

# Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 21<sup>st</sup> February 2017

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**Purpose:** Monday 27<sup>th</sup> February 2017. To highlight matters on agenda and update Council on issues arising since last meeting.

## **4.1** To update on Matters Arising and Actions from last meeting:

- Chairman attended the LHI panel, do not expect to hear bid decisions until March
- No date yet for Market St work
- Guided Busway car park potholes reported again, CCC say planings have been ordered but no date given for delivery
- Planning permission would not be required for a bollard in front of the Newsagents, nor listed building permission. Request made to CCC to discuss installation but no response yet.
- Chairman and Clerk met with Laragh Homes, who anticipated submitting their planning application in early February – no indication as of yet as to if it has been submitted
- Request submitted to CCC for resurfacing of the footpath bridges across the Swavesey Drain
- RSPB own the concrete road from Fen Drayton Rd into the Nature Reserve inc the bridge

**5** 37 Market Street – Planning Application for repair and alterations to the Listed Building including demolition and replacement of rear extensions. Plus construction of two new dwellings and associated access. Discussion with Planning Officers and owners/agents.

## **6** County Council Business

- Middlewatch/High St highway safety. Following many comments this month about safety of children and adults crossing the road near the Primary School entrance, item to discuss the safety concerns and issues and what measures might be possible to make the area safer.

## **7** District Council Business

- N Parishes Patch Meeting 25<sup>th</sup> Jan – Cllrs attending to report on discussion and outcomes

## **8** A14 Improvement Project

To report on meeting with Stakeholder Team Manager and Environment Officer

## **9** NHW and Police Business

- To report on items raised at the Neighbourhood Panel meeting held on 22<sup>nd</sup> Feb.

## **10** Village Maintenance, Recreation and Open Space

- Maintenance – wooden barrier between the green and Brick Kiln Drove collapsed earlier this month due to rotten fence posts. This has been repaired with concrete posts.
- Horses have escaped the field behind the green and pushed through the hedge onto the recreation green recently. Owners were informed and returned the horses to the field but their fencing is not secure. The gaps in the recreation green hedge are to be secured with wire, as is already in place other areas of the hedging to stop the horses entering the green.
- Sale of POS land alongside Nos 54-56 High Street and Turnbridge path
- Turnbridge Drain – further consideration of possible land transfer from Taylor Wimpey
- Recreation Green vehicle entrance – To review initial quote for potential work to strengthen the ground at the vehicle entrance to the green. To review the work proposed or alternative options.
- Swan Pond – to confirm and approve costs for reed removal from the pond

## **11** Drainage

- No updates available at time of publication.

## 12 Neighbourhood Plan Update

- A regular agenda item to update Council on progress of the Plan and gain any approvals for expenditure or decisions as required.

## 13 Local Council Award Scheme

- To review the application for Quality Award. To approve and adopt new policies and documents required for the application.

## 14 Planning – As per agenda list

## 15 Finance

### DRAFT PAYMENTS LIST: (Cheque order) Vouchers 177 to 192

Vchr	Cde.	Name	Description	Amount
<b>BACS</b>				
182	7	Swavesey Memorial Hall	Grant	1,229.67
184	87			
185	82			
187	44	Staff Costs	Staff Costs	3,453.11
186	43			
188	32			
189	46			
<b>Direct Debit</b>				
177	34	Virgin Media	Telephone & Broadband	89.81
183	102	ICO Data Protection	Data Protection Registration	35.00
<b>Cheques</b>				
178	002346	54 South Cambridgeshire District Council	Byways maintenance	399.20
179	002347	47 SLCC Enterprises Ltd	SLCC Conference	272.20
180	002348	47 SLCC Cambs Branch	Training	5.00
181	002349	59 Cambridgeshire County Council	Streetlighting	33.38
190	103		Raise and turf front of green	478.00
191	2350	103 Edwin Parish	Fill hedge gaps, remove tree limb	45.00
192	66		Repairs to wooden barrier gate	180.00
<b>TOTAL</b>				<b>6,220.37</b>

- Receipts to note:

Swavesey Institute Football Club - Annual agreement towards pitch work	250.00
HMRC VAT refund Oct-Dec 2016	871.92
S106 Receipts Open Space & Community Indoor improvements	5,307.64
Public Sector Deposit Fund - CCLA dividend January	20.63

- Bank Reconciliations: Business Account £2,226.06 at 09/02/17  
Current Account £9,224.37 at 20/02/17  
Unity Account £639.76 at 21/01/17  
CCLA – Deposit A/c £113,626.77 at 14/02/17  
OPTIMUM Card £43.23 at 20/02/17
- The Council is required under Data Protection legislation to be registered with the ICO as a Data Controller. The annual cost is £35.

## 15 General Correspondence (for information) As listed on Agenda

## 16 Items for Information and Next Agenda

- To hear the report from the recent Byways Committee meeting

### **Forthcoming Council meetings:**

#### **Planning**      **Thurs 9<sup>th</sup> March 2017 – 7.30pm**

Provisionally to include: Laragh Homes application for 56 dwellings N of Fen Drayton Rd  
Offer/lease of playing field land west of 18 Boxworth End development

#### **Full Council**      **Mon 27<sup>th</sup> March 2017 – 7.30pm**