



Swavesey Parish Council

All Members of the Council are hereby summoned to attend a meeting of Swavesey Parish Council for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

DATE: Monday 27th February 2017 **TIME: 7.30pm** **VENUE: The Memorial Hall, High Street**

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 21st February 2017

COUNCILLORS: 11 QUORUM: 4

AGENDA

- 2017/02-1 To receive and approve apologies for absence**
- 2017/02 -2 To receive declarations of interest & requests for dispensations**
- 2.1** To receive declarations of interest from councillors on items on the agenda
 - 2.2** For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
 - 2.3** To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.4** To grant any requests for dispensation as appropriate
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- 2017/02 -3 Public Participation/Forum – 10 minutes**
To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.
To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
Following this members of the public are not permitted to take part in the discussion.
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- 2017/02-4 To sign & approve the Minutes of the Full Council meeting dated 23rd January and Planning Meeting 9th February 2017** To note
- 4.1 Matters to Report from the previous Minutes**
 - 4.2 Clerk's Report – to note**
- 2017/02-5 37 Market St – Proposals for re-development of the site** Comment
Ref: S/0169/17/LB & Ref: S/0168/17/FL – **37 Market Street**. Cardinalis Development Ltd. Repair & alterations to the Listed Building including demolition & replacement of rear extensions. Construction of two new dwellings and associated access.
- 2017/02-6 County Council Business**
- 6.1 Highway Safety – Primary School entrance, Middlewatch** Discussion/Comment
To consider possible safety improvements
 - 6.2 Highway Maintenance Updates** Discussion
 - 6.3 Correspondence for information and items for County Councillor** Information
- 2017/02-7 District Council Business**
- 7.1 N Parishes Patch Meeting – Transport** To report on outcomes of meeting Report
 - 7.2 Correspondence for information and items for District Councillor** Information
 - (i) Community Awards Presentation evening Thurs 9th March – one Cllr to attend
 - (ii) Parish Council Elections – now in line with SCDC Elections, next due May 2018
- 2017/02-8 A14 Improvement Project - To Report on meeting with Stakeholder Manager** Information/Discussion

Swavesey Parish Council Chairman – Mr Will Wright

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ
Tel: 01954 202982 Email: clerk@swavesey.org.uk Website: www.swavesey.org.uk

2017/02-9	NHW and Police Business - Report on Neighbourhood Panel Meeting, 22 nd Feb	Information
2017/02-10	Village Matters	
10.1	To receive Village Handyman's report & report on general maintenance items	
(i)	Repair costs to wooden barrier Recreation Green-Brick Kiln Drove	Information
(ii)	Repairs to wire fencing within hedge between the Green-Brick Kiln Drove	/approval
10.2	Sale of POS land alongside No.s 54-48 High St & Turnbridge path	To approve
	To confirm sale, costs and procedure	
10.3	Taylor Wimpey – Transfer of land over Turnbridge Drain and in School Lane	Decision
	To consider final offer from Taylor Wimpey	
10.4	Recreation Green – vehicle entrance	Discussion
(i)	To consider options and cost of work to the ground at the entrance gate	To approve
10.5	Swan Pond To confirm reed clearing work and costs involved	
2017/02-11	Drainage - To update on Riverbank maintenance proposals	Information
2017/02-12	Neighbourhood Plan Update	
(i)	To ratify Steering Group Terms of Reference, Chairman and Officers, including Parish Council Liaison Officer and other Parish Cllr representatives	Information / Approval
(ii)	Notice of future meeting dates	
2017/02-13	To review the application for Quality Award – Local Council Award Scheme	Review and Adoption
	To adopt updated and new policies required for the above: Grant Funding Policy; H&S Policy; Community Engagement Scheme and associated action plan and budget; Complaints Against the Council Procedure RESOLUTION: This Council confirms that it publishes online all of the required criteria for the Local Council Award Scheme Quality Status	
2017/02-14	Planning	
14.1	To consider correspondence received	Information
14.2	To consider planning applications received	Comment
(i)	Ref: S/0267/17/FL – 27 Station Road , Mr & Mrs Harvey. Part single and part two storey rear extension.	
(ii)	Ref: S/0495/17/FL – White Willows, Hale Rd. Mr DJ & B Ratcliffe. New dwelling. Ref: S/2967/16/FL – Amended. Fen Drayton Farm, Swavesey Rd. Amber REI	
(iii)	Holdings Ltd. Proposed upgrade of existing poultry unit inc demolition of 12 existing poultry sheds and erection of 4 new sheds.	
14.3	Permissions, Refusals, Appeals, Enforcement	
2017/02-15	Finance	
15.1	To approve payment of outstanding accounts (circulated to Councillors)	To approve
15.2	Notice of receipts received	To note
15.3	To approve Data Protection Registration with the ICO	To approve
2017/02-16	General Correspondence	
(i)	CPRE Cambs & Peterborough – joining information and newsletters	
(ii)	Cambridge Water – notice of future changes re Government's Open Water initiative.	
(iii)	Survey of Town & Parish Councils – Cllrs online survey	
(iv)	RoSPA – Moat Way and Recreation Green Play Areas will be inspected during April	
(v)	Newsletters and magazines	
2017/02-17	Items for information and next meeting agenda	
	Byways Meeting report	