

## Swavesey Parish Plan Group

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Minutes of the third steering group meeting  
Tuesday 19<sup>th</sup>. April

1. Apologies for absence were received from –Lynsey Newberry, Jon Reed, Naomi Laredo, Abi Edwards, Helen Porter, Steve Boylan, Shirley Parker.
2. Those present, Previous minutes: Alan Morris, David Whiter, Derek Rata, Gillian Hunter, John Jullien, John Pook, Nick Dennis, lynsey Newberry. Melanie Baker from Cambridgeshire ACRE attended to assist the meeting. The Previous minutes were agreed

### 3. Matters Arising

Action Plan – David Whiter introduced a programme of actions which related the work of the three groups to key points. Dates are still to be identified as the work proceeds.

Contact List – John Pook reported that Caroline and Bob Wilson no longer wished to be part of the plan. Tim Parish wished to help, but not on the committee (subsequently Tim has said he will feed in the thoughts of the Conservation Society and liaise with the RSPB on progress with the Lakes). John Yule wishes to be on the list of those wishing to be kept informed and will seek a representative of the Anglican church in Swavesey for our committee.

Other Funding Sources - Melanie Baker confirmed that 'Awards for all' can help fund parish plans for specific items. She will provide details to Nick Dennis for future reference.

### 4. Nominations for the three groups and reports on work to date.

- Document Group – comprises David Whiter (convenor), Naomi Laredo, Steve Boylan.  
The group will meet in two to three weeks time to agree a format which will be presented to the next meeting this should provide a general guide to the final report and the Village Profile Group and Consultation Groups. Once the format is established, the Report Group's work will reduce until later in the overall process, and will be able to play a part in other groups. Again once the format is established we will be able to put dates to the overall process.
- Village Profile group – comprises Derek Rata (convenor) Alan Morris, John Jullien. Work Continues. Nick will prepare an update report on our work for the next Meridian.

- Consultation Group – Comprises Lynsey Newberry (convenor), John Pook, Steve Boylan (primary school) Gillian Hunter (Village College, youth).  
Gillian reported on progress with her 'Inside Stories Project' , and plans the village college have for a new performance hall which will have a strong community involvement.  
John has contacted all our 'Stake Holders' – Andrew Lansley raised the new Environment and Global Studies Research Centre at the Village College. Gillian agreed to find out more and its possible interest for our group.  
John will start to contact all the clubs and societies on our list and plan a short power point presentation to use at their meetings.

#### 5. Key issues for next month

- Nick to prepare report for Meridian
- The document group to propose a format for the plan.
- The village profile group to start to gather information.
- John to start to contact clubs and societies.
- Gillian to report back on Village College issues' and progress with Youth Forum
- Steve to report back on his first contact with the Primary School
- Malanie Baker will pass details of the awards for all to Nick.
- Linda miller has e-mailed me and will submit our first financial report to ACRE
- JP to arrange a display of our work for the library open day on 5<sup>th</sup> May.

#### 6. Next meeting – Thursday 17<sup>th</sup> May