



Swavesey Parish Council

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 23rd November 2015 TIME: 7.30pm VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 17th November 2015

COUNCILLORS: 11 QUORUM: 4

AGENDA

15-16/11-1 To receive and approve apologies for absence

15-16/11-2 To receive declarations of interest & requests for dispensations

- 2.1 To receive declarations of interest from councillors on items on the agenda
- 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
- 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.4 To grant any requests for dispensation as appropriate

15-16/11-3 Public Participation/Forum – 10 minutes

To allow members of the public to raise comments on items for future agendas or on items on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

Following this members of the public are not permitted to take part in the discussion.

15-16/11-4 To sign & approve the Minutes of the Full Council meeting dated 26th October

- 4.1 **Matters to Report from the previous Minutes**
- 4.2 **Clerk's Report**

To note

15-16/11-5 County Council Business

5.1 Highways - maintenance

- (i) Meet the Area Highways Officer – Mr Armstrong attending the meeting
- (ii) Maintenance updates: Gibraltar Lane, Black Horse Lane
- (iii) To consider footbridge repairs – bridge over main drain (Swavesey FP9)

Discussion
Discussion/
Decision

5.2 Buckingham Road Cycleway

To consider response regarding request for white line give way markings at Tiplers Drove junction.

Discussion/
Decision

5.3 Correspondence for information and items for County Councillor

- (i) Local Government Boundary Commission –consultation on Cambridge city wards
- (ii) Busway drop-off site – concern raised about use of this site by all-day parking
- (iii) Busway 'Respect' sign – correspondence re colours and poor visibility of sign
- (iv) Directory of Community Transport Schemes

Information

Motion to exclude Public and Press: Under Public Bodies (Admission to Meetings) Act 1960, the meeting will be closed to the public and press in order to discuss the following agenda item, which is considered to be confidential due to the content of the discussion.

15-16/11-6 NHW and Police Business

- (i) To discuss current issues with Police Officer

Discussion

Meeting re-opened to the public and press

- (ii) To receive Crime & NHW Report

Information

Swavesey Parish Council Chairman – Mr Martin Johnston

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ
Tel: 01954 202982 Email: clerk@swavesey.org.uk Website: www.swavesey.org.uk

15-16/11-7	District Council Business	
7.1	Correspondence for information and items for District Councillor	Information
(i)	Revised scheme of delegation for planning applications – proposal to be discussed by SCDC 17 th Nov. Notice of amended scheme.	
15-16/11-8	Village Matters	
8.1	To receive Village Handyman’s report and report on general maintenance items	Information
(i)	Moat Way Play Area. To consider cost to clean play equipment.	Decision
15-16/11-9	Post Office Move	Discussion
	To report on decision to move the PO Counter to a new location in Middlewatch	
15-16/11-10	Drainage	Information/ Discussion
	To report on ongoing discussions relating to riverbank maintenance and Mare Fen drain bank work.	
15-16/11-11	Hale Road Allotment Association	Information
	Correspondence with regard to siting a composting toilet on the allotment site	
15-16/11-12	Planning	
12.1	To consider correspondence received	Information
(i)	Request from developer to meet with Parish Council and residents regarding proposal for development on land west of Middlewatch/south of Whitton Close	
(ii)	SCDC – LDF Inspection update – consultation due 2 Dec-26 Jan	
(iii)	Northstowe – Cllr meeting re ‘Shaping Northstowe’ 18 th November	
12.2	Legal Documents – For signature	For Signature
(i)	SCDC Affordable housing development Indemnity Deed re S104 Agreement	
(ii)	S106 Agreement, 19 Wallman’s Lane – Indemnity Agreement	
12.3	To consider planning applications received	Comment
(i)	Ref: S/2527/15/FL – 37 High Street, Mrs M Sutcliffe & Dr A Robinson. Removal of conservatory and erection of part single & part two storey extension to rear.	
(ii)	Ref: S/2672/15/FL – 5 School Lane, Mr & Mrs Innes. Single storey rear extension.	
(iii)	Ref: S/2468/15/FL – The Farm Boxworth End. Erection of new farm building with concrete apron.	
12.4	Permissions, Refusals, Appeals, Enforcement	
15-16/11-13	Finance	
13.1	To approve payment of outstanding accounts (circulated to Councillors)	To approve
13.2	Notice of receipts received	To note
13.3	To consider membership of CAPALC, notice of fee increase of 3% for 2016-17, CAPALC AGM 10th Dec	Information
13.4	To receive first draft budget figures for initial discussion	Discussion
15-16/11-14	General Correspondence	
(i)	Newsletters and magazines	
(ii)	Cambridge Water – notice of water main replacement, Boxworth End. Request to attend Council meeting on 14 th December to discuss arrangements	
(iii)	Highways England – A14 roadworks notification	
(iv)	Wings of Life World Run – Notice of event on 8 th May 2016, map of route and notice of resident meetings in January.	
(v)	Planning Inspectorate – A14 Improvement scheme. DCO non-material changes	
(vi)	Village College Student Experience Week, 11-14 July 2016 – local volunteering projects	
15-16/11-15	Items for information and next meeting agenda	