

Swavesey Parish Council

7.30pm

Notes from Public Open Forum

Concern expressed over the continued flooding of the road at Boxworth End by the blocked culvert in the field drain. The Clerk replied that the County Council are currently investigating the blockage with the landowners.

The public forum session was then closed in order for the Parish Council meeting to commence.

7.40pm

Minutes

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street
Monday 23 February 2009

PRESENT

Mr M Johnston (Chairman)

Councillors : Mr J Dodson, Mr J Jullien, Mr P Marriott, Mr J Pook, Mr D Whiter, Mr K Wilderspin,
Mr W Wright

Clerk : Mrs L Miller

Parishioners : 2

County Councillor: Ms M Smith

District Councillor: Mrs S Ellington

Item	Power Action
<p>1 TO RECEIVE APOLOGIES FOR ABSENCE Mr S Boylan, Mr T Parish</p>	
<p>2 MEMBERS' DECLARATIONS OF INTEREST Mr Wright declared prejudicial interest in item 11 – MAGPAS Yesteryear Road Run, and wished to invoke section 12(2) of the Code of Conduct.</p>	
<p>3 TO SIGN & APPROVE MINUTES OF THE MEETING DATED 26 January 2009 It was proposed, seconded and unanimously approved that the Chairman sign the Minutes with no amendments.</p>	

(7.35pm – Mr Dodson gave apologies for late arrival)

- 3.1 Matters to report from previous minutes** (for information)
- (i) Affordable Housing – Housing Needs Survey now sent to all households in Swavesey. An article from the Parish Council has been submitted to the April/May Meridian. Once results have been received a Housing Officer from the District Council could attend a Parish Council meeting to discuss the process further.
 - (ii) The Chairman, in agreement with the Football Clubs, is to be the main liaison each week on whether the green is in a suitable condition for matches to be played.
 - (iii) Working party now formed to start looking at Christmas lights improvements, first meeting to be arranged during March.
 - (iv) Parish Council vacancy – no bye-election called, therefore co-option notices have been published, with co-option to take place at the March Council meeting.

4 COUNTY COUNCIL BUSINESS

4.1 Minerals and Waste Development Plan Consultation

36 new sites proposed for the next stage of the emerging Plan and which CCC wishes to consult on whether they should be included. 2 of these new sites are within Swavesey parish, with a further 5 adjacent to the parish. Comments for submission are:

- Land adj to Covell's Drain at Friesland Farm – sand & gravel borrow pit for A14 upgrade. This already has permission granted to extract materials for the guided busway construction, however there is no permission to take materials off site. Parish Council commented that if permitted, Council would raise concerns over transport of materials from this site through the village towards the A14 works.
- Land adj to Buckingham Road, north of Trinity Foot junction, at Boxworth End Farm – clay-general fill borrow pit for A14 upgrade. Parish Council commented that if used, the land should be restored to agriculture when completed.
- Of the other sites adjacent to the parish, which are all within existing agricultural use, the Council commented that all should be returned to agricultural use following the completion of the works.

Clerk

4.2 Guided Bus Updates

Next liaison meeting 5th March – the Chairman and Mr White to attend.

Cllr Ms Smith reported that a test of an agricultural vehicle across the new Middle Fen Drove crossing is hoped to take place on Wednesday.

Reported that water has been washing over the guided bus line and washing away stone/ballast. Land Drainage Officers from South Cambs District Council had visited the site and the contractors will reinstate stone that has been washed out.

4.3 Correspondence for information and items for County Councillor

- (i) A copy of the Feasibility Study report on proposals for a bypass of Willingham had been received for information. Option B would not directly affect Swavesey, however Option A would provide drainage issues. Comments were also raised regarding the provision of a dedicated cycleway/footpath, which has not been provided with the Longstanton bypass. Comments to be returned to the County Council.
- (ii) Cambridgeshire Transport Commission – notice of current consultation on proposals to spend £500 million to tackle congestion.
- (iii) Cllr Ms Smith was asked why the snow ploughs had not been fitted to the gritting lorries and used prior to much of the recent gritting, as this would have given the grit more effect. Cllr Smith to find out and reply to the Council.
- (iv) Cllr Ms Smith reported that she had met with County Highways with regard to maintenance work to Rose & Crown Rd and Fen Drayton Road. County Highways are to liaise with the Guided Bus Team to jointly fund resurfacing work. Planings will be put into the ruts between the highway edge and verge along Fen Drayton Road. Posts could be put into the worst sections of eroded verge.
- (v) Market Street – Cllr Smith asked if Councillors would consider double yellow lines. No decision made. Mr Pook reported that a survey of the number of vehicles parked in Market Street on different days was being carried out. It was noted that stricter controls over how the Fair parks up in Market Street would be needed this year.

Clerk

Cllr M
Smith

5 DISTRICT COUNCIL BUSINESS

5.2 Correspondence for information and items for District Councillor

- (i) START Arts Development Network – a fundraising advice event on Sat 28 March. Information passed on to the Festival 2010 Steering Group.
- (ii) Housing Futures newsletters
- (iii) Notice of JAG Meeting on 26th February – the Chairman to attend.
- (iv) Notice of Stakeholder meeting on 6th March, theme is sustainability.
- (v) District Cllr Mrs Ellington reported that South Cambs Cabinet would be meeting to set the Council Tax level later this week.

6 DRAINAGE

- (i) The notes from the meeting held with Environment Agency (EA) officers on 27th January were discussed, with disappointment noted that the actions identified in the meeting on 30th September and in the current meeting had not been progressed. The Clerk to regularly write to the relevant officers to chase up the actions identified to ensure they were responded to and actioned. Clerk
 Mr Wilderspin reported on the Internal Drainage Board's meeting with the EA held on 12th February.
 Serious concerns were expressed over the level of floodwater in the Swavesey fens during mid-February and the effect the guided busway was having on the floodwaters. Mr Wilderspin had been monitoring the levels and had met with EA and Guided Busway officers regarding this.
- (ii) Concerns were also expressed about the continued flooding of the highway at Boxworth End, at the end of the village, from the blocked culvert. CCC engineers had closed the road the previous week due to the flooding and overnight freezing of the water and that they had not gritted the road due to lack of grit supplies. The Clerk reported that further investigations to try to locate the blockage were taking place.

7 POLICE BUSINESS

- (i) Crime figures for the past month were circulated for information.
- (ii) The Chairman gave a verbal report on the Neighbourhood Panel meeting held on 17th February. Minutes will be circulated to all Councillors when received.
- (iii) Speedwatch Project – an initiative set up to allow local residents to monitor and report back to the Police speeding problems within a village by use of free-standing speed detector units. The Chairman invited members of the public Mrs Wilderspin and Mr Morris to report on the Speedwatch meeting attended on 17th February. There is no cost involved to parishes, unless in the future they wish to purchase their own detector units, or jointly purchase with neighbouring parishes. Following discussion the Parish Council unanimously agreed to support joining the project. The Clerk to write to the Police regarding this. Clerk

8 VILLAGE AND PLAY AREA MAINTENANCE**8.1 To receive the monthly report from the Village Handyman**

No items to report from the Handyman.

8.2 To notify on County Village Maintenance Grant

The village maintenance grant for 2009 has been increased by 5% and will be received in April.

9 MEMORIAL HALL

- (i) As part of the transfer of the management of the hall from the Parish Council to the Hall Charity, the Hall Administrator tendered her resignation from the Parish Council, effective from 31st March 2009. The Trustees of the Hall Charity will employ the Hall Administrator from 1st April 2009.
- (ii) Gravel has been provided for the hall car park to fill the large holes, however further gravel is now required to resurface the central area. Proposed and approved to order 1 Clerk
 additional gravel.

10 PARISH COUNCIL REPRESENTATIVES ON VILLAGE COMMITTEES

The following representatives were proposed and elected until May 2011:

Meridian Magazine Committee: Cllr Mr David Whiter

Swavesey Byways Committee: Mrs Sue Rogers

Guided Bus Forum: Cllrs Mr David Whiter and Mr Martin Johnston

Parish Plan Action Group Working Party: Cllrs Mr John Pook, Mr John Jullien, Mr David Whiter

11 MAGPAS YESTERYEAR ROAD RUN – SUNDAY 19TH APRIL

Request from the organisers for a suitable site to stop in Swavesey for lunch. Mr Wright declared prejudicial interest, as publican of the White Horse Inn who has been requested to cater for the lunchtime stopover in the village. Before leaving the room, Section 12(2) of the Code of Conduct was invoked to allow Mr Wright to address the Council on this item before the discussion.

Mr Wright informed Council that he had been contacted and invited to cater for a lunchtime stop in Swavesey and asked if vehicles would be able to stop in Market Street. Mr Wright had referred this request to the Parish Council and added that he did not believe that all of the vehicles would be able to park in Market Street. He had contacted another Swavesey resident to ask if their field (at the end of Taylors Lane) would be available for some vehicles. At present a decision on this is still awaited.

No other Councillors present declared any further interests or wished to address the meeting. No members of the public wished to address the council on this subject.

Mr Wright then left the meeting during the discussion of this item.

Council considered the request and agreed that if the lunch stop were in Swavesey, there would not be sufficient space in Market Street for all of the vehicles, multiple sites would be required. Council agreed that it would be nice for village residents if the vehicles did stop in Swavesey. It was agreed to ask Mr Wright to liaise with the organisers to find sufficient sites for a stop-over, however it would be for the organisers to supervise the direction and parking of the vehicles. Mr Wright to be asked to report back at the March meeting.

Mr Wright returned to the meeting.

12 PLANNING**12.1 To consider correspondence received**

- (i) No items received

12.2 Taylor Wimpey Ltd – land transfer of public open space, Cherry Trees

Confirmation received that The Crown will transfer to the Parish Council the land within Cherry Trees and the recreation green that had reverted to The Crown when Barwell Properties Ltd was dissolved last year. Legal and admin costs to a total of £1,380 will be incurred. It was agreed that this funding would be transferred from the General Fund. 2

12.3 To consider planning applications received

- (i) Ref: S/0072/09/F – 78-80 Middlewatch. Costcutters Shop, Mr & Mrs Patel. Replacement of existing shop front. No objections.
- (ii) Ref: S/0064/09/F – 2 Buckingham Business Park. Whippet Coaches Ltd. Change of use from B2/B8 to bus depot. No objections. Comments raised as follows:
The Parish Council is concerned over the safety of buses using the junction with the A14, in particular the slip roads with regard to buses having to pull out into the A14. The Parish Council would not wish to see an increase in buses travelling through the village, particularly in the early morning and late afternoon/early evening. The primary school is located on the main road through the village, as well as children walking and cycling to both the primary school and village college, plus other residents travelling around the village. Buses should not be permitted to use the village as access to bus routes.
- (iii) Tree works in the Conservation Area. 24 Blackhorse Lane. Robinia Frisia, reduce height by 50% & reshape. No comments raised.
- (iv) Ref: S/0222/09/F – 25 Gibraltar Lane. Mr & Mrs D Molyneux. Extension. No objections raised.

12.4 Permissions - None received**12.5 Refusals**

Ref: S/2100/08/F – 11 Taylors Lane, extension.
Ref: S/1693/08/O – Swavesey Garage, 20 Middlewatch, 6 dwellings.
Ref: S/2103/08/F – South of Mill Farm, 87 Middlewatch, dwelling.

12.6 Appeals

- (i) Reply from South Cambridgeshire District Council received to letter sent on 7th February regarding the appeal hearing held on 6th January. No reply received yet to the letter sent on 7th February regarding enforcement action on the land at Cow Fen Drove. Council felt that replies to both letters should have been received by now and at least acknowledgments. It was agreed that a formal complaint should be filed regarding lack of response. **Clerk**
- (ii) It was agreed to write to the Conservation Officer at SCDC, to ask what progress has been made with regard to the listed building and property at 37 Market Street. **Clerk**

13 FINANCE**13.1 To approve payment of outstanding accounts**

It was proposed, seconded and carried unanimously to approve the invoices and cheques as listed.

	Gross	VAT	Net
Administration and salaries	1,577.13	6.68	1,570.45
Memorial Hall – Running costs	1,431.29	56.03	1,375.26
Village Maintenance	348.86	39.60	309.26
Total:	3,357.28	102.31	3,254.97

Accounts reconciled at 17/02/09: Current a/c £14,344.90. Deposit a/c £57,326.08

13.2 Notice of receipts received

Hall Booking Receipts	941.69	0.00	941.69
VAT Recovered	523.32	0.00	523.32
Total:	1,465.01	0.00	1,465.01

13.3 To approve change of contact details for bank deposit account

Telephone number amendment approved

13.4 Interim Audit Check

Completed on 30th January 2009. No queries. Three comments noted with regard to documenting procedures, evaluation of unallocated balance levels at year-end and review of fixed assets particularly with regard to the Memorial Hall changes. All noted.

13.5 CPALC Training Course – Allotment Provision

Course taking place on 7th March – Councillors to inform the Clerk if they wish to attend.

14 GENERAL CORRESPONDENCE

- (i) Cambs ACRE – Playing Fields Association newsletter – noted for information
- (ii) CPALC – Spring Bulletin – circulated to all Councillors
- (iii) Request from the Trustees of the Non-Conformist Cemetery inviting the Parish Council to consider a maintenance grant for the forthcoming season. Agenda item for March.
- (iv) Cottenham and Swavesey Locality Team Newsletter- noted for information.

15 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA

- (i) Various streetlights out – Clerk to notify CCC **Clerk**
- (ii) Annual Parish Meeting will be on Weds 8th April, 7.30pm in the Memorial Hall. Agenda circulated for information. Neighbourhood Watch and Crime Prevention will be the Speaker subject, with speakers attending from Cambridgeshire Police.
- (iii) Mr Whiter informed Council about the Public Art Project for the guided busway. Mr Whiter to liase with the artist on behalf of the village.
- (iv) Large pot holes appearing in various roads, particularly Ramper Rd and Over Rd, to be reported to CCC Highways. **Clerk**
- (v) Litter still a problem over the A14 Flyover. Cllr Mrs Ellington confirmed that it is SCDC responsibility for the flyover and Buckingham Rd clearing, Cambridge Services for the roundabout. A request for litter to be cleared to be put through to SCDC.
- (vi) Comment made about the lack of publicity in the Cambridge News regarding planning decisions relating to Swavesey. Are these not being reported to the CEN?

Next meeting date: 23rd March 2009

There being no further business, the meeting was declared closed.

Signed & dated
Chairman

Powers of Expenditure

- 1 Local Government (Miscellaneous Provisions) Act 1976, S19(f)
- 2 Local Government Act 1972, s111

**Minutes approved & signed as a correct record by the Parish Council on
23 March 2009**

**Accounts are published here in summary, full details can be obtained from the
original Minutes**