDC – for upvc replacement windows.
- (ii) All tree works agreed previously have now been completed.
- (iii) Bus Shelter, Middlewatch – services underneath the footpath are causing this proposal to be more complicated and time consuming than first envisaged, therefore Mr Dawson is now unable to carry out the project. The Clerk to contact CCC Highways to see if there is another way of moving the bus shelter as originally planned. Clerk
- 3 MEMBERS' DECLARATIONS OF INTEREST**  
Mr Wright declared a personal interest in Agenda item 6.2 – as an organiser of the Barrel Rolling event  
Mr Marriott declared a personal interest in Agenda item 6.2 – as an organiser of the Farmers' and French Markets.

#### 4 REDEVELOPMENT OF AIREY HOUSING, WHITTON CLOSE

The Chairman welcomed representatives from The Guinness Trust and McCann Homes to the meeting, to give an update on the redevelopment of part of the Airey Housing in Whitton Close. The following points were discussed:

- The purchase agreement and lease for the land in question is still to be finalised between The Guinness Trust and South Cambs District Council
- Security fencing has now been erected around the development site and the services disconnected from the four properties.
- Work is expected to start on site within 2-4 weeks (dependant on discussions with SCDC).
- Mr Barnes confirmed that access roads will be kept swept and clear from mud and debris as required.
- Completion of the whole project is anticipated for February 2008.
- The new bungalow will be the first unit to be completed to enable No.10 Whitton Close to be vacated for refurbishment.
- There will be no power or services disruption anticipated to any other residents in Whitton Close during the project.
- The first priority of the project will be the new-build units, followed by the refurbishment of No.s 3 & 10.
- No.10 requires major refurbishment which may include demolition and re-build. This is still to be confirmed however neighbours will be kept informed of the situation.
- Mr Symons had visited neighbouring residents to clarify the situation regarding a change to the orientation of one of the new properties and to discuss concerns regarding windows and overlooking of their property. An amended planning application may now be submitted regarding this change which will give all concerned the opportunity to formally comment.
- When completed the first lettings will be to those eligible from the SCDC Housing List. Subsequent lettings will be 25% from The Guinness Trust's housing list and 75% from SCDC.

*(8.03pm – Mr Tait joined the meeting and Mrs Ellington left)*

- New-build units will comprise of red cedar cladding, render and brickwork. However the design has been modified since the original application. The Clerk requested a copy of the current plans.

No further points were raised. The Chairman thanked Mr Symons, Mr Pickering, Mr Barnes and Ms Mills for attending the meeting. They then left the meeting (8.08pm).

#### 5 COUNTY COUNCIL BUSINESS

##### 5.1 Guided Bus

- Reply received regarding byway crossings and disability access – no further comments made.
- Request to restrict construction vehicle movements on Fen Drayton Rd and Rose & Crown Rd to outside of College start/finish times acknowledged by CCC and passed on to Nuttalls (contractors).
- Concerns raised over potential increased use of Middle Fen Drove, once Mow Fen Drove vehicular crossing is removed. These concerns to be raised with the Byways Committee. Also Byways Committee to gain confirmation of future responsibility of the new access roads – believed to be CCC responsibility.
- Next Local Liaison Forum meeting will take place on Tues 30<sup>th</sup> Jan – SR and SE to attend on behalf of Swavesey residents.

##### 5.2 Council Tax and Budget Proposals

CCC and Cambs and Peterborough Fire Authority anticipated increases noted. Comment to be returned to CCC re their budget questionnaire:

Clerk

Swavesey Parish Council values **ALL** of the services provided by Cambridgeshire County Council with equal importance. The Council comments that the weighting of the questions in the consultation could give a view that some services are not as important or valued as much as others, which should not be the case.

**5.3 Correspondence for information and items for County Councillor**

- (i) HGV overnight parking in Buckingham Business Park. The Clerk had been in contact with the County HCV Manager and passed his details onto the company on the Business Park who had contacted the Parish Council about overnight parking problems.

**6 DISTRICT COUNCIL BUSINESS****6.1 Recycling Site**

Problems continued over the Christmas/New Year period with regard to collections and rubbish left around the recycling bins. A meeting has now been arranged between SCDC Officers and Councillors, representatives from the PCC and the Clerk, which will take place at SCDC offices tomorrow (Tues 23 Jan). The Clerk to report back at the February meeting.

Clerk

**6.2 Correspondence for information and items for District Councillor**

- (i) Additional charges for village rubbish collection. A letter has been received following the request for an additional rubbish collection after the French Market in December. The letter states that in the future any additional rubbish collections will be charged at £30.00 + VAT each. The Clerk reported that on average 5 additional collections were requested each year (Fair, Farmers' Market, French Market, Barrel Rolling, Spartans Day). Following discussion it was agreed that in the future the event organisers would be requested to take their bagged rubbish to the front of the recreation green, in order that it can be collected as part of the weekly village rubbish collection, rather than have to request an additional collection from Market Street.

**7 POLICE/CRIME REPORT**

- (i) Newsletters circulated to Councillors.
- (ii) Clerk reported that it is hoped that the Cambourne Neighbourhood Policing meetings will start in mid-2007.
- (iii) Verbal report given from the Hall Committee about complaints made to the Police on Saturday 30<sup>th</sup> December. Two complaints received about youths drinking and noise and nuisance in the High Street during an event at the hall. The Police had visited and spoken to the event organiser, no further action had been taken. The Hall Committee had discussed the problem and the Clerk and Hall Administrator will be meet with the Community PCSO to discuss what actions can be taken to help ensure this does not happen again. The Hall Committee also decided to make amendments to the standard conditions of hire with regard to consumption of alcohol and to investigate other measures that might be used in the future, such as door stewards. The subject to be discussed further by the Hall Committee.

Clerk  
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Admin'Hall  
C'ttee**8 VILLAGE AND PLAY AREA MAINTENANCE****8.1 To receive the monthly report from the Village Handyman**

Flooding problems occurring again after heavy rainfall. Drainage needs to be investigated.

**8.2 To consider grass and verge cutting contract for 2007**

City Services will not be quoting for grass and verge cutting in this area of S Cams this year. Requests for quotations have been sent out to various contractors, not all have been returned yet. To be an agenda item for February meeting.

Agenda  
26<sup>th</sup> Feb**9 ANNUAL VISIT OF THE FAIR**

Mr Dean's Fun Fair will arrive in Market Street on Sunday 6<sup>th</sup> May. Open nights will be Thursday 10<sup>th</sup>, Friday 11<sup>th</sup> and Saturday 12<sup>th</sup> May. Clerk to request a Police presence in Market Street throughout all three open evenings.

Clerk

The provision by the Parish Council of temporary public toilets was discussed. A local company could provide a self-contained unit including two individual toilets at a cost of £270 for three days. It was agreed that further options and costs should be investigated and whether a hire would include the cleaning of the units each day. This to be discussed further at the February meeting.

Clerk

**10 A14 IMPROVEMENT PROPOSALS**

Hilton Parish Council has arranged a Joint Parish Councils meeting for Thurs 25 January, to discuss issues regarding the A14 improvements. The Chairman to attend on behalf of Swavesey Parish Council. Issues relating to noise pollution, light pollution, flooding, footpaths/bridleway crossings and local traffic access all to be raised. Chairman to report back at the February meeting.

Chairman

**11 CONSTABLE'S ROOD COMMITTEE REPORT**

Mr Pook reported that the Committee were now drawing up plans for the entrance to the new wildlife area.

(9.15pm – County Cllr Ms Smith left the meeting)

**12 WEBSITE**

Mr Alan Morris was re-appointed as webmaster for the village website for a further year to January 2008.

**13 PLANNING****13.1 To consider correspondence received**

- (i) Go-East, proposed changes to the East of England Plan. Notification of consultation on proposed changes, comments invited by 9 March 2007. Clerk to review and bring any response recommendations for consideration to the February meeting.
- (ii) CPRE – notice of planning workshop for Councillors and Clerks on 17 March.

Clerk

**13.2 G Wimpey UK Ltd**

No further progress – still chasing Wimpey's Legal Dept for dates with regard to tree works.

**13.3 To consider planning applications received**

- (i) Ref: S/2342/06/F – 101 Boxworth End, Mr Parish. Conservatory. No objections or comments.

**13.4 Permissions**

Ref: S/2017/06/F – 25 Market Street, Mr & Mrs Dawson. Side and rear extension.

**13.5 Refusals**

Ref: S/2062/06/F – Driftwood, Hale Road, Mr & Mrs Smart. Removal of agricultural and personal occupancy condition (Condition 2 of T/APP/5142/C/82/2239 12/04/84).

**13.6 Appeals - None received****14 FINANCE****14.1 To approve payment of outstanding accounts**

It was proposed, seconded and carried unanimously to approve the invoices and cheques as listed.

	Gross	VAT	Net
Administration and salaries	1,336.56	25.21	1,311.35
Memorial Hall – Running costs	476.35	7.02	469.33
Village maintenance	540.21	75.60	464.61
Parish Plan	8.25	0.00	8.25
Bank Transfer	5,000.00	0.00	5,000.00
<b>Total:</b>	<b>7,361.37</b>	<b>107.83</b>	<b>7,253.54</b>

Accounts reconciled at 16/01/07: Current a/c £3,939.48. Treasurer's a/c £63,556.00

**14.2 Notice of receipts received**

Hall Booking receipts	728.57	0.00	728.57
Website space	67.99	0.00	67.99
Parish Plan Grant – Cambs ACRE	1,500.00	0.00	1,500.00
VAT Recovered	650.87	0.00	650.87
2006 Interest on Treasurer's a/c	1,822.61	0.00	1,822.61
<b>Total:</b>	<b>4,770.04</b>	<b>0.00</b>	<b>4,770.04</b>

**14.3 Approval of 2007/2008 Budget and Precept request**

The Budget as circulated was approved unanimously.

It was proposed and seconded that there be a 3%, rate of inflation, rise in the Precept with the amount for 2007/08 to be £46,350. Carried 7 in favour, 2 abstentions.

**15 GENERAL CORRESPONDENCE**

- (i) Copy of letter from Mr A Lansley MP to Mrs Y Cooper MP regarding affordable housing development – noted.
- (ii) Thank you letter from Swavesey Library Group for donation received.
- (iii) RSPB – update on progress re Fen Drayton Lakes Nature Reserve. Agreed to invite Mr Elliott from the RSPB to the February meeting to inform Council of the purchase.
- (iv) CALC – training workshop dates.
- (v) Newsletters and magazines

Clerk

**16 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA**

- (i) Reminder for the Parish Plan launch meeting – Monday 5<sup>th</sup> February, 7.30pm, Memorial Hall.
- (ii) Agenda item requested to discuss arrangements for the 2007 Christmas lights, Carols in Market Street and general parking in Market Street.
- (iii) Numerous streetlights are still out of action through the village, particularly in Market Street. All have been reported to CCC.
- (iv) Market Street green – due to the increase in car parking here, cars are now parking alongside the green and passing vehicles end up driving over the grass verge. The edge of the green and verge are become extremely cut up. Agenda item to discuss additional posts along the green.
- (v) Clerk to chase CCC Highways to enquire about the repairs to the surface water drain under the green, which were due to be repaired at the end of the last year.
- (vi) Copings on Gravel Bridge Road bridge are loose – report to CCC.
- (vii) Mr Wilderspin was thanked for cutting back the hedge alongside Church Green.
- (viii) Request to be put into the next Meridian asking if people who post notices onto the lampposts and telegraph poles, could please remove them after their event. Posters are being left up all over the village.

July  
Agenda

Agenda

Clerk  
Clerk

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**Next meeting date: 26 February 2007**

There being no further business, the meeting was declared closed at 9.50pm

Signed & dated  
Chairman

**Minutes approved & signed as a correct record by the Parish Council on  
26 February 2007**

**Accounts are published here in summary, full details can be obtained from the  
original Minutes**