

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 13th December 2016

Purpose: Monday 19th December 2016. To highlight matters on agenda and update Council on issues arising since last meeting.

4.1 To update on Matters Arising and Actions from last meeting:

- Decision sent to Taylor Wimpey re land transfer – no reply to-date.
- LHI Bid submitted, awaiting any questions. CCC Panel will meet in late Jan to consider bids.
- Awaiting reply from A14 team re meeting with Council to discuss surface water concerns.
- Byways – one load of planings received for Hale Rd however more are required and have been requested of SCDC.
- Leaflets handed out to parents parking around Primary School on Mon 5th Dec.

5 County Council Business

- No highway maintenance items to report to-date

6 District Council Business

- No items to-date

7 NHW and Police Business

- No items to-date

8 Village Maintenance, Recreation and Open Space General Maintenance

- Handyman's report to be given at the meeting

9 Drainage

- Report expected from the Environment Agency re riverbank work by the meeting date
- To note retirement of the Clerk to the Swavesey IDB

10 Social Media Policy For review and adoption

11 Planning

- CPRE membership – for consideration
- 37 Market Street – updated requested from SCDC, to be given at the meeting

12 Finance

- Payments listed **for approval**

DRAFT PAYMENTS LIST: (Cheque order) Vouchers 144 to 155

Vchr	Chequ	Cde.	Name	Description	Amount
Direct Debit					
144		34	Virgin Media	Telephone & Broadband	92.61
Optimum Card					
145		61	Lights4fun	Christmas Lights	54.97
BACS					
151		43			
152		32			
153		87	Staff Costs	Staff Costs	1,969.29
154		82			
155		44			
148		61	D S Martin Electrical Services	Christmas Lights PAT tests and maintenance	114.00
149		7	Swavesey Memorial Hall	Grant	870.98
			Buchans Ground Maintenance	Grounds maintenance	TBA
Cheques					
146	002339	33	Viking Direct	Stationery	23.12
147	002340	37	The Society of Local Council Clerks	SLCC Membership	157.00
150	002341	95	Cambridgeshire Cricket Ltd	Verti-draining recreation green	375.00
			Memorial Hall	Meeting room bookings	TBA
TOTAL					3,656.97

- Receipts to note: VAT refund for half-year £1,858.46
- Bank Reconciliations:

Business Account	£2,225.88	at 12/12/16
Current Account	£	at xx/xx/16
Unity Account	£2,201.82	at 12/12/16
CCLA Deposit Account	£92,097.22	at 12/12/16
OPTIMUM Card Account	£133.19	at 13/12/16
- Soc of Local Council Clerk's Practitioner's Conference, 23/24th February 2017
- Draft Budget 2017/18 – to discuss draft figures and potential Precept figure

13 General Correspondence (for information)

As listed on Agenda

14 Items for Information and Next Agenda

Forthcoming Council meetings:

Planning **Thurs 12th January – 7.30pm** Will include Gladman Developments proposal for 95 homes on land off Boxworth End

Full Council **Mon 23rd January – 7.30pm**