

Swavesey Parish Plan Group

Minutes of the twentieth steering group meeting.

21st October 2008

1. Apologies for absence were received from. – Naomi Laredo, Nick Dennis.

Those Present were: John Pook, Alan Morris, David Whiter, Derek Rata.

2. The previous minutes were agreed.

3. Matters Arising.

4. Progress.

David circulated his report. The plan is in its final version.

5. Budget.

The only major expense remains the cost of printing the final report. A small sum of £55 was incurred for the prize Hamper. We agreed to a small payment to Paul Hutchinson of £25.00 to help with expenses for the photographs he prepared for the plan. We also confirmed a payment of £ 200 for Geoff Green's work on the design of the report.

6. Questionnaire.

The questionnaire results are published on the village web site.

7. The Q results and analysis

Gillian has now forwarded a complete review of the findings of the youth questionnaire. These have been included in the plan.

8. Next steps

Dave will put the final touches to the report and pass it to Geoff to complete the design. John will check on the existing quotes for printing the plan and obtain an updated guide price. We agreed to print 100 copies. John will organise printing once the final design is complete.

Alan is finalising the maps for the report.

John will feed back the findings of the Q to all those consulted and others who may be interested in the results.

John will give Alan a report for the Meridian.

9. next meeting

We agreed that the next meeting will be arranged following printing and distribution of the plan. As a celebration!!