

Swavesey Parish Council

7.30pm

Minutes

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street
Monday 26th November 2018

PRESENT

Mr W Wright (Chairman)

Councillors : Miss L Boyes, Mr J Dodson, Mr S Faben, Mr D Hunt, Miss H Parish, Mr C Parsons,
Mr J Pook, Ms S Smith, Mr K Wilderspin

Clerk : Mrs L Miller

In attendance

Parishioners : Parish Tree Warden

District Councillor: Mrs S Ellington

Item

Power Action

2018/ TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

11-1 Mr M Johnston (personal)

2018/

11-2 MEMBERS' DECLARATIONS OF INTEREST & DISPENSATIONS

2.1 **Declarations of interest from councillors on items on the agenda** None

2.2 **Requests to Speak** No requests received to speak on any items as declared above.

2.3 **To receive requests for dispensations** No requests received.

2.4 **To grant requests received** The granting of dispensations to be made by Full Council.

2018/ Meeting suspended to allow 10 minutes for the public participation forum and for persons 11-3 declaring prejudicial interest relating to the business to be transacted, to address the meeting.

No addresses regarding prejudicial interests were made

Items raised by members of the public present:

- Concern over the increasing number of very large Mick George Ltd lorries travelling through the village and in particular loaded with large amounts of concrete rubble. Cracks are appearing in house walls, residents are concerned over foundations of older buildings. The noise and vibration is constant. Trucks travelling through narrow roads at School times, it is becoming very dangerous. Trucks are doing more than 20mph through the village. Village is now very different to when the original planning permission was granted. There is a large amount of hardcore being piled up on the site, is this within the planning permission?

The Clerk reported that she had contacted Mick George Ltd twice in the last month regarding the concerns raised and left details, no response has been received. Cambs County Council Planning Dept and County Cllr will also be contacted.

Public forum closed in order for the Parish Council meeting to commence.

2018/ TO SIGN & APPROVE MINUTES OF THE MEETINGS DATED 22nd October and 8th November 11-4 2018

It was **proposed**, seconded and unanimously approved that the Chairman sign the Minutes with no amendments.

4.1 **Matters to report from previous minutes** (for information)

- (i) Requested that the issues relating to Market Street Green and the roadway across the east end be on the December meeting as it was thought they would be on the November Agenda

4.2 Clerk's Report – noted as published

2018/

11-5 COUNTY COUNCIL BUSINESS

5.1 **Highways Maintenance updates**

- Fen Drayton Road notice of road closure 10 Dec 2018 will now only be overnight.

- Rose & Crown Rd – Notice of road closure 4 Feb 2019 to repair sinking highway. Clerk to find out how much of the road is to be repaired. Also as Fen Drayton Rd will be the diversion route, this has large potholes and sunken areas which will need repairs. Clerk to request a site meeting. Clerk
- Guided Busway car park – complaints received re huge puddles on the site. CCC has made enquiries to the Combined Authority for funding towards re-surfacing the site. Suggestion that perhaps the A14 Team may be able to help – to pass on to CCC. Clerk
- Notice of Surface dressing, Greenside Close – Micro Asphalt treatment during 2019 which seals the road surface to prevent potholes.
- Additional and replacement solar lights on Over Rd cycleway during November.
- LHI Footpath widening project – delayed until Feb 2019 (School half-term week)
- Ramper Rd – CCC are aware of damaged chevron at Uttons Drove junction.
- To chase CCC Highways re drainage repairs/re-routing for Gibraltar Lane. Clerk

5.2 Correspondence for information and items for County Councillor

- (i) From a resident - request to consider yellow line parking restriction along High St. Response: where would residents with no off-road parking park? The parked cars do slow vehicles down along that stretch of the High St. The narrow road and amount of traffic is an issue but yellow lining the High St would create a faster road and new parking issues in surrounding roads.
- (ii) Air Cadets – Request for parade and road closure, Sun 10th Feb, Memorial Hall to St Andrew's Church. No objections raised. Air Cadets to arrange necessary closure.
- (iii) Update information re local bus survey and information on Morrison's bus stops – noted.
- (iv) St Ives area bus survey responses now in and data is to be analysed. As of 11/11/18 over 1200 surveys had been returned.
Complaints re parking in Gibraltar Lane by drivers visiting the Village College. College contacted and will review the staff and visitor parking arrangements.

2018/

11-6 DISTRICT COUNCIL BUSINESS

6.1 Correspondence for information and items for District Councillor

- (i) Parish-Cabinet Forum Tues 27th November – Chairman to attend
District Cllr Mrs Ellington reported:
Grants Committee now meeting again.
Will be taking part in the Climate Change Committee and Brexit Committee meetings.

2018/

11-7 VILLAGE MATTERS

7.1 To receive the monthly report from the Village Handyman & notify of Maintenance Items

Thanks noted to the Handyman for a wonderful display of flowers at the Hall and in Market St this year, despite the very hot, dry summer.

7.2 Parish Trees

Chairman welcomed Mr Hart, Parish Tree Warden to the meeting. A report on work recommended this winter, together with ideas for future planting and replacement trees circulated for discussion. It was agreed:

- (i) To fell the two trees on the north side of Market St Green which have a lot of deadwood within them. One of the original three having been felled earlier this year. Recommendation for replanting along the whole north side of the Green to be submitted for spring planting. Residents to be notified via website/facebook.

- 7.2** (ii) To fell dead flowering Cherry at east end of Recreation Green. Agreed to replant with an Oak tree, offered by a resident.
 (iii) To thin out overgrown hedging between Limes along north side of Recreation Green, to fell self-seeded Hawthorn within hedging. To also remove low boughs on north side of line of trees to give clearance for maintenance machinery.
 (iv) To remove dead wood in Willow in Moat Way and around edges of the Mound of trees/shrubs.

Constable's Rood – not suitable for large trees. Management of existing Rowans and Silver Birches to be reviewed.

Moat Way – No further works to the Poplars planned this winter.

Alders on Turnbridge drain – the land is Crown land. Trees are not an issue at present but are very large. Clerk to investigate who would be responsible for them.

Mr Hart was thanked for his work on assessing and monitoring the parish trees.

- 7.3 Recreation Green** Order placed for additional materials and work, no confirmation on date yet – to be chased up.

- 7.4 Festival Events** – request to use the Recreation Green for two fundraising events:

(i) Enchanted Cinema outdoor event – Friday evening early June 2019

(ii) Farmers' Market, Saturday morning 15th June 2019

Both events approved. Ground conditions to be assessed prior to dates to ensure the ground is suitable for delivery vehicles, etc.

Query raised with regard to Village Green status and vehicles driving or parking on the green. This to be discussed as part of the Village Green agenda item in December.

2018/

- 11-8 A14 Improvement Project – to notify of project progress and raise issues for the Project Team**

SVC has asked A14 Team to remove the Art Exhibition signs (A14 Team put them up). Complaints re junction works noted and reported at the time to the A14 Team. The traffic lights around the new junction layout will be in place for the remainder of this year. Being operated manually at morning rush hour, but cannot be manually operated all day. Issues re access to/from Business Park sent on to the A14 Team.

2018/

- 11-9 NHW and POLICE BUSINESS**

Cllrs had not been able to attend P&CC meeting on 16th Nov

Cllr Lisa Boyes, District Cllr Mrs Ellington and the Clerk had met with local PCSO and new Histon Area Sgt earlier today to receive an update on Policing in this area. Local officers now concentrate on Crime Prevention with investigation work passed on to central investigators. Concerns were raised re perceived lack of response from the Police and the time taken to collect evidence where offered by the public. Residents were encouraged to report all incidents, the Parish Council would put out reminders. Parking enforcement is near impossible to carry out by PCSO's. If parking offences could be decriminalised, as they have been in Cambridge and Peterborough, then local authorities could employ Wardens. Perhaps Parish Councils could jointly lobby CCC Highways to try to achieve this? The Clerk to speak to colleagues.

Clerk

2018/

- 11-10 DRAINAGE**

- (i) Limited progress being made. Riverbank issue is awaiting further modelling data from lower Ouse area. Cllr Mr Wilderspin had attended a meeting with the RSPB re maintenance and Public Sector Agreements.
 (ii) Church Bridge Doors – EA have programmed these in for replacement this winter.
 (iii) Mare Fen – Cllr Mr Wilderspin will be meeting with the developers (Northstowe) in January and will discuss the Mare Fen works.

Chairman attended the Drop-in re Northstowe on Sat 24th Nov and spoke to the developers. They expect the Mare Fen works to start in early Summer 2019.

2018/**11-11 NEW SPORTS FIELD PROJECT**

To report on discussions with Swavesey Village College and to report on College proposals for a new 3G artificial sports surface at the College and request for Parish Council grant funding support with feasibility study costs
Cllr Mr Faben and the Clerk met on 30th Oct with representatives from the Village College, Swavesey Spartans, Football Foundation and Cambs FA – report circulated.

The meeting on 30th Oct agreed that the best location for the 3G facility, for security, management, maintenance and funding, would be in the College grounds, however it would be available for the wider community to use. The first stage is a feasibility study to identify the best location. The cost would be £5,743. Swavesey Spartans have earmarked some funding towards this project, either feasibility study or match funding for a grant application.

The Parish Council S106 community outdoor funds can be used towards this project, even though not on Parish land, as the facility would be for community use. A Community Access Agreement would need to be drawn up between the College and Parish Council.

With regard to the Parish Community Sports field, the College agreed to discuss with the Council the provision of a vehicle access road/track, from the College coach road off Fen Drayton Rd, across College land to the community sports field. The community field would also be available for College use and could support the 3G project by providing greenfield sports land to compensate for the loss of such with the 3G facility on College land. Further discussions on this to start in the New Year.

Council discussed grant provision towards the feasibility study and whether the College would be approaching other Parish Councils within its catchment area for funding support. Also if Swavesey sports teams and the Parish Council provide significant funding would Swavesey teams be able to have a priority booking on the facility.

RESOLVED: To provide a grant for 50% of the feasibility study cost from S106 funds, grant to be £2,871.00. To ask the College about approaching other Parish Councils within the catchment area for funding support for the 3G facility, as other parish sports teams would make use of the facility. To ask the College about future use of the facility and priority booking for local use. **1**

2018/**11-12 NEIGHBOURHOOD PLANNING – To report on progress of project**

Mr Hunt gave an update on the progress of the Village Design Statement, with a further workshop held on 17th November. A presentation will take place at SCDC of the first draft on 6th Dec.

Re the NH Plan, further meetings with stakeholder groups have taken place.

2018/**11-13 PLANNING****13.1 To consider planning applications received**

- (i) Ref: S/4057/18/FL – Land at White Willows, Hale Rd. Mr & Mrs B Ratcliffe. Proposed new dwelling (alternative design to permission S/0495/17/FL).

Objections raised:

- The proposed dwelling is of much larger scale than that granted permission in the original application Ref: S/0495/17/FL.

- The site is on a byeway, not an adopted road, leading out into open countryside and outside of the village development boundary. The Parish Council objected to any dwelling on this land in the original application. However a modest bungalow was permitted in line with other dwellings along the byeway. This current application to now build a much larger dwelling, is out of character with the location and other dwellings along Hale Road. It is vastly different to the permitted dwelling on this site. It will have a larger footprint and a higher roof pitch/height.
 - The Parish Council also reiterates its previous objection to development along Hale Road, which is an agricultural byeway and not maintained to take residential dwellings, please refer to objections raised for application ref: S/0495/17/FL. Parish Council asks that this is determined at Planning Committee, there is permission for a modest bungalow on the site, however this application is very different to that permitted and will be very visible from the byeway and surrounding land.
- (ii) **Ref: S/4221/18/TC – 27 High Street**, Mr B Morton. To fell contorted Willow, large decaying cavity at base. Cllr Ms S Smith declared a registered interest as a neighbour to this property. No objections raised.
- (iii) **Ref: S/2315/18/RM – Bloor Homes (Eastern)** & Mr A Johnson. Amended plans to comply with nationally described space standards (floor space) and to ensure clusters of affordable housing comply with S106 legal agreement. Site layout plan reviewed and re-arrangement of affordable dwellings to allow for increased footprint and relocation of some parking spaces noted. No objections raised to updated site layout plan. Objections relating to the surface water drainage arrangements still stand and await the final details for the drainage arrangements and maintenance programme.

13.2 Permissions, Refusals, Appeals, Enforcement, for information

Ref: S/2339/18/FL – Notice of Appeal against refusal for: To take the boundary fence enclosing rear garden to the edge of the front garden boundary and enclose front lawn into rear garden

(10pm – District Cllr Mrs Ellington left the meeting)

2018/

11-14 FINANCE

14.1 To approve payment of outstanding accounts

RESOLVED: to approve the invoices and payments as listed in appendix 1, to the total sum of £4,615.35.

Bank Reconciliations:

Lloyds Current a/c	19/11/2018	38,001.79
Unity a/c	21/11/2018	6,096.48
CCLA - Public Sector Deposit Fund	19/11/2018	79,153.03
OPTIMUM card	19/11/2018	85.42

Noted and approved for fund transfers between accounts to open the new CCLA account for S106 funds:

End Nov	CCLA (GR) to new CCLA (S106)	59,034.46	Total of S106 receipts
End Nov	Lloyds to Unity	10,000.00	General Reserves transfer
End Nov	Unity to CCLA (GR)	10,000.00	General Reserves transfer

14.2 Notice of receipts received

CCLA Interest	41.02
VAT Refund to 30th Sept 2018	1,791.58
Hale Rd Allotment Assoc - Annual Lease Fee	400.00
Grazing Licence - rent	200.00
NHW Scheme bank balance transfer	269.85
Swavesey Memorial Hall - Handyman hours	21.90

14.3 Parish Precept 2019-20 – noted information on Precept payment for 2019-20, no comments to return. Tax base for Swavesey will be 960.0.

14.4 To receive first draft budget for 2019/20

Not circulated, will be circulated in a week for initial review at December meeting.

Clerk

2018/

11-15 GENERAL CORRESPONDENCE

- (i) Yesteryear Road Run 2019, due to the airfield road closure between Longstanton and Oakington and the new local road now not guaranteed to be open before the date of the Run, it has been cancelled for 2019. Hope to hold it again in 2020.

Cambs County Council – the grant funding for Bikeability cycle training in schools from DfT to the County Council is likely to be reduced from April 2019. Parish Councils are being asked to consider a contribution – next Agenda for discussion.

2018/

11-16 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA

- (i) Chairman and Clerk attended the Local Councils Conference on 23rd Nov and gave a joint presentation with St Ives and Alconbury Weston on Councillor-Clerk working relationships. A very well attended conference this year.
- (ii) Fallen tree in Taylors Lane has still not been cleared away – Clerk to contact landowner. Also to ask about work to other trees to ensure safety along this stretch of road.
- (iii) Request to include time slots against Agenda items on future Agendas, to help guide discussion and keep meeting times from overrunning.
- (iv) Home Close – ask SCDC for their maintenance plan for the land around the balancing pond. Laragh owned land within Home Close – ask Laragh for their maintenance plan.
- (v) Cllr Mr Pook, for the Frere Cottages Trust, reported that the housing association is still interested in a pre-application meeting with SCDC Planners re possible new dwellings.
- (vi) Question over cycle racks in Market St. The Clerk replied that latest comment from CCC Highways Officer that racks on the diagonal white line area could be dangerous and could block access for large vehicles turning. Clerk to review other possibilities with CCC.
- (vii) Comments that Swan Pond looks good following the reed clearing work.
- (viii) Christmas lights to go up in Market St on Sun 2nd Dec, 10am, volunteer helpers welcome.

Next meeting dates:

Full Council – 7.30pm Monday 17th December 2018

There being no further business, the meeting was declared closed at 10.15pm

Signed & dated
Chairman

Powers of Expenditure

- 1 Local Government (Miscellaneous Provisions) Act 1976, s19

MINUTES APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN AT THE PARISH COUNCIL MEETING ON 17th December 2018

PAYMENTS LIST

Voucher	Code	Date	Minute	Payment Type	Description	Supplier	Net	VAT	Total
129	Telephone/Broadban	02/11/2018	2018/11-14.1	D/D	Telephone &	Virgin Media	32.50	6.50	39.00
130	Stationery/Books	19/11/2018	2018/11-14.1	BACS	Local Council	SLCC Enterprises Ltd	108.79	0.00	108.79
131	Improvement Works	27/11/2018	2018/11-14.1	BACS	Sand/Topsoil	Bannold Supplies and Services	241.50	48.30	289.80
132	Plants & Gardening	27/11/2018	2018/11-14.1	BACS	Bedding plants	N J & C L Gill	30.00	0.00	30.00
133	Grasscutting	27/11/2018	2018/11-14.1	BACS	Grasscutting	Buchans Grounds Maintenance	439.80	87.96	527.76
134	Verge Cutting	27/11/2018	2018/11-14.1	BACS	Grasscutting (verges)		311.64	62.33	373.97
135	Sheltered Housing	27/11/2018	2018/11-14.1	BACS	Grasscutting		66.30	13.26	79.56
136	Highways	27/11/2018	2018/11-14.1	BACS	Road speed signs	Algar Signcraft Services	88.00	17.60	105.60
137	General	27/11/2018	2018/11-14.1	BACS	Hall Hire	Swavesey Primary School	35.00	0.00	35.00
138	Trees/Hedges/ditche	27/11/2018	2018/11-14.1	BACS	Grounds maintenance	Robert Sutcliffe	557.00	0.00	557.00
139		27/11/2018	2018/11-14.1	BACS				0.00	
140		26/11/2018	2018/11-14.1	BACS				0.00	
141		26/11/2018	2018/11-14.1	BACS				0.00	
142		26/11/2018	2018/11-14.1	BACS				0.00	
143	Staff Costs	19/11/2018	2018/11-14.1	BACS	Staff Costs	Staff Costs	2,448.93	0.00	2,448.93
144		26/11/2018	2018/11-14.1	BACS				0.00	
145		19/11/2018	2018/11-14.1	BACS				0.00	
146		27/11/2018	2018/11-14.1	BACS				0.00	
147		27/11/2018	2018/11-14.1	BACS				0.00	
148	Plants & Gardening	27/11/2018	2018/11-14.1	BACS	Weedkiller	Trevor Wake	19.94	0.00	19.94
Total							4,379.40	235.95	4,615.35