



Swavesey Parish Council

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 25th April 2016 TIME: 7.30pm VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 19th April 2016

COUNCILLORS: 11 QUORUM: 4

AGENDA

- 2016/04-1 To receive and approve apologies for absence**
- 2016/04-2 To receive declarations of interest & requests for dispensations**
- 2.1** To receive declarations of interest from councillors on items on the agenda
 - 2.2** For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
 - 2.3** To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.4** To grant any requests for dispensation as appropriate
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- 2016/04-3 Public Participation/Forum – 10 minutes**
To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.
To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
Following this members of the public are not permitted to take part in the discussion.
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- 2016/04-4 To sign & approve the Minutes of the Full Council meetings dated 21st March and 7th April 2016** To note
- 4.1** Matters to Report from the previous Minutes
 - 4.2** Clerk's Report – to note
 - 4.3** To receive Minutes of the Annual Parish Meeting and consider any actions raised
- 2016/04-5 County Council Business**
- 5.1** Highway Maintenance Updates Comment
To review maintenance updates and report new issues
 - 5.2** Correspondence for information and items for County Councillor Information
- 2016/04-6 District Council Business**
- 6.1** Correspondence for information and items for District Councillor Information
 - (i) Legal Practice shared services update (SCDC, HDC, CC)
- 2016/04-7 NHW and Police Business**
- (i) To report on Crime & NHW Items Information

Swavesey Parish Council Chairman – Mr Martin Johnston

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ
Tel: 01954 202982 Email: clerk@swavesey.org.uk Website: www.swavesey.org.uk

2016/04-8	Village Matters	
8.1	To receive monthly report from the Village Handyman and report on general maintenance items	Information
8.2	Play Areas – RoSPA Inspection Reports To review reports and consider recommended maintenance work	Discussion/ Decision
8.3	Recreation Green Maintenance To review proposed maintenance schedule for football pitches and to agree final cost allocation To consider costs for top-dressing of main pitch and approve order	Discussion/ Decision
8.4	Pond, nr Bethel Church Middlewatch Request for a warning/slow down sign to drivers, as ducks are being killed on the road	Discussion
2016/04-9	Drainage To report on meetings with Environment Agency with regard to Mare Fen and Riverbank work proposals	To report
2016/4-10	Planning	
10.1	To consider correspondence received	Information
10.2	Neighbourhood Plan To review presentation at Annual Parish Meeting; To appoint a working party to organisation publicity and initial consultation; To agree timeline and actions through to Sept 2016	Discussion Actions
10.3	S106 Public Open Space Contribution Resolution: Development of land to the north of Fen Drayton Rd, Swavesey. S/2312/13/FL. To approve and sign the S106 Indemnity Agreement with South Cambridgeshire District Council, for Public Open Space contribution towards the provision and/or improvements to public open space within the Parish of Swavesey.	
10.3	To consider planning applications received (i) Ref: S/0714/16/FL – 100 Middlewatch , Mr A Loades. New three bedroom detached house and car port.	Comment
10.4	Permissions, Refusals, Appeals, Enforcement	
2016/04-11	Finance	
11.1	To approve payment of outstanding accounts (circulated to Councillors)	To approve
11.2	Notice of receipts received	To note
11.3	To approve annual maintenance grants to St Andrew’s Churchyard and Non-Conformist Cemetery	Decision
11.4	Correspondence (i) Unity Trust Bank – notice of introduction of monthly account fee (ii) To note – Updates on End of Year and pension/NI changes for new tax year	Information
2016/04-12	General Correspondence (i) Newsletters and magazines	
2016/04-13	Items for information and next meeting agenda	

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