

# Swavesey Parish Council - Clerk's Report Feb 2016

To : All Councillors

From : Linda Miller (Clerk)

Date : 16<sup>th</sup> February 2016

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**Purpose:** To highlight matters on agenda and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

#### **4.1** To update on Matters Arising and Actions from last meeting:

- County Council have withdrawn the proposal cut school crossing patrol funding, following many objections from residents, schools and parish councils.

#### **5** SCDC Affordable Housing, Fen Drayton Road

Housing Officers from SCDC will be attending to explain to the Parish Council the eligibility and application process for local people to register for tenancy of these properties.

#### **6** Public Defibrillator for the village

To consider the cost, provision and location of a public defibrillator and to consider the offer of local funding towards the cost of providing such a unit.

#### **7** County Council Business

- Updates on outstanding Highway maintenance and notifications of new issues.
  - Station Road surface water flooding – CCC have investigated and found no route for water flooding on the highway to be removed. They will now consult the plans for the guided busway construction to find out why provision was not made and how they can now provide the appropriate drainage solution.
  - Market Street – admin work to progress the marking up of parking bays and provision of additional double yellow lines should start in April. The potholes in and around the car park area will all be filled prior to the lining work. The project will take approx. 3-4 months, as formal Traffic Regulation Order consultation is required.
  - Primary School parking – the new flashing warning signs for the primary school entrance are to be provided shortly, together with an advisory 20mph zone. Residents' white access protection markings will also be provided. A new contract has been provided now to replace the large coach with a smaller taxi vehicle, transporting children to/from school. This vehicle should be able to use the school car park, rather than parking on the yellow zig zag lines.
  - Boxworth End bus stop footpath – further discussions have been held re moving the bus shelter nearer to the Pine Grove Park junction, to enable a shorter footpath to be provided. We await a final decision during March.
- Balfour Beatty streetlighting questionnaire to Parish & Town Councils, to review replacement streetlighting works.

#### **8** District Council Business

- SCDC Community Awards event 10<sup>th</sup> March. Community organisations nominated by the Parish Council are: Community Warden Scheme; Friday Youth Club; Your Library; Ponds Maintenance Group.

#### **9** NHW and Police Business

- Items will be notified at the meeting.
- Neighbourhood Panel Meeting, 24<sup>th</sup> February, 7.30pm, Cottenham Village College.

#### **10** Recreation and Open Space

- Recreation Green continues to be monitored. Site meeting held Sat 13<sup>th</sup> to assess ground conditions for verti-draining and for the Institute to play a match on Sat 5<sup>th</sup> March, weather permitting. To be discussed at the meeting.
- Play area – additional bark to be ordered before April RoSPA inspection.

- Moat Way open space – to consider removal of the pear tree, following damage caused by fallen fruit last year.
- Parish Noticeboard – repairs required to damaged doors and frame, during recent windy weather

### 11 Drainage

- Still awaiting date for follow-up meeting with Environment Agency re outstanding work.
- Clearing work alongside Church End Green drain has been taking place, although it seems not for the whole stretch of the drain through to the busway. PC to query this.

### 12 Annual Parish Meeting

- Weds 13<sup>th</sup> April. To confirm Agenda.

### 12 Planning

- A Neighbourhood Plan – to report on discussion with SCDC Planning Officer and to consider if/how the Council wishes to go forward with a Neighbourhood Plan project.
- Applications as listed on the Agenda

### 13 Finance

- Payments listed **for approval**

Invoices for payment 22/02/2016:

#### DRAFT PAYMENTS LIST: (Cheque order) Vouchers 165 to 171

Vchr	Cheque	Cde.	Name	Description	Amount
<b>BACS</b>					
173		32	Linda Miller	Postage	3.10
172		43			
168		46			
169		44	Staff Costs	Staff Costs	2,986.71
170		87			
171		82			
<b>Direct Debit</b>					
165		34	Virgin Media	Telephone & Broadband	82.33
<b>ALTO</b>					
166		68	LOF New & Used Office	Office furniture - round meeting table	94.80
<b>Cheque</b>					
167	002290	66	Trinity Engineering & Component Supplies Ltd	Barrier fencing & Metal stakes	38.40
<b>TOTAL</b>					<b>3,205.34</b>

- Receipts to note:

Hale Rd Allotment Assoc – Water rates reimbursed	£166.93
Interest	£2.27

- Bank Reconciliations:
 

Business Account	£57,211.63	at 15/02/16
Current Account	£7,671.95	at 15/02/16
Unity Account	£2,195.33	at 15/02/16
ALTO Card Account	£93.72	at 15/02/16

- To authorise signatories for the CCLA Public Sector Deposit Fund account, to replace Lloyds Business Deposit account

### 14 General Correspondence (for information)

As listed on Agenda

### 15 Items for Information and Next Agenda

#### Forthcoming Council meetings:

**Planning**            **Thurs 10<sup>th</sup> March 2016 – 7.30pm**  
**Full Council**        **Mon 21<sup>st</sup> March – 7.30pm**