

Swavesey Parish Council - Clerk's Report Jan 2016

To : All Councillors

From : Linda Miller (Clerk)

Date : 19th January 2016

Purpose: To highlight matters on agenda and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

4.1 To update on Matters Arising and Actions from last meeting:

- County Council have withdrawn the proposal cut school crossing patrol funding, following many objections from residents, schools and parish councils.
- SCDC Housing, Fen Drayton Road
 - clearing of the ditches along School Lane has been delayed this month, due to the amount of water in them.
 - SCDC Housing Officers will attend the February 22nd Parish Council meeting to discuss with Councillors how potential tenants can register for the new housing.
- Primary School – discussions continue between the School and CCC with regard to the parking by the coach and taxis on the zig zag lines in front of the school. CCC are reviewing their contract re the transport to see if they can arrange a smaller vehicle, which could drop off and collect within the school car park area.
- Moat Way play area equipment – the Scouts have kindly offered to do a clean-up of the area on 7th February.

5 Vacancy – Co-option

Applications will be considered for the vacancy for a Cllr. Council will **consider and co-opt** at the meeting.

6 County Council Business

- Updates on outstanding Highway maintenance and notifications of new issues. Surface water gullies are being cleaned out throughout the village. Repairs scheduled for potholes and road damage along Ramper Road.

7 District Council Business

- Changes to Planning Scheme of Delegation - Final consultation on new Scheme of Delegation, **Council to add any final comments.**
- Consultation on strategic policies identified for Neighbourhood Planning. Council to consider any **comments to return.**

8 NHW and Police Business

- Items will be notified at the meeting

9 Recreation and Open Space

- Recreation Green continues to be monitored. Spartans FC will arrange a test match on the main pitch during February. Report from the Drainage Project Manager received and circulated to Cllrs.
- Willow on corner of School Pond. Dead branches are falling and many branches overhang the road and obscure the streetlight. **To consider work** to remove overhanging limbs and pollard remaining tree to approx. 15ft. Work to take place during February. Brambles around base of tree to be cleared. One other small Willow to be removed from north side of pond.

10 Drainage

- Vegetation clearing along Church Green drain delayed due to weather conditions
- Awaiting date for follow-up meeting with Environment Agency re outstanding work

11 Annual Parish Meeting

- Weds 13th April. To discuss main topic of discussion for the Agenda.

12 Planning

- Bloor Homes residential development, land off Fen Drayton Road. **To consider response** to Bloor Homes following presentation of 21st January.
- Applications as listed on the Agenda

14 Finance

- Payments listed **for approval**
Invoices for payment 25/02/2016:

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DRAFT PAYMENTS LIST: Vouchers 153 to 164

Vchr	Cheque	Cde.	Name	Description	Amount
153	D/D	34	Virgin Media	Telephone & Broadband	82.33
154	D/D	78	Cambridge Water	Allotment - water rates	166.93
158	ALTO	61	Festive Lights Ltd	Christmas Lights	26.98
159	ALTO	61	Tesco Direct	Storage boxes	10.50
160		87			
161		82	Staff Costs	Staff Costs	2,103.16
162	BACS	43			
164		44			
163		32	Linda Miller	Postage	2.81
155	002257	33	ESPO	Stationery	27.90
156	002288	56	N J & C L Gill	Plants	36.07
157	002289	93	Cambridge Web Solutions	Website pages & logins	36.00
TOTAL					2,492.68

- Receipts to note:

VAT Refund (July-Sept)	£1,047.61
Spartans Football Club – Donation	£3,000.00
Interest	£0.49
- Bank Reconciliations:

Business Account	£57,209.04	at 10/01/16
Current Account	£7,854.25	at 20/01/16
Unity Account	£4,301.30	at 20/01/16
ALTO Card Account	£188.52	at 19/01/16
- To consider costs involved in binding Parish Council Minutes. Archive Minutes should be bound into volumes. Volumes to be 2 years per book. Estimates obtained from local Bookbinders range from £42 - £68 per book. Currently Minutes from 2005 to 2015 could easily be bound, at approx. cost of £210. Archive Minutes accessible for future binding go back into the 1990's, 80's and 70's.
- **To approve final figures for 2016-17 Budget**
- **To approve Precept amount for 2016-17**
- To consider opening a CCLA Public Sector Deposit Fund account, to replace Lloyds Business Deposit account

15 General Correspondence (for information)

As listed on Agenda

16 Items for Information and Next Agenda

Forthcoming Council meetings:

Planning **Thurs 11th February 2016 – 7.30pm**
Full Council **Mon 22nd February – 7.30pm**