

# Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 17 November 2015

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## Parish Council Meeting – Monday 23<sup>rd</sup> November 2015

**Purpose:** To highlight matters on agenda and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

### 4.1 To update on Matters Arising and Actions from last meeting:

- Environment Agency looking at what work they might be able to do re clearing vegetation along the drain through Church Green and behind St Andrew's Church.
- Reeds from Swan Pond cleared away FOC by SCDC.

### 5 County Council Business

- Area Highways Officer will be present at the meeting to meet Cllrs and discuss outstanding Highways items.
- To discuss safety of bridge across the Main Drain (FP9), repair costs and how this will be funded.
- Buckingway Road Cycleway – reply from CCC that they are minded not to ask cyclists to give way at the Tipplers Road junction – **for discussion**.
- Correspondence as listed on the Agenda.

**Motion to exclude Public and Press: Under Public Bodies (Admission to Meetings) Act 1960, the meeting will be closed to the public and press in order to discuss the following agenda item, which is considered to be confidential due to the content of the discussion.**

### 6 Police and NHW

- Discussion with local Police Officer about current issues – confidential due to nature of items
- Meeting to be re-opened to the public following this item
- Reports to be given at the meeting

### 7 District Council Business

- Correspondence as listed on the Agenda

### 8 Recreation and Open Space

#### Moat Way Play Area

- Fallen fruit has been thrown about the children's play area, staining the play equipment. Local parents have swept the fruit from the area but attempts at cleaning the stains from the equipment have proved difficult. Professional cleaning will be required. **Costs to be brought to the meeting for consideration.**

### 9 Post Office Move

- Decision published on 2<sup>nd</sup> November that the PO Counter will be moving from Market St to inside the CostCutter Store, Middlewatch. Final day of Market St branch will be Weds 24<sup>th</sup> February 2016, with the new Counter opening on Thurs 25<sup>th</sup> February.

### 10 Drainage

- Parish Cllr meeting with Environment Agency Offices arranged via Heidi Allen MP for 27<sup>th</sup> November - to confirm Cllr attendance.
- Updates on outstanding items to be given at the meeting.

### 11 Hale Road Allotment Assoc

- Correspondence regarding potential siting of a composting toilet on the allotment site. Parish Council lease the land from the Galon Charity, therefore initial consultation is requested.

## 12 Planning

- Request from Carter Jonas, Cambridge, to meet with Parish Council to present proposals for housing development on behalf of the Scambler Trust land south of Whitton Close/west of Middlewatch. Provisional date of Thurs 3 Dec, following this a public exhibition of proposals has been requested, provisional date of 12<sup>th</sup> January. **Council to agree to meeting dates.**
- Correspondence as listed on the Agenda
- **For signature:** SCDC Affordable Housing Development - Indemnity Deed relating to S104 Agreement; S106 Agreement re 19 Wallman's Lane – Indemnity Agreement.
- Planning applications as listed on Agenda, for comment.
- Decision notice refusing planning permission received for the proposal for 30 dwellings on land at 18 Boxworth End (Ref: S/0875/15/OL).

## 13 Finance

- Payments listed **for approval**

### Swavesey Parish Council - November Report

#### DRAFT PAYMENTS LIST: Vouchers 116 to 131

Vchr.	Cheque	Cde.	Name	Description	Amount
<b>Direct Debits</b>					
117		34	Virgin Media	Telephone & Broadband	82.33
<b>Alto Card</b>					
118		68	Cambridge Laptop Repair	PC repair	60.00
<b>BACS</b>					
124		43			
125		32			
126		30			
131		44	Staff Costs	Staff Costs	2,029.76
127		87			
128		82			
129		50	Buchans Landscaping & Grounds	Grasscutting	275.64
130		5	Buchans Landscaping & Grounds	Grasscutting	363.47
116		50	Buchans Landscaping & Grounds	Grasscutting (August invoice outstanding)	914.78
<b>Cheques</b>					
119	002275	95	Agrostis Sports Surface Consulting	Project Management	2,430.00
120	002276	47	SLCC Enterprises Ltd	Training	114.00
121	002277	93	Cambridge Web Solutions	Website and email hosting	133.20
122	002277	93	Cambridge Web Solutions	Website design	480.00
123	002278	26	Thomson Webb & Corfield	Legal Fees - Deed of Covenant	420.00
					<b><u>7,303.18</u></b>

- Receipts to note:

AmeyCespa Grant funding (Recreation Green)	39,996.00
Interest - Business a/c	2.92
WISER Recycling - donation from electrical collection April 2015	139.68

- Bank Reconciliations: Business Account £63,203.56 at 11/11/15  
Current Account £8,847.94 at 17/11/15  
Unity Account £987.78 at 11/11/15  
ALTO Card Account £56.48 at 17/11/15

- First draft budget figures – **Cllrs to discuss at the meeting**

## 14 General Correspondence (for information) As listed on Agenda

## 15 Items for Information and Next Agenda

- Thurs 3<sup>rd</sup> December, 7.30pm - Extra-Ordinary Council Meeting to meet with agents for land south of Whitton Close/west of Middlewatch to hear proposals for residential development.
- Tues 12<sup>th</sup> January, 7pm - Public exhibition of proposals for residential development on land south of Whitton Close/west of Middlewatch.

### **Forthcoming Council meetings:**

**Extra-Ordinary Council Meeting**

**Thurs 3<sup>rd</sup> December – 7.30pm, Memorial Hall**

**Full Council**

**Mon 14<sup>th</sup> December – 7.30pm, Memorial Hall**