

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 15th March 2016

Purpose: To highlight matters on agenda and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

4.1 To update on Matters Arising and Actions from last meeting:

- Public Defibrillator – the Hall Trustees agreed that the unit could be fixed to the outside wall of the Hall, by the front door. This has been confirmed to the Community First Responders and the items are being purchased and will be provided shortly.

5 County Council Business

- To report on highway maintenance updates and inform of any new issues.
- LHI Bids 2016-17- unfortunately the bid for a new footpath to the Boxworth End Bus Shelter was not successful – due to amount of bids received and score rating not high enough.

6 District Council Business

- SCDC Community Awards – Third place awards presented to Swavesey Your Library and the Community Warden Scheme. Certificates awarded to the Friday Youth Café and Ponds Maintenance Group.
- Parish Planning Forum, Tues 22nd March – Chairman and WW attending.

7 NHW and Police Business

- To consider correspondence received re increase in parking and instances of the pavement being blocked by parked vehicles along Middlewatch (near Post Office/Costcutter).

8 Village Maintenance

Recreation Green

- Grasscutting has now started on the recreation green and verti-draining is scheduled for w/c 14th March (it has been deferred twice already due to wet weather). Football is due to start again once the verti-draining has been completed.

9 Drainage

- To-date no further progress received as to when work will start in Mare Fen or what work will take place on the Riverbank.
- Church End Green drain was cleared over overgrown trees and vegetation during Feb by the EA.

10 Planning

- A Neighbourhood Plan – Cllrs met with Cottenham Parish Cllrs to find out more about the work and costs involved – a full report to be given at the meeting. A presentation will also be made at the Annual Parish Meeting to find out residents views. Parish Council will discuss how it wishes to proceed to decide whether to take on a Neighbourhood Plan or not.
- Applications as detailed on the Agenda.

11 Finance

- Payments listed **for approval**

DRAFT PAYMENTS LIST: (Cheque order) Vouchers 174 to 192

Vchr.	Cheque Cde	Name	Description	Amount	
D/D					
174	18	PWLB	Loan repayment (Pavilion)	2,442.73	
175	34	Virgin Media	Telephone & Broadband	86.32	
BACS					
176	50	Buchans Grounds Maintenance	Grasscutting	59.10	
177	51	Buchans Grounds Maintenance	Trees/shrubs/hedges	664.87	
182	87				
183	82				
184	43	Staff Costs	Staff Costs	2,815.74	
185	44				
189	2297	45			
ALTO					
186	24	ALTO pre-paid card	Balance top up fee	0.50	
Cheques					
178	002291	59	Cambridgeshire County Council	Streetlighting	32.61
179	002292	63	Bannold Supplies and Services Ltd	Bark for play area	295.03
192	002292	22	Bannold Supplies and Services Ltd	Gravel - hall car park	94.56
180	002293	27	Swavesey Memorial Hall	Meeting room hire	122.50
181	002294	74	PCWorld	PC Monitor	131.97
188	2296	51	Atlas Tree Surgery	Pollard Willow, School Pond Reduce height, hedging Moat Way	480.00
187	2295	62	Edwin Parish	Landscaping, Moat Way	435.00
190	2298	48	Orchard Park Community Council	CAPALC Cllr Training	70.00
191	2299	57	Faben Joinery	Noticeboard repairs	130.00
			TOTAL	7,860.93	

- Receipts to note:

HMRC VAT refund Oct-Dec 2015	£11,459.72
Lloyds Business a/c - monthly interest	£2.27

- Bank Balances**

Lloyds Current a/c	£14,291.18
Lloyds Business a/c	£67,216.17
Unity a/c	£1,447.46
ALTO card	£343.22

12 General Correspondence (for information)

As listed on Agenda

13 Items for Information and Next Agenda

- Cllr Training – DH attending CAPALC Courses on 17th March and 21st April. Session also on 19th May – any Cllrs wishing to attend any of these to let the Clerk know.

Forthcoming Council meetings:

Planning Thurs 7th April – 7.30pm
Annual Parish Meeting **Weds 13th April – 7.30pm**
 Full Council Mon 25th April – 7.30pm