



# Swavesey Parish Council

## THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 24<sup>th</sup> October 2016      TIME: 7.30pm      VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 18<sup>th</sup> October 2016

COUNCILLORS: 11      QUORUM: 4

## AGENDA

- 2016/10-1      To receive and approve apologies for absence**
- 2016/10-2      To receive declarations of interest & requests for dispensations**
- 2.1** To receive declarations of interest from councillors on items on the agenda
  - 2.2** For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
  - 2.3** To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 2.4** To grant any requests for dispensation as appropriate
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- 2016/10-3      Public Participation/Forum – 10 minutes**
- To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- Following this members of the public are not permitted to take part in the discussion.
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- 2016/10-4      To sign & approve the Minutes of the Full Council meeting dated 26<sup>th</sup> September and Planning Meeting dated 13<sup>th</sup> October 2016** To note
- 4.1** Matters to Report from the previous Minutes
  - 4.2** Clerk's Report
- 2016/10-5      County Council Business**
- 5.1** **Highways** - To update on maintenance and to raise any new issues Comment
  - 5.2** **Local Highways Initiative Scheme** **Decision**  
To consider a bid to the scheme for a project for the 2017-18 budget
  - 5.3** **Correspondence for information and items for County Councillor** Information
    - (i) Winter Gritting Routes To note
    - (ii) Parish & Town Councils Conference 18<sup>th</sup> November – Agenda and attendance
- 2016/10-6      District Council Business**
- 6.1** Community Awards 2016-17 – nominations requested by 20 January. To consider nominations from the Parish Council **Decision**
  - 6.2** **Correspondence for information and items for District Councillor** Information
    - (i) Parish e-bulletin Sept 2016
- 2016/10-7      NHW and Police Business** To report on Crime & NHW items Information  
To report on Neighbourhood Panel Meeting, 20<sup>th</sup> October
- 2016/10-8      Village Matters**
- 8.1** To receive Village Handyman's report & report on general maintenance items
  - 8.2** **Recreation Green** **To Approve**
    - (i) To approve quote for maintenance for trees on Market St Green Discussion
    - (ii) To review conditions on the recreation green and action taken since last meeting

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**Swavesey Parish Council Chairman – Mr Will Wright**

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ  
Tel: 01954 202982      Email: [clerk@swavesey.org.uk](mailto:clerk@swavesey.org.uk)      Website: [www.swavesey.org.uk](http://www.swavesey.org.uk)

<b>8.3</b>	<b>Land over Turnbridge Drain and along School Lane – Taylor Wimpey land transfer</b> To consider revised offer for transfer of land to the Parish Council	
<b>2016/10-9</b>	<b>Drainage</b>	Information
<b>9.1</b>	To update since last meeting: Mare Fen works, Riverbank works, Covell's Drain maintenance	
<b>2016/10-10</b>	<b>Planning</b>	
<b>10.1</b>	<b>To consider correspondence received</b>	Information
(i)	Carter Jonas re Planning application Ref: S/1605/16/OL, land at 130 Middlewatch – revised surface water attenuation design sent to Swavesey IDB	
(ii)	Re Planning application from Bloor Homes for 99 homes, land off Fen Drayton Rd, to report from IDB meeting with drainage consultants	
(iii)	A14 – notice of 40mph limit to be applied to Buckinghamway Road & A14 flyover from Nov 2016 through to Dec 2020 (duration of A14 improvement scheme works)	
<b>10.2</b>	<b>S106 Community Facilities Contribution</b>	To Approve
	<b>Resolution:</b> Development of land to the rear of 18 Gibraltar Lane S/1354/11 & S/1775/14/RM. To approve and sign S106 Indemnity Agreement with South Cambridgeshire District Council, for contribution in lieu of Public Open Space.	
<b>10.3</b>	<b>Neighbourhood Plan</b>	To Approve
	To approve the application form for submission to South Cambs District Council	
<b>10.4</b>	<b>Proposed changes to planning documentation and procedures – consultation</b>	Response
(i)	Validation Requirements – changes to information to be submitted with planning applications. Questionnaire to return to SCDC by 28 <sup>th</sup> Oct	
(ii)	Electronic notification of applications – feedback questionnaire	
<b>10.5</b>	<b>To consider planning applications received</b>	Comment
(i)	Ref: S/2623/16/FL- <b>Trinity House, Uttons Drove</b> , Mr J Blake. Two storey side and rear extension (resubmission of planning approval S/2226/13/FL)	
(ii)	Ref: S/2643/16/FL – <b>31 Thistle Green</b> , Mrs S Jennings. Single storey side and rear extension, garage conversion and first floor side extension.	
(iii)	Ref: S/2625/16/FL – <b>11 School Lane</b> , S Patel. Demolition of existing garage, single storey side building and extension. New two storey side extension and open plan double height back extension.	
(iv)	Ref: S/2675/16/FL – <b>100 Boxworth End</b> , Mr & Mrs M Taylor. Single storey front and rear extension and rear alterations.	
<b>10.6</b>	<b>Permissions, Refusals, Appeals, Enforcement</b>	
<b>2016/10-11</b>	<b>Finance</b>	
<b>11.1</b>	<b>To approve payment of outstanding accounts (circulated to Councillors)</b>	To Approve
<b>11.2</b>	<b>Notice of receipts received</b>	To note
<b>11.2</b>	<b>To consider and comment on the Government proposal to extend council tax referendum principles to town and parish councils</b>	To comment

**Motion to exclude Public and Press: Under Public Bodies (Admission to Meetings) Act 1960, the meeting will be closed to the public and press in order to discuss the following agenda item, which is considered to be confidential due to the content of the discussion.**

**2016/10-12 Parish Council and Clerk's job evaluation, profiling and salary scale – A review and recommendation for change**

**Meeting will re-open to the Public**

**2016/10-13 General Correspondence**

- (i) Newsletters and magazines
- (ii) Cambridgeshire Alliance and Older People's Partnership Board

**2016/10-14 Items for information and next meeting agenda**