

# Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 22<sup>nd</sup> July 2016

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## Parish Council Meeting – Monday 25<sup>th</sup> July 2016

**Purpose:** To highlight matters on agenda and update Council on issues arising since last meeting.

### 4.1 To update on Matters Arising and Actions from last meeting:

- Turnbridge Drain overgrown vegetation. Taylor Wimpey are not prepared to transfer this strip of land, or the small strip of land along School Lane nr 2 Moat Way, to the Parish Council at no cost. They suggest both sections have value to them but they would negotiate on a offer. To be a future agenda item for discussion.
- Re education provision for proposed housing developments – meeting arranged between Parish, District, County Cllrs and school representatives with CCC Education Officer on Weds 27<sup>th</sup> July.

### 5 County Council Business

- Highway maintenance updates to be discussed at the meeting.
- School Pond – correspondence re maintenance of a drainage pipe taking surface water from the front of the school site into School Pond. CCC suggest that as the pond is Parish Council responsibility they would like to ask the Parish Council for a contribution towards the future maintenance of the outflow pipe. For discussion.

### 6 District Council Business

- Cllrs attending the Parish Liaison meeting on 23th July to report on discussions.
- Devolution for Cambs-Peterborough – consultation response to be discussed and agreed.

### 7 City Deal – Tackling Peak Time Congestion in Cambridge

- Consultation response to be discussed and agreed.
- Letter asking for feedback on ideas for bus hubs and potential land to create these.

### 8 NHW and Police Business

- Items to report at meeting

### 9 Recreation and Open Space

- Correspondence re someone camping at the far end of the recreation green.

#### Recreation Green Play Area

- To consider quotations received for equipment and wetpour repairs.

#### Moat Way Play Area

- Litter bin in play area broken, requires replacing.

#### Recreation Green Grounds Maintenance

- To consider what repair work is required to the vehicle entrance to the green, to make the entrance area firmer and drier for easier access during large events and to reduce damage to the grass surface.

### 10 Drainage

- To report on updates with regard to Mare Fen drain bank improvements and EA riverbank maintenance funding

## 11 Planning

- To update on correspondence and proposals re future development of 37 Market Street
- Home Close – SCDC confirm that the drainage ditch alongside the development is their responsibility to maintain (riparian right responsibility of adjoining landowner)
- S106 obligations re development at 18 Boxworth End. To consider potential offer of agricultural field for sports and recreation facilities.
- S106 – Resolution to approve re outdoor open space and indoor community facilities payments due to the Parish.
- Planning applications as listed on the Agenda. All plans are available to view via the SCDC Planning Search webpages at [www.scambs.gov.uk](http://www.scambs.gov.uk)

## 12 Finance

- Payments listed **for approval**

### DRAFT PAYMENTS LIST: Vouchers 58 to 75

Vchr	Ref	Cd	Name	Description	Amount
<b>BACS</b>					
65		71	D S Martin Building Services	Defibrillator installation	138.00
66		50	Buchans Grounds Maintenance	Grasscutting	650.21
67		51	Buchans Grounds Maintenance	Shrub maintenance	307.68
68		5	Buchans Grounds Maintenance	Grasscutting (verges)	363.47
69		32	Linda Miller	Postage	4.60
70		67	Linda Miller	Parking	3.60
71		30	Linda Miller	Mileage	36.90
72		43	Staff Costs		
73		87			
74		82			2,599.01
75		44			
<b>D/D</b>					
58		34	Virgin Media	Telephone & Broadband	86.32
59		78	Cambridge Water	Allotment - water rates	111.09
<b>ALTO</b>					
60		58	A R Aspinall & Sons Ltd	Paint & equipment	29.62
61		39	Symantec - Norton	Annual s/w Licence	74.99
<b>Cheque</b>					
62	002320	56	Viking Direct	Stationery	13.79
63	002320	33	Viking Direct	Stationery	77.84
64	002320	33	Viking Direct	Stationery	15.44
<b>TOTAL</b>					<b>4,512.56</b>

- Receipts to note:

UK Power Networks - Wayleave	16.68
Cambridgeshire County Council - Grass verge grant	1,200.96

- Bank Reconciliations

### Bank Balances - reconciled against statements 19/07/16

Lloyds Current a/c	20,757.60
Lloyds Business a/c	2,225.42
Unity a/c	710.11
ALTO card	97.26
CCLA - Public Sector Deposit Fund	80,000.00

- ALTO Pre-payment card via Unity Bank is being withdrawn from 31<sup>st</sup> August 2016. The Clerk to bring options for replacement to Council for consideration.

**13** General Correspondence (for information)

As listed on Agenda

**14** Items for Information and Next Agenda

- Agenda item to consider quotes received for goal-end and basket ball net wall on recreation green. Table tennis table for recreation green plus associated groundwork requirements and any other associated items.

**Forthcoming Council meetings:**

**Planning**      **Thurs 11<sup>th</sup> August – 7.30pm**

**Full Council**      **Mon 22 August – 7.30pm**