

# Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 22<sup>nd</sup> November 2016

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**Purpose:** Monday 28<sup>th</sup> November 2016. To highlight matters on agenda and update Council on issues arising since last meeting.

## 4.1 To update on Matters Arising and Actions from last meeting:

- SCDC Drainage – will consider hiring in machinery for future work at Covell's Drain
- BT are registering request to adopt both red kiosks in the village

## 5 County Council Business

### • **Highways Updates**

(i) Black Horse Lane surface water drainage improvements postponed from Nov to a date to be confirmed, due to compliance requirements re linking through to Anglian Water system under Chantry Close.

(ii) Gibraltar lane surface water drainage improvements now postponed to summer 2017, as work will require 3 weeks and has to be carried out during school holidays.

- **Winter Gritting 2016-17 – removal of Ramper Rd from gritting schedule** Complaint put through from Parish Council last month, Longstanton PC has also supported our concerns. Response from CCC is that due to budget constraints the percentage of road network gritted this winter has been reduced from 45% to 30%, therefore some roads are not being gritted this year. Routes removed this year will now form part of the secondary gritting route, carried out where road temperatures fall below and remain below zero for a number of days or when there is snowfall forecast.
- **Parish & Town Conference** First Conference held Fri 18<sup>th</sup> Nov, attended by two Cllrs, the Clerk and two Swavesey community projects were presented during Showcase sessions. Cllrs to report at the meeting. Conference also launched the CCC Innovation Fund, to enable local Councils to start up projects within their parish for older and vulnerable adults, which will once established help to reduce expenditure by the County Council. CPRE – information on how CPRE can assist with planning issues collected, Council to consider membership of CPRE.
- **LHI Bid 2017-18** Following on from Oct meeting, the Clerk met with CCC Highways Officer to discuss potential give-way feature on entering Ramper Rd. Due to road width restrictions and location this feature is not suitable. A speed reduction buffer zone was suggested instead, to help reduce speed of vehicles entering the village, to be discussed at the meeting.

## 6 District Council Business

### • **Community Awards**

Nominations for six award categories open until 20<sup>th</sup> January 2017. To be considered at meeting.

## 8 Village Maintenance, Recreation and Open Space

- **Parking complaint** re Primary School start/finish times – to consider complaint received re inconsiderate parking and blocking of resident's access by drivers waiting and/or parking to drop off/collect children from Primary School.
- **Land transfer from Taylor Wimpey East Anglia** – Following recent discussion and correspondence re land along Turnbridge Drain (between Moat Way and Thistle Green Sheltered Housing) and land alongside School Lane (opp Gibraltar Lane), a new offer from Taylor Wimpey to be discussed.
- **School Pond** – surface water from primary school site – Feasibility Study Report received, conclusion that no action is currently required, the situation to be monitored over the next year.
- **Moat Way Pond and trees** – Request received to cut back some of the larger branches on trees to south end of the pond – to be considered. To also consider reducing the height of the Poplar trees again.

- Correspondence also received asking about ownership of the pond and surrounding land and the boundary hedge. The pond and surrounding land is owned by the Parish Council as Public Open Space land, with restrictive covenants in place as to its use as public open space. The land registry does not specify who owns the hedge, however if the trees and hedge are on the pond side of the post & rail fence, they will be on Parish land.

## 9 Drainage

- Verbal report to be given on updates to the riverbank maintenance proposal.
- To note Environment Agency flood map error on EA website
- To report any response from the EA or Highways England re surface water query over construction site compound

## 10 Planning

- **Public Meeting 23<sup>rd</sup> Nov** - to report on meeting and consider actions arising
- **Applications**  
Plans and associated documentation can be viewed on the South Cambs District Council website Planning Search facility.

## 11 Finance

- Payments listed **for approval**

### DRAFT PAYMENTS LIST: (Cheque order) Vouchers 127 to 142

Vchr	Cd	Name	Description	Amount
<b>Optimum Card</b>				
131	33	Amazon Marketplace	Calendar	2.45
132	33	Amazon EU SarL	Diary	9.39
<b>Direct Debit</b>				
133	34	Virgin Media	Telephone & Broadband	86.32
<b>BACS</b>				
134	50	Buchans Grounds Maintenance	Grasscutting	203.15
135	5	Buchans Grounds Maintenance	Grasscutting (verges)	363.47
136	92	Buchans Grounds Maintenance	Grasscutting	59.10
140	87	Staff Costs	Staff Costs	2,423.22
141	82			
142	44			
137	43			
138	32		Postage	4.50
139	30		Mileage	8.10
127	41	Cambridge Web Solutions	Website and email hosting	163.00
<b>Cheque</b>				
128	002335	51 Atlas Tree Surgery	Trees/shrubs/hedges	144.00
129	002336	56 N J & CL Gill	Plants	44.00
130	002337	56 ESPO	Refuse Sacks	20.68
<b>TOTAL</b>				<b>3,531.38</b>

- Receipts to note:
 

S106 Indoor facilities	£ 8,974.63
S106 Outdoor facilities	£12,512.97
Hale Rd Allotment lease	£ 400.00

### Bank Balances - reconciled against statements

Lloyds Current a/c	23,361.02	17-11-16
Lloyds Business a/c	2,225.79	15-11-16
Unity a/c	2,676.36	17-11-16
CCLA - Public Sector Deposit Fund	92,076.64	15-11-16
OPTIMUM card	188.16	21-11-16

- **Grant request from Trustees of the Memorial Hall** - towards the cost of a Numatic Floor Cleaner
- **Draft Budget 2017-18** – First draft circulated for Cllrs to consider, for further review in December

**12** General Correspondence (for information)

As listed on Agenda

**Forthcoming Council meetings:**

**Full Council      Mon 19<sup>th</sup> December – 7.30pm**