

Swavesey Parish Plan Group

Minutes of the fifth steering group meeting
Tuesday June 12th. 2007

1. Apologies for absence were received from – Naomi Laredo, Gillian Hunter, John Jullien, Melanie Baker.
2. Those present, Alan Morris, David Whiter, Derek Rata, John Pook, Helen Porter, Lynsey Newberry, Nick Dennis. The meeting welcomed Mark Campbell as a member of the Committee. He will provide a link to the Anglican Church, and will work with Lynsey and Helen to provide an input into the plan from the churches.
The Previous minutes were agreed.

3. Matters Arising

Naomi Laredo contacted John prior to the meeting to add to our information about the village:

Another source of village history is the history of the Parish church at – <http://www.ely.anglican.org/parishes/swavesey/swavesey/history.html>.

On businesses we should add the following:

EC12 Europe (formerly Interactive Products, IT systems), Progress House, Rowles Way.

Growers Direct Ltd. 2 High Street.

Panic Music, 4 Station Road.

4. Reports from the three working groups.

The Meeting used David Whiter's notes dated 6th. June as a basis for discussion

- Document Group – comprises David Whiter (convenor), Naomi Laredo, Steve Boylan. See the third report of the group below which formed the basis of their report to the meeting

1 The group is recommending the Parish plans of Abington, Meldreth and Whaddon and Cottenham as guide formats, but they can be improved. Copies of the CDs of Parish Plans have been passed to Lynsey and Derek. If any one else would like a copy they can be made.

2 After discussion with Lynsey and Derek a programme for the whole process is in preparation, and will be circulated shortly. It incorporates review points for the

Steering Committee to approve proposed activities. The pace is not demanding until January 2008 when activity will increase. At present the final report is likely to be complete late in 2008.

3 In the near future the activities of the other groups should begin. The Consultation group will be the busier of the two, and the Report group can assist with activities until January. Progress can be monitored against the programme.

4 Melanie Baker confirmed that anonymous responses should keep us clear of Data Protection requirements. Signatures and addresses should be avoided on questionnaires; postcodes without house numbers could be used if needed to separate opinions of different areas of the parish if needed.

The meeting agreed the proposed report format previously circulated by David.

- Village Profile group – comprises Derek Rata (convenor) Alan Morris, John Jullien. Work Continues.
- Consultation Group – Comprises Lynsey Newberry (convenor), John Pook, Steve Boylan (primary school) Gillian Hunter (Village College, youth).

John reported that he had a detailed response from the Over Cricket Club which will inform the plan. He will also bring it to the attention of the Parish Council so that it can be fed into any future plans for the village green. He also reported that he had been invited to explain the plan to the WI at their July meeting, and had prompted the Parish Council to outline the issues they would like considered as part of the plan.

Lynsey Newberry confirmed that she was now taking forward the consultation process and writing to the businesses based on the letter John had prepared for the clubs etc. She will also liaise with Derek Rata to ensure the letter has the greatest impact for its purpose.

John will prompt Tim Parish to feed into the committee countryside environmental issues and any input arising from the new RSPB reserve.

To take forward liaison with the Village College, Nick and Steve Boylan suggested approaches to Mike Fox (Chair of the Village College Governors) and Martin Bacon, while keeping Gillian Hunter informed.

5. A.O.B.

Nick will prepare a report for the next issue of the Meridian in time for the end of June deadline for copy

6. Next Meeting

Thursday July 19th. at 6.30 pm.