

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 16th August 2016

Purpose: Monday 22nd August 2016. To highlight matters on agenda and update Council on issues arising since last meeting.

4.1 To update on Matters Arising and Actions from last meeting:

- Market St improvements – Traffic Regulation Orders scheduled for September publishing, together with Middlewatch amendments
- Turnbridge Drain – Taylor Wimpey have now cut back vegetation and are reviewing potential transfer of land to the Parish Council.

5 County Council Business

- Highways updates: Moat Way/School Lane footpath repairs completed; busway car park repairs are being organised.
- Chairman meeting with Highways Engineer to discuss surface water drain maintenance for Gibraltar Lane and Black Horse Lane – to report at Council meeting.
- Local Highway Initiative funding round due to open shortly – Council to consider possible projects to apply for funding towards
- Request from a resident to reconsider 20mph speed limit along High St as it is becoming more dangerous along this stretch of the narrow road

6 District Council Business

- No discussion items this month

7 NHW and Police Business

- No items to report to-date

8 Village and Open Space Maintenance

General

- Either replacement lid or new bin required in Moat Way play area – quotes to be discussed.

Recreation Green

- Council to review options for improving the vehicle access onto the green
- Council to discuss topping up of the drainage channels on the green, which have sunk over the dry weather, to ensure ground is level and safe for football and general use
- To consider quote for replacing a fence panel with a vehicle gate for maintenance use around the playground on the green
- Council to consider quotes received for a goal-end wall/basketball hoop, together with required tarmac surfacing. Also cost of an outdoor permanent table tennis table

Carters Way-Priory Ave Open Space Improvements

- To review updated design and quotes for refurbishing the central open space area

9 Drainage

- To update on any progress with regard to Mare Fen drain bank works and riverbank maintenance

10 Planning

- To review correspondence from Anglian Water and County Council in response to concerns raised over drainage issues relating to the proposed 99 house development off Fen Drayton Rd
- For information – S106 contribution reports relating to the Bloor Homes and 130 Middlewatch development applications.

- To report on CCC S106 Highway Improvement contributions relating to 130 Middlewatch development application.
- To discuss attendance and speaking by a Cllr at the Sept SCDC Planning Committee to reiterate objections and concerns over the proposed 99 house development off Fen Drayton Rd – the application is expected to be on the 7th Sept Planning Committee Agenda (to confirmed when Agenda is published a week prior to the date)
- Local Development Plan – SCDC Plan Examination. Examiner questions site allocation north of the recreation green for future community open space. SCDC request Parish Council comments by end August.
- Neighbourhood Plan – to hear the recommendation from the working group for the Parish Council to proceed with a Neighbourhood Plan for the parish and to designate the entire parish area as the Neighbourhood Area

11 Finance

- Payments listed **for approval**

15 August 2016 (2016-2017)

Swavesey Parish Council
DRAFT PAYMENTS LIST: (Cheque order) Vouchers 76 to 85

Vchr	Cheque Cd	Name	Descriptio	Amount	
Direct Debit					
76	34	Virgin Media	Telephone & Broadband	86.32	
BACS					
80	87	Staff costs	Staff costs	2,201.63	
81	82				
85	44				
82	43				
83	32	Linda Miller	Postage	2.30	
84	24	Linda Miller	Optimum Card application fee	5.20	
86	56	Trevor Wake	Weedkiller	27.00	
Cheque					
77	002321	56	Trinity Engineering & Component	Litterpickers	15.60
78	002322	93	J S Wilson & Son (Bookbinders) Ltd	Minute binding	336.00
79	002323	23	MiJan Ltd	Internal Audit Visit	75.00
TOTAL				2,749.05	

- Receipts to note:

12	08-07-16	SCDC - Sheltered Housing grasscutting contribution	360.00
13	10-08-16	Hale Rd Allotment Assoc - water bill reimbursement	111.09
14	15-08-16	S106 Outdoor community space receipts	3,182.08
15	15-08-16	S106 Indoor community facilities receipts	525.88
10	31-07-16	CCLA bank account interest	2.04

Bank Balances - reconciled against statements 11/08/16

Lloyds Current a/c	(17/08/16)	15,436.56
Lloyds Business a/c		2,225.42
Unity a/c		1,356.64
ALTO card		97.26
CCLA - Public Sector Deposit Fund		80,002.04

12 General Correspondence (for information) As listed on Agenda

13 Items for Information and Next Agenda

- Parish Council Minutes from Jan 2000 to Dec 2015 have now been bound into 8 volumes. Council to budget for 2017/16 to bind archive Minutes for a further 8 volumes.

Forthcoming Council meetings:

Planning	Thurs 8 th September – 7.30pm
Full Council	Mon 26 th September – 7.30pm