

Swavesey Parish Council

7.30pm

Minutes

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street
Monday 22nd August 2016

PRESENT

Mr W Wright (Chairman)

Councillors : Miss L Boyes, Mr J Dodson, Mr S Faben, Mr D Hunt, Mr M Johnston, Miss H Parish,
Mr C Parsons, Ms S Smith, Mr K Wilderspin

Clerk : Mrs L Miller

In attendance

Parishioners : 3

County Councillor: Ms M Smith

Item**Power Action****2016/ TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE****08-1** Mr J Pook (in hospital), District Councillor Mrs S Ellington (holiday)**2016/****08-2 MEMBERS' DECLARATIONS OF INTEREST & DISPENSATIONS****2.1 Declarations of interest from councillors on items on the agenda**

Mr Wilderspin declared a registered prejudicial interest in Agenda item 10.3, as landowner of the land to be discussed.

2.2 Requests to Speak Mr Wilderspin with regard to Agenda item 10.3. Council approved to hear Mr Wilderspin just prior to Agenda 10.3.

2.3 To receive requests for dispensations No requests received.

2.4 To grant requests received The granting of dispensations to be made by Full Council.

2016/**08-3 Meeting suspended to allow 10 minutes for the public participation forum and for persons declaring prejudicial interest relating to the business to be transacted, to address the meeting.**

No addresses regarding prejudicial interests were made

Items raised by members of the public present:

- Mr Ladell on behalf of the Community Pavilion Committee who would be applying for a Temporary Event Notice for 7/8/9 Oct to hold a Swavesey Cider Festival, to raise funds for the Pavilion. Due to the loss of football on the green last season, the Pavilion's income has greatly reduced. Mr Ladell wished to inform Council as the Pavilion is located on the recreation green, although the event will be inside the Pavilion with only a small outside area by the Pavilion to be used. Council raised no questions. The Chairman replied that as a temporary pub had been held there when the White Horse Inn had closed for a short time, he could see no reason for any objections, although the Parish Council was not a statutory consultee for TEN applications. The Clerk asked Mr Ladell, as with the previous events, to be mindful of noise to local residents.

Public forum closed in order for the Parish Council meeting to commence.

(County Cllr Ms M Smith joined the meeting giving apologies for late arrival)

2016/ TO SIGN & APPROVE MINUTES OF THE MEETING DATED 25 July 2016

- 08-4** Ms S Smith asked for an 'M' to be added in para's 5.1 & 5.3 for references to Ms Smith – approved. It was **proposed**, seconded and unanimously approved that the Chairman sign the Minutes with no further amendments.

(Mr J Dodson joined the meeting giving apologies for late arrival)

4.1 Matters to report from previous minutes (for information)

- (i) The Traffic Regulation Orders for works in Market St and Middlewatch could be processed together and are scheduled for Sept, although no date yet confirmed. Cllr Ms M Smith would check on this.
- (ii) Turnbridge Drain – Taylor Wimpey have cut back vegetation over the drain, as far as the extended garden but not beyond. Following Council's response last month, Taylor Wimpey have said that they will reconsider potential transfer of the land.

4.2 Clerk's Report – published and noted.

(7.40pm- Mr M Johnston joined the meeting giving apologies for late arrival)

2016/**08-5 COUNTY COUNCIL BUSINESS****5.1 Highways**

- (i) Chairman reported on site meeting with Highways Engineer re surface water:
 - Gibraltar Lane and Black Horse Lane – funding available in this year's budget to re-direct water from blocked/collapsed pipes into other areas of the system.
 - Water flooding onto High St at Turnbridge Court will be investigated and if there is funding available improvements made, otherwise funding will be applied for within next year's budget.
 - Water flooding onto Thistle Green, nr No.9, as above depending on budget.
 The Clerk reported:
 - Footpath repairs completed at Moat Way/School Lane junction.
 - Busway team will repair large holes in the car park on Over Road.
 - Water leak and broken road now repaired in Ramper Rd.
 - Gully alongside Market St green will be cleared.
 - 30mph sign will be re-drawn on Ramper Road for traffic entering the village.
- (ii) Local Highways Initiative bids have now opened, the Clerk asked Cllrs to consider potential application, to be discussed and approved at the October meeting. **Oct**

5.2 Correspondence for information and items for County Councillor

- (i) Request from a resident for Council to consider a 20mph speed limit along High St. Council replied that this had been discussed with CCC before and due to lack of CCC budget, if it was to proceed it would be entirely at Parish cost, which had not been approved. Local Police had replied that they would not actively enforce such a limit. Cllr Ms M Smith reported:
- (ii) Two further surface water drainage issues: ponding water after heavy rainfall opposite Swavesey Garage Middlewatch and water flowing from the road into the driveway of No. 25 Over Rd. Both to be reported to the Highways Officer with a request for gullies to be jetted. **Clerk**
- (iii) A14 Legacy fund launched, Council could consider possible highway improvement applications if eligible.
- (iv) Grasscutting in SCDC housing areas, these areas will be cut by CCC this year but will be transferred to the Parishes who cut for CCC from next season. There will be a small increase in the grant given to include additional areas.
- (v) Would like to confirm that the Parish Council does support the provision of a school crossing patrol person for the Primary School? Council confirmed that it did.

- (vi) Chairman asked Cllr Ms M Smith if any property owners along the back of Whitegate Close had filled in any sections of the drainage ditch? Cllr Ms M Smith replied that she believed one or two sections had been piped. Cllr Ms M Smith would ask a CCC Officer to confirm.

Cllr
MS

2016/

08-6 DISTRICT COUNCIL BUSINESS**6.1 Correspondence for information and items for District Councillor**

- (i) July Parish Bulletin circulated for information.

2016/

08-7 NHW and POLICE BUSINESS No items reported

2016/

08-8 VILLAGE MATTERS**8.1 To receive the monthly report from the Village Handyman and report on general maintenance items**

Lid to the litterbin in the Moat Way Play area is broken. Cost of new lid £22.50, approved. 1 Clerk

Report on S106 receipts circulated to aid with consideration of open space improvement expenditure.

8.2 Recreation Green Maintenance

- (i) Vehicle access to green – to consider how to improve the ground to stop vehicles sinking and damaging the entrance area. Following discussion it was agreed to obtain quotes on laying heavy duty honeycomb matting, through which the grass can re-grow, to provide better grip and stability. Clerk

Also noted that an additional post is required between the vehicle gate and tree, following recent incident of a car driving through onto the green.

- (ii) Topping up of sand slits. Report circulated detailing situation and cost of 60 tonnes of sand. Following discussion it was **proposed**, seconded and **unanimously approved** to purchase 60 tonnes of sand, £1,080, to be paid for from S106 reserves. The Clerk confirmed that the contractor would provide the machinery free of charge. 2 Clerk

- (iii) Vehicle maintenance gate to play area on the green. Two quotes received to replace a section of fence with a vehicle gate, one for £2,400 and one for £1,141. Agreed to see if a local company would be able to fit the gate to see if cost could be reduced further.

(8.10pm – County Cllr Ms M Smith left the meeting)

8.3 Recreation Green – goal-end basketball hoop equipment

Report on options and costs circulated for discussion. Agreed to review location on the green and obtain quote for a three-sided structure, rather than a wall, to allow for slightly different location on the green. Mr Ladell added that a light on the side of the pavilion would be agreeable with the Trustees and a football goal could be painted on the side of the pavilion. Agreed that a hardstanding area would be necessary. Costs would require grant funding. To review at the Sept meeting. Sept

8.4 Carters Way-Priory Ave Open Space Improvement Project

Revised quote received and reviewed. Suggestion that a table tennis table could be provided in the area. Agreed that consultation with local residents should take place during Sept. Sept

2016/

08-9 DRAINAGE

No progress to report on either the Mare Fen or Riverbank works.

Chairman reported that he had visited the Covel's drain area and was concerned over severe erosion of the bank on the Fen Drayton side, with cattle grazing near the base of the bank. The Clerk to contact SCDC to ask about maintenance to that side of the drain. Clerk

Question raised with regard to surface water in the area following the A14 improvements, as there is concern that water from Oxholme drain will be diverted to Covell's Drain, Highways England have not denied or confirmed this yet. Environment Agency and SCDC to be contacted re maintenance works. Highways England public exhibition/update for A14 works Memorial Hall 19th October.

Clerk

2016/

08-10 PLANNING**10.1 To consider correspondence received**

- (i) CCC and Anglian Water's response to concern over surface water from the proposed Bloor Homes development received, with no objections being raised to the discharge at 5l/s into the Moat Way system. Parish Council's concerns that neither authority are considering the cumulative effect this will have on the drainage system further through the village was voiced. Council stated that long-term storage of water which would not be able to enter the system when flood doors close at high water levels is not being addressed by the developer.
- (ii) S106 contribution reports from SCDC for the Bloor Homes and 130 Middlewatch developments received for information.
- (iii) Response from CCC re S106 contributions towards Highways improvements, a developer can only be asked to mitigate existing problems if the proposed development makes such situations significantly worse. Noted for further discussion.

10.2 SCDC Planning Committee 7th September

To consider Cllr attendance to speak at Planning Committee if the Bloor Homes application is on the agenda, which will not be published until 31st August. **Proposed, seconded and unanimously approved** that the Chairman would attend the meeting and speak to reiterate the main objections to the application: impact on the village for education provision, highways and traffic and surface water drainage. A draft statement to be circulated to all Cllrs prior to attending the meeting. Notes from the discussion with CCC Education Officer re impact of housing development proposals on education provision in the village circulated for information.

Chairman informed Council that SCDC's new Director of Planning and the Development Planning Manager would be meeting with the Clerk and himself tomorrow to discuss the strategic implications of the current planning applications.

10.3 LDF – Open Space designation in South Cambs Local Plan

Mr Wilderspin declared a registered prejudicial interest in Agenda item 10.3, as landowner of the land to be discussed.

Submission Local Plan: land north of recreation green, Swavesey. Parish Council response requested by end August. Examination Inspector asks: *SC/1ii - Allocation 1(d) Swavesey: Would the allocation result in an over concentration of open space in the northern part of the village? Is there a reasonable prospect that the site would be deliverable during the lifetime of the Plan? Should alternative options for expanding the area of open space adjacent to the village green be explored?*

Council approved that Mr Wilderspin could make a statement regarding this item, prior to leaving the room during the discussion.

Mr Wilderspin stated that an objection had been put to the Local Plan Inspector against this area of Fenwillow Farm remaining as designated future open space land for the village, on the grounds that the loss of the land would reduce the value of Fenwillow Farm and house. Also that consideration should be given to the distribution of open space more evenly along the length of village.

No questions were asked and Mr Wilderspin left the meeting for the remainder of the discussion.

Mr Faben declared a registered interest as his business premises were located on part of the Fenwillow Farm.

It was **proposed, seconded and unanimously agreed** that as circumstances re open space provision for the village had now changed, the Parish Council no longer supported the allocation of the land at Fenwillow Farm, identified as area 1(d) in the Submission Local Plan. The Council was now investigating a proposed offer of a much larger piece of land for formal sports and recreation in the southern end of the village, which would be more suitable. Also the land at Fenwillow Farm has been allocated for many years with no progress or prospect in the foreseeable future of it being deliverable during the lifetime of the Plan.

With the discussion closed, Mr Wilderspin returned to the meeting.

10.4 A Neighbourhood Plan for Swavesey

Report circulated with **recommendation** from Council working group: to proceed with a Neighbourhood Plan and designate the entire parish area as the Neighbourhood Planning Area. **Unanimously approved.**

Residents who had signed up to join the working party to be contacted to update on this approval and Cllrs on the working group to arrange a Working Group meeting to progress the proposal.

Wkg
Grp

10.5 To consider planning applications received None to consider

10.6 Permissions, Refusals, Appeals, Enforcement

S/0620/16 – 83 Boxworth End. Approval given to first floor front extension, internal alterations, single storey rear extension and new carport to front.

2016/

08-11 FINANCE

11.1 To approve payment of outstanding accounts

RESOLVED: to approve the invoices and payments as listed in appendix 1 to the value of £3,676.83

Bank Balances - reconciled against statements 11/08/16

Lloyds Current a/c	(17/08/16)	15,436.56
Lloyds Business a/c		2,225.42
Unity a/c		1,356.64
ALTO card		97.26
CCLA - Public Sector Deposit Fund		80,002.04

11.2 Notice of receipts received

12	08-07-16	SCDC - Sheltered Housing grasscutting contribution	360.00
13	10-08-16	Hale Rd Allotment Assoc - water bill reimbursement	111.09
14	15-08-16	S106 Outdoor community space receipts	3,182.08
15	15-08-16	S106 Indoor community facilities receipts	525.88
10	31-07-16	CCLA bank account interest	2.04

2016/

08-12 GENERAL CORRESPONDENCE

- (i) #CambsNotspotter information – to be posted to website. A Parish Council response to be made re poor mobile coverage in this village, which severely affects local charities who rely on mobile phones, eg OWLS, Memorial Hall.

2016/**08-13 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA**

- | | | |
|-------|---|--------------|
| (i) | Dog waste bins at corner of Brick Kiln and Cow Fen Doves and at Constable's Rood are constantly overflowing, could SCDC replace them with larger bins? Clerk to put request in. | Clerk |
| (ii) | Mr Faben offered to organise a Council Christmas dinner, date to be sent through. | |
| (iii) | Overgrown vegetation along many roads in the village is blocking footpaths. Could the PC put a letter through doors asking residents to ensure their hedges, trees, etc are kept cut back? Cllrs offered to deliver letters. | Clerk |
| (iv) | Parking at Thistle Green Sheltered Housing is causing residents' problems, can bays be allocated to properties? It was thought not but it would be a District Council request. | |
| (v) | Wooden slat bridge across drain on the Recreation Green is very slippery, could it be covered with chicken wire? This is a CCC Rights of Way request. | |
| (vi) | Resident request if speed restriction measures could be installed in Ramper Rd, traffic is increasing and often over the speed limit. Suggestion it might be something the A14 fund could assist with, or the LHI fund. To be discussed next meeting. | Sept |

Next meeting dates:**Planning – 7.30pm Thursday 8th Sept 2016****Full Council – 7.30pm Monday 26th Sept 2016**

There being no further business, the meeting was declared closed at 9.55pm

Signed & dated
Chairman

Powers of Expenditure

- 1 Local Government (Miscellaneous Provisions) Act 1976, s19
- 2 Open Spaces Act 1906, s10

MINUTES APPROVED AND SIGNED BY THE CHAIRMAN AS A CORRECT RECORD, AT THE MEETING HELD ON 26TH SEPTEMBER 2016

PAYMENTS LIST

Voucher	Code	Date	Minute	Cheque No	Description	Supplier	Net	VAT	Total
76	Telephone/Broadband	02/08/2016	2016/08-11.1	Direct Debit	Telephone & Broadband	Virgin Media	71.93	14.39	86.32
77	Plants & Gardening	22/08/2016	2016/08-11.1	002321	Litterpickers	Trinity Engineering &	13.00	2.60	15.60
78	Minute Binding	22/08/2016	2016/08-11.1	002322	Minute binding	J S Wilson & Son (Bookbinders)	336.00	0.00	336.00
79	Audit Fees	22/08/2016	2016/08-11.1	002323	Internal Audit Visit	MiJan Ltd	75.00	0.00	75.00
80	Staff Costs	31/08/2016	2016/08-11.1	BACS			2,201.63	0.00	2,201.63
81		31/08/2016	2016/08-11.1						
82		26/08/2016	2016/08-11.1						
85		26/08/2016	2016/08-11.1						
86	Plants & Gardening	22/08/2016	2016/08-11.1		Weedkiller	Trevor Wake	27.00	0.00	27.00
87	Plants & Gardening	22/08/2016	2016/08-11.1	002324	Gardening items	Caroline Wilson	13.00	0.00	13.00
83	Postage	26/08/2016	2016/08-11.1		Postage	Linda Miller	2.30	0.00	2.30
84	Bank Charges	26/08/2016	2016/08-11.1		Optimum Card	Linda Miller	5.20	0.00	5.20
88	Grasscutting	22/08/2016	2016/08-11.1	BACS	Grasscutting	Buchans Grounds Maintenance	360.92	72.19	433.11
89	Verge Cutting	22/08/2016	2016/08-11.1		Grasscutting (verges)	Buchans Grounds Maintenance	302.89	60.58	363.47
90	Sheltered Housing SCDC	22/08/2016	2016/08-11.1		Grounds maintenance	Buchans Grounds Maintenance	98.50	19.70	118.20
Total							3,507.37	169.46	3,676.83