

Swavesey Parish Plan Group

Minutes of the nineteenth steering group meeting.

11th September 2008

Before the formal start to the meeting the committee viewed the youth video. They were concerned that it did not really provide any insight as to the needs or views of young people relating to the parish plan process.

1. Apologies for absence were received from. – Steve Boylan, Naomi Laredo, Abi Edwards, Gillian Hunter, following the meeting Lynsey Newberry sent her apologies.

Those Present were: John Pook, Alan Morris, Nick Dennis, David Whiter, Derek Rata.

2. The previous minutes were agreed.

3. Matters Arising.

The draw prizes were announced at the August Parish Council Meeting

4. Progress.

David circulated his report. The important issue is now to complete our work to print and publish the report during October

5. Budget.

The only major expense remains the cost of printing the final report. A small sum of £55 was incurred for the prize Hamper

6. Questionnaire.

The open day in the Village Hall to display the Q results had 10 visitors.

7. The Q results and analysis

John has drawn up a long list of recommendations drawn from the Q results, previous consultations with organisations, businesses.

The committee discussed the list and drew up a final list of recommendations to be included in the plan.

Gillian had forwarded an incomplete preliminary review of the findings of the youth questionnaire. The Committee felt that we should press ahead with publishing the plan incorporating the findings to date'

8. Next steps

Dave will finalise the report federation at the next meeting.

John will feed back the findings of the Q to all those consulted and others who may be interested in the results.

Once the design is finalised John will obtain quotes for a booklet A4 size comprising 12 A3 sheets folded in half to give a potential 48 pages.

9. next meeting

Possibly 14th October. John to check availability