

Swavesey Parish Council

Notes from the Parish Plan Public Meeting Held at The Memorial Hall, 7.30pm, on Monday 5 February 2007

PRESENT

Mr M Johnston – Chairman of the Parish Council
Notes taken by Mrs Mrs L Miller – Clerk to the Parish Council

Ms M Baker, Parish Plans Officer, Cambridgeshire ACRE

Parishioners : approximately 90 members of the public were present

Item

1 TO RECEIVE APOLOGIES FOR ABSENCE

Mr T Parish, Mr G Green, Mr W Wright, Mr J Reed, Ms N Laredo, Mr N Dennis

2 INTRODUCTION BY THE CHAIRMAN OF THE PARISH COUNCIL

Mr Martin Johnston, Chairman of the Parish Council opened the meeting and welcomed everyone. A brief summary of why the meeting had been called was given and Mr Johnston then introduced Ms Melanie Baker from Cambridgeshire ACRE.

3 PRESENTATION ON 'A PARISH PLAN'

Ms Baker gave a detailed presentation on what a Parish Plan is, how it is put together and the benefits for communities of producing a plan.

4 QUESTIONS AND ANSWERS

Questions and discussions took place on the following points:

- How the parish plan can be used to influence decisions for Parish, District and County Councils.
- How the parish plan can link into the Local Development Framework.
- How the Action Plan is taken forward by the Parish Council.
- How the process is maintained and the Parish Plan updated in the future.
- Forming a Steering Group and starting the process to produce the plan.
- Timescales involved. The whole process can take from 12-18 months, depending on the time put in and people involved in the project.

Mr Johnston then thanked everyone for supporting the project and thanked Ms Baker for attending and helping launch the project.

The Parish Council would now arrange the first Steering Group meeting, for sometime within the next month. People interested in being involved with the project were asked to leave their contact details with the Clerk .

There being no further business, the meeting was declared closed at 8.30pm