

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 23rd June 2016

For Meeting on 27th June 2016

Purpose: To highlight matters on agenda and update Council on issues arising since last meeting. Issues requiring particular ratification or note **in bold**.

4.1 To update on Matters Arising and Actions from last meeting:

- Discussions are taking place between the Parish Council and SCDC Planning Officers with regard to potential S106 contributions for the parish in relation to the planning applications around the village, should they gain permission.

5 County Council Business

- Highways Updates:
Chairman attending an open Day at the Highways Depot on 27th June, a report on outstanding issues will be given at the meeting.
- Grass verge cutting in Whitton Close. SCDC cut the grass in Whitton Close, with the verges having been cut by SCDC on behalf of CCC. The Parish Council cuts all other grass in the village plus the verges on behalf of CCC. In November SCDC changed their contract and the verges were handed back to CCC, however CCC did not notify the Parish Council, therefore the verges around Whitton Close have not been cut this year. CCC has only just realised what has happened and this is the same in all other S Cambs villages, where there are SCDC areas. The Parish Council is working with CCC to arrange for them to be cut as soon as possible and agree who will continue to cut them for the remainder of the year.

6 District Council Business

- Parish Liaison Forum – to confirm Cllr attendance

7 NHW and Police Business

- Report to be given at the meeting

8 Village Matters

General Maintenance

- Play Area Recreation Green – second quote awaited for repairs to play equipment

Carters Way-Priory Ave Open Space Area

- Draft design and quote received from one play equipment supplier. This is being reviewed and amended. Council to discuss and agree how much funding could be made available towards the refurbishment of the area.

Recreation Green

- To discuss how much funding could be made available towards provision of new sports equipment for community use on the recreation green, eg concrete table tennis table, basketball & goal-end sports wall. To also review what space is available if these items could be provided and if suitable surfacing, such as artificial turf or hard-surface area would be required.

9 Drainage

- To discuss latest Environment Agency update on riverbank maintenance and Mare Fen drain works.

10 Planning

- Correspondence:
 - Bloor Homes application – for information only, administrative change to wording of application to ensure all documents are for 'up to 99 dwellings' and not 'for 99 dwellings'.

- Homes Close surface water discharge – awaiting further correspondence from Anglian Water and SCDC.
- 37 Market St – to report on recent discussions with SCDC Planning Officers and landowners on possible planning application for development at the site.
- Planning Applications – as listed on Agenda

11 Finance

- Payments listed for approval

DRAFT PAYMENTS LIST: (Cheque order) Vouchers 29 to 50

Vchr.	Cd	Name	Description	Amount
ALTO				
39	71	Mountain Warehouse	Gazebo accessories	22.41
40	99	Dropbox	Annual subscription	79.00
41	71	Halfords	Gazebo accessories	39.94
Direct Debit				
42	34	Virgin Media	Telephone & Broadband	86.32
BACS				
44	56	Trevor Wake	Gardening Items	8.74
43	44			
48	87	Staff Costs	Staff Costs	2,418.28
49	82			
45	43			
46	32	Linda Miller	Postage	2.40
47	67	Linda Miller	Refreshments (Meeting)	5.13
Cheque				
29	002311	9 Swavesey Festival Ltd	Grant	1,270.00
30	002312	56 Oakington Garden Centre	Compost	50.00
31	002313	95 Cambridgeshire Cricket Ltd	Verti-draining recreation green	350.00
32	002313	95 Cambridgeshire Cricket Ltd	Top dressing Recreation Green	300.00
33	002314	56 ESPO	Refuse Sacks	20.68
34	002314	68 ESPO	Flipchart easel	61.20
35	002315	67 Audio Visual & Electrical	Projector servicing	91.20
36	002316	56 N J & C L Gill	Plants	132.60
37	002317	33 Viking Direct	Stationery	37.15
38	002318	35 CAPALC	Annual subscription	443.96
50	002319	45 HM Revenue & Customs	PAYE & NI quarterly payment	1,211.91
TOTAL				6,630.92

- Receipts to note: None to-date

Bank Balances - reconciled against statements 22/6/16

Lloyds Current a/c	£106,602.93
Lloyds Business a/c	£2,222.04
Unity a/c	£2,442.23
ALTO card	£201.87

12 General Correspondence (for information)

As listed on Agenda

13 Items for Information and Next Agenda

- Charity fundraiser on recreation green - 5-a-side football event on the Recreation Green on Sunday 3rd July. Confirmed by organiser. Final details re insurance and use of the pavilion currently being confirmed. Event will take place between 11am-4pm, 16 teams confirmed, plus spectators so expect around 150 people.

- Notice received that an application for development of the Scambler Trust land behind Middlewatch/Whitton Close has been submitted to SCDC for verification. This is expected to be published for consultation within the next week or so.

Forthcoming Council meetings:

Planning	Thurs 14th July – 7.30pm
Full Council AGM	Mon 25th July – 7.30pm