

Swavesey Parish Council

7.30pm

Notes from Public Open Forum

Comment made that anti-social behaviour appears to be increasing around the village at present. Chairman replied that the Police and Parish Council are aware of the problems and the Police are taking action. The Chairman will put an article into the next Meridian regarding this.

The public forum session was then closed in order for the Parish Council meeting to commence.

7.40pm

Minutes

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street
Monday 22 October 2007

PRESENT

Mr M Johnston (Chairman)

Councillors : Mr S Boylan, Mr J Dodson, Mr T Parish, Mr J Pook, Mrs S Rogers, Mr D Whiter,
Mr K Wilderspin, Mr W Wright

Clerk : Mrs L Miller

Parishioners : 4

County Councillor: Ms M Smith

District Councillor: Mrs S Ellington

Item

Power Action

- | | | |
|------------|--|--|
| 1 | TO RECEIVE APOLOGIES FOR ABSENCE
Mr J Tait, Mr P Marriott | |
| 2 | MEMBERS' DECLARATIONS OF INTEREST
Mr Wilderspin declared prejudicial interest in Agenda items 11.2 (i) & (ii).
Mr Pook declared personal interest in items 11.2 (i) & (ii) – landowner along Cow Fen
Mr Whiter declared personal interest in items 11.2 (i) & (ii) – landowner along Cow Fen | |
| 3 | TO SIGN & APPROVE MINUTES OF THE MEETING DATED 24 September 2007
It was proposed , seconded and unanimously approved that the Chairman sign the Minutes with no amendments. | |
| 3.1 | Matters to report from previous minutes (for information)
No items reported | |
| 4 | COUNTY COUNCIL BUSINESS | |
| 4.1 | Guided Bus | |
| (i) | Liaison Forum Notes from last meeting circulated for information. | |
| (ii) | Crossing controls – Over Road and byway crossings, details of Park Lane, Histon crossing controls circulated for information. No plans available for Over Road or byway crossings yet. Concerns raised over cattle straying from droves onto crossings – to be raised with CCC once crossing plans are available.
Cllr Ms Smith suggested a pre-design meeting to raise all potential concerns. | |
| (iii) | Legal advice response received from NALC – circulated for information.
Disability access appears to be most likely route for further action – agreed to wait for final diverted route and access information before pursuing. | |
| (iv) | Public Art project – Arts Development Officer at SVC will be contacted re community involvement. | |
| (n) | Windmill Bridge closure – now delayed until 19 November and will be closed through to late May 2008. Diversion route will be signposted through Over, Willingham and Longstanton. Request made to CCC to ask if they will be re-phasing Willingham traffic lights, to help prevent traffic queues along Over Road, which may lead to Swavesey being used as the diversion route instead of the official route. | |

- 4.2 Minor Highway Improvement Schemes – 2008/09 Bids**
- Agreed to submit two proposals: Clerk
1. Cycle barrier at the end of the cycleway, at junction with Middle Fen Drove. Cyclists, particularly children, are continuing from the end of the cycleway into the road alongside Swan Pond without stopping at the junction. This is dangerous as heavy plant and agricultural vehicles use this drove. 1
 2. Speed cushion for Ramper Road.
- Noted that if a scheme is taken on within the above Improvement Scheme, the Parish will be liable for a contribution of £1 per elector towards the project cost, up to a maximum of 25% of the total scheme cost. This is to be budgeted for within the Precept budget for 2008/09. 2
- At this point the sinking culvert in Ramper Road, near the village boundary, was mentioned and the Clerk was asked to contact CCC Highways to enquire as to when this might be repaired. Clerk
- 4.3 Correspondence for information and items for County Councillor**
- (i) Potholes and footpath repairs reported for Rose & Crown Road and Boxworth End. To-date 90% of CCC Highways budget has now been committed therefore only non-planned emergency work can be carried out as additional work. Clerk has requested that the footpath repairs for Boxworth End be placed on an urgent list for budget funding for 2008/09.
 - (ii) Boxworth End – following heavy rain last week, the roadside drain overflowed flooding right across Boxworth End. Clerk to contact CCC with regard to road safety should this occur again and to find out who is responsible for clearing/repairing the culvert if blocked. Clerk
 - (iii) Review of Passenger Transport in Cambridgeshire – prior notice of forthcoming consultation.
- 5 DISTRICT COUNCIL BUSINESS**
- 5.1 Correspondence for information and items for District Councillor**
- (i) Housing futures newsletter – for information.
 - (ii) Litter and Dog Bins – new policy. Notice that SCDC will, with effect from 18 October, be responsible for future provision, siting, emptying and maintenance of all new and existing litter and dog waste bins on the public highway at no charge to Parish Councils.
- 6 POLICE BUSINESS**
- (i) A further meeting was held during October to discuss future policing of the Fair. A village consultation on future options is now taking place via the Meridian Magazine and village website. The Fair owner has confirmed that he could open during 2008 on a Tues/Weds/Thurs to avoid the Friday and Saturday evenings. Dates provisionally agreed at Tues 6th, Weds 7th and Thurs 8th May. Parish Council to notify those who park in Market St the weekend before, that all vehicles must be removed from the car park during the night of Sun 4th May.
 - (ii) Crime report received from PCSO John Mason, with apologies for not being able to attend the meeting. 10 crimes had been reported over the past month and 21 incidents of anti-social behaviour, with 12 of these being from the Gibraltar Lane, Priory Avenue area. The Police are taking action against those identified and the Parish Council is working with the Police to ensure all incidents are reported and appropriate action is taken.
- 7 VILLAGE AND PLAY AREA MAINTENANCE**
- 7.1 To receive the monthly report from the Village Handyman**
- (i) Two conifers and newly planted pansies were stolen from tubs outside of the Memorial Hall during the night of Weds 17th October.
- 7.2 Verge cutting Costs**
- Additional verge cut during September, at a cost of £150 approved retrospectively. Additional cut required due to frequency of cuts earlier in the season. 3
- 7.3 Winter Maintenance Work**
- The Clerk asked if there were any Winter tasks that would require quotations. Quotes to be obtained to reduce in height the taller section of hedging along the recreation green.

7.4 Market Street Green

Further quotations received and circulated for wooden bollards and installation costs. Confirmation received that hard surfacing of the corner, to assist with turning area to/from The Grange would be carried out and paid for by The Whitfield Group.

Proposed and seconded that an order for 40 rounded timber posts, 1.5M x 125mm dia, 40 amber reflectors, plus installation costs be placed with E J Morgan, Trinity Farm, Swavesey, at a total cost of £554.00 + VAT. All in favour.

4

Clerk to obtain plans from all utility companies to confirm what services may be under the green.

Clerk

Clerk to obtain quotes for two signs, to be installed either end of the green, stating No Parking, Access required for lorries.

Clerk

7.5 Village Ponds/Constable's Rood

Agreed to report on project work.

A boom to clear the duckweed on the Swan Pond has been made and a working party will meet to carry out weed spraying and clearance work.

(i)

The Clerk reported that the Constable's Rood and Ponds projects have won a Cambridge Village Life Fund 2007 award of £250, to be put towards the cost of interpretation boards for both projects.

(ii)

The entrance feature at the Rood is now in place and thanks were recorded for all the volunteers who helped install it.

(iii)

8 Swavesey Festival 2008

Proposed, seconded and unanimously approved to book a single pitch at a cost of £5.00 at the Festival Day on Saturday 21 June 2008 for the Parish Council.

5

9 To Agree Council Meeting Dates and Annual Parish Meeting Date for 2008

Dates circulated with proposed changes to accommodate hall availability and Bank Holiday Monday. **Proposed**, seconded and unanimously approved.

10 Drainage

Further to last month's discussions, SCDC confirmed that its nearest store for sand and bags to Swavesey, is Willingham. It is therefore unlikely that another store would be created in Swavesey. Parish Council has no land on which to store sand, bags could possibly be stored at the Memorial Hall. It was agreed that at present, having considered all possibilities, a store would not immediately be set up in Swavesey. The general information discussed last month would be produced and the situation would be monitored and reassessed as required.

11 PLANNING**11.1 To consider correspondence received**

(i) 37 Market Street. Confirmation received that this building has been Listed Grade II. Letter to be sent to SCDC asking what action is being taken to ensure the building does not deteriorate further and is renovated to the required standard.

Clerk

(ii) Taylor Wimpey Ltd. Confirmation received from Mills & Reeve Solicitors that HSBC Bank plc is prepared to enter into a Deed of Transfer for the two unregistered areas within the land transfer site. Parish Council is now awaiting the draft Deed.

Clerk is chasing Taylor Wimpey re the felling of the Leylandii and repairs to Moat Way play area equipment.

Clerk

Parish Council is still awaiting a draft transfer deed, from Mills & Reeve, for the extension to the recreation green.

(iii) WSP Environmental. Environmental Assessment consultation received. Responses made via the Joint Action Group already cover the Parish Council's responses.

(iv) NW Cambridge Area Action Plan – comments submitted in 2006 together with responses and actions enclosed for info. Six-week consultation starts 22/10 to 3/12 with public exhibitions – more info on City Council and District Council's websites.

11.2 To consider planning applications received

Mr Wilderspin declared prejudicial interest as an adjoining landowner but did not wish to address the meeting. There were no questions put to Mr Wilderspin by Councillors. No members of the public wished to address the meeting.

Mr Wilderspin then left the meeting during discussion of items (i) and (ii).

- (i) Ref: S/1823/07/F – Cow Fen Drove, Mr & Mrs P Cuff. Mobile home. Objections raised.
- (ii) Ref: S/1834/07/F – Cow Fen Drove, Mr & Mrs P Cuff. Change of use of land to equestrian/stud business. Objections raised.
The Parish Council raised strong objections against both of the above applications. The main objections to both applications being that they did not comply with Policy HG/9 Dwelling to support a rural-based enterprise, as detailed in South Cambridgeshire District Council's Development and Control Policies DPD as adopted in July 2007. The Parish Council supported objections and views expressed in copy letters of objection received from Swavesey residents. Many objections and concerns were raised and detailed fully in letters to be returned to SCDC Planning Services.
Mr Wilderspin returned to the meeting.
- (iii) Ref: S/1815/07/O – Land at 20 Middlewatch, Mr & Mrs C Lamb. Replacement dwelling and two additional dwellings. No objections. Comment returned to query the position of one of the proposed dwellings directly over the line of the District Council's drain.
- (iv) Ref: S/1873/07/RM – David Wilson Homes & Peter Longwill Stroude. Phase 3B Home Farm, Longstanton, erection of 159 dwellings (duplicate application). No objections but the same comments as made on the original application, in August 2007, to be returned.
- (v) Ref: S/1932.07/F – Aqua Group, Aqua House, Rose & Crown Road. Change of use from storage to offices and extension. No objections.
- (vi) Ref: S/931/07/F – Swavesey Primary School, Middlewatch. Alterations to car park layout including new ACO drainage channel and erection of boundary fence and gate. No objections. Comment returned to ensure that suitable surface water drainage is provided, due to change of car park surfacing.
- (vii) Ref: S/1954/07/F – 77 Boxworth End, Mr & Mrs Middleditch. Extensions. No objections.

11.3 Permissions - None received

11.4 Refusals - None received

11.5 Appeals - None received

12 FINANCE**12.1 To approve payment of outstanding accounts**

It was **proposed**, seconded and carried unanimously to approve the invoices and cheques as listed.

	Gross	VAT	Net
Administration and salaries	1,359.71	2.75	1,356.96
Memorial Hall – Running costs	836.39	35.02	801.37
Recreation & Village Maintenance	713.62	105.90	607.72
Total:	2,909.72	143.67	2,766.05

Accounts reconciled at 16/10/07: Current a/c £29,616.25. Treasurer's a/c £53,556.00

12.2 Notice of receipts received

Hall Booking Receipts	1,381.17	0.00	1,381.17
Interest	75.27	0.00	75.27
Electricity Wayleave	38.85	0.00	38.85
VAT Recovered	847.12	0.00	847.12
Total:	2,342.41	0.00	2,342.41

13 GENERAL CORRESPONDENCE

- (i) Connections Bus Project AGM. Concerns raised of anti-social behaviour by a small group of young people around the Bus during its last visit. Request that PCSO attends bus visits when possible.
- (ii) Mr A Lansley MP – copy letters for info, re closure of Alconbury Night Owl Lorry Park and possible consequences for local communities re HGV overnight parking
- (iii) Cambs Local Access Forum – contact details request. Agreed to write back with details and support for their work to protect and enhance RoW's affected by the proposals to alter the A14, in particular Row's currently 'dead ending' at the A14. **Clerk**
- (iv) DEFRA – Ways to tackle climate change booklet for Parish & Town Councils
- (v) Victim Support Cambridge & Ely – request for donation
- (vi) Carillion-URS – general contact information
- (vii) Reply from SCDC confirming that land in Carters Way/Priory Avenue is designated public open space and is therefore restricted by Policy SF/9 on how it is used. Information forwarded to residents looking at possible future use of the site.
- (viii) Newsletters and magazines

14 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA

- (i) District Cllr Mrs Ellington reported that SCDC took urgent action on Friday evening 19th October to gain a restraining order to prevent persons from the existing temporary traveller site on Scotland Drove, from moving onto the field next door. Enforcement Officers will now be closely monitoring the situation there.
- (ii) Suggestion made that future community volunteering work could be used as a way of making young people who cause anti-social behaviour in the village, repair vandalism caused by them or put time back into village projects. To be discussed the by the Parish Plan group as a subject to include within their consultation. **Parish Plan**
- (iii) Reported that an advert for dogs for sale, from Mr & Mr Cuff, as been seen locally. This would be in direct breach of an existing enforcement notice. Parish Council to make SCDC aware of this. **Clerk**
- (iv) Safety concerns raised over use of cycleway by children, particularly at Middle Fen Drove junction, where the cycleway ends. Clerk to write to the Village College to discuss cycling safety information. **Clerk**

Next meeting date: 26 November 2007

There being no further business, the meeting was declared closed at 9.40pm

Signed & dated
Chairman

Powers of Expenditure

- 1 Highways Act 1980, S43(1)
- 2 Highways Act 1980, S274A, Contributions by parish or community council (traffic calming works)
- 3 Highways Act 1980, S96
- 4 Open Spaces Act 1906, S10(b)
- 5 Local Government Act 1972, S111

**Minutes approved & signed as a correct record by the Parish Council on
26 November 2007**

**Accounts are published here in summary, full details can be obtained from the
original Minutes**