

# Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 8<sup>th</sup> December 2015

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**Purpose:** To highlight matters on agenda (14<sup>th</sup> December 2015) and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

## 4.1 To update on Matters Arising and Actions from last meeting:

### 5 Cambridge Water

Attendance from Cambridge Water to give details on the forthcoming major work to replace the old water main along Boxworth End to Ramper Road.

### 6 Recreation Green

- To review the ground recovery following the drainage works and if **remedial work** from the contractors is required.
- To discuss with football club representatives **when matches may be able to resume** on the green. The goal post sockets were removed when the drainage work took place, therefore replacements are required or the **purchase of new mobile goals**, which would enable the pitches to be moved to help reduce excessive wear on certain areas. **To discuss potential costs.**
- **To consider quotes and advice** on how best to level the areas between the old and new areas and when best to do the work.
- Policy on the use of the green – to review the existing policy and whether additional statements are required on sports use of the green.

### 7 County Council Business

- To discuss potential impact on the school and village if the County Council withdraws funding for school crossing patrols. **Should the Parish Council and/or the School step in to take up the cost? Are there any other alternatives?**
- Highways – To update on current highway issues and to report back with regard to the coach parking outside of the Primary School each day.
- High Street. Following recent diversions due to B1050 resurfacing, the volume and speed of traffic in High Street become very concerning. Request made by a resident about the possibility of speed reduction measures.

### 8 District Council Business

- Cllrs to report on the Parish/Cabinet Liaison meeting.
- Council to consider its **response to the review/consultation** on SCDC electoral boundaries.
- Community Awards 2016 – closing date for nominations Fri 15<sup>th</sup> January

### 9 NHW and Police Business

- To consider draft response to the OPCC request for comments on rural crime.

### 10 Finance

- Payments listed **for approval**

Vchr	Cheque Cde	Name	Description	Amount
<b>Direct Debit</b>				
135	34	Virgin Media	Telephone & Broadband	82.33
<b>ALTO Card</b>				
136	68	Cambridge Laptop Repair	Laptop PC repair	72.00
149	24	ALTO Card	Top-up fee	0.50
150	33	Amazon Market Place	Stationery - calendar/planner	7.98
<b>BACS</b>				
143	44	Staff Costs	Staff Costs	2,276.16
144	43			
145	32			
146	30			
147	87			
148	82			
<b>Cheques</b>				
137	002280	Edwin Parish	Grounds maintenance	240.00
138	002280	Edwin Parish	Grounds maintenance	175.00
139	002281	The Society of Local Council	Subscription	167.00
140	002282	South Cambridgeshire District	Byways maintenance	605.44
141	002283	D S Martin Electrical Services	Portable Appliance Testing	48.00
142	002284	HM Revenue & Customs	PAYE & NI quarterly payment	1,022.84
151	2285	Swavesey Memorial Hall	Hall hire charges Apr-Dec 2015	353.40
152	2286	1st Swavesey Sea Scouts	Grant towards paint	80.00
<b>TOTAL</b>				<b>5,130.65</b>

- Receipts to note:

SCDC, S106 payment	£3,773.46
Interest	£3.07

- Bank Reconciliations: Business Account £57,206.63 at 08/12/15  
Current Account £8,421.19 at 08/12/15  
Unity Account £1,076.97 at 10/12/15  
ALTO Card Account £226.00 at 10/12/15

- To discuss draft budget figures for 2016-17, circulated to Cllrs

### 11 Village Maintenance

- To consider potential costs for cleaning the Moat Way play equipment
- Trees – to approve cost of tree work in Moat Way Play Area, plus consider work to ensure safety of branches on the large Willow on the corner of School pond.

### 12 Drainage

- To report on meeting at SCDC with Heidi Allen MP and the Environment Agency

### 13 Planning

Applications as listed on the Agenda – **Council to comment**

### 14 General Correspondence (for information)

As listed on Agenda

### Forthcoming Council meetings:

Planning	Thurs 14 <sup>th</sup> January 2016 – 7.30pm
Full Council	Mon 25 <sup>th</sup> January 2016 – 7.30pm