

Swavesey Parish Council - Clerk's Report

To: All Councillors

From: Linda Miller (Clerk)

Date: 18th April 2017

Purpose: Monday 24th April 2017. To highlight matters on agenda and update Council on issues arising since last meeting.

4.1 To update on Matters Arising and Actions from last meeting:

- Market St parking bays and yellow line markings – provisionally scheduled for w/c 29th May. Work will take two days to fill pot holes and mark out parking bays and additional yellow lines. The car park area will be closed off half on one day and the other half the next day.
- Primary School crossing – a new patrol person has been recruited.
- Speeding – request via facebook, website and posters for volunteers to help with a Speedwatch scheme has only received two responses! A minimum of 5 are required to hold a training session.

5 County Council Business

- No correspondence this month

6 District Council Business

- Correspondence as listed on Agenda

7 A14 Improvement Project

- Reminder that the Mobile exhibition centre will visit the Primary School Fayre Sat 20th May.

8 NHW and Police Business

- The Police & Crime Commission will be hosting a South Cambs Parish & Town Conference in Huntingdon on Fri 11th August for Parish Cllrs.

9 Village Maintenance, Recreation and Open Space

Recreation Green

- Basketball hoop/play wall and table tennis table – to review updated quote on provision of this equipment. Decision to be made for installation this spring.
- Community Gazebos, to review replacement for broken gazebo and conditions of loan
- Bus Shelter – to review insurance response and correspondence following strong winds in February

10 Drainage

- To report updates at meeting

11 Neighbourhood Plan Project

- To report on progress.

12 Planning Applications as listed on Agenda

Swavesey Parish Council
DRAFT PAYMENTS LIST: (Cheque order) Vouchers 1 to 14

Vchr.	Cd	Name	Description	Amount
1	Direct Debit	34 Virgin Media	Telephone & Broadband	18.09
BACS				
2		51 Atlas Tree Surgery	Tree Felling	3,756.00
3		35 CAPALC	Affiliation Fees	448.20
4		85 Age UK Cambridgeshire &	Warden Grant (\$137)	3,000.00
5		42 Scribe 2000 Ltd	Annual s/w Licence	416.40
6		44		
7		56		
9		87 Staff Costs	Staff Costs	2,475.10
10		82		
8		43		
11		32 Linda Miller	Postage	2.32
12		7 Swavesey Memorial Hall	Annual Grant	2,000.00
Cheques				
13	2353	8 St Andrew's PCC	Churchyard Maintenance grant	350.00
14	2354	8 Swavesey Cemetery	Cemetery Maintenance grant	180.00
TOTAL				12,646.11

- Receipts to note: None this month to-date. 50% of Precept due in by end April
- Bank Reconciliations:

Business Account	£226.19	at 06/04/17
Current Account	£7,797.86	at 06/04/17
Unity Account	£2,596.45	at 18/04/17
Optimum Card	£243.23	at 18/04/17
CCLA Account	£103,675.91	at 18/04/17
- Draft End of Year Accounts for comment and notice of External Audit arrangements

Motion to exclude Public and Press: Under Public Bodies (Admission to Meetings) Act 1960, the meeting will be closed to the public and press in order to discuss the following agenda item, which is considered to be confidential due to the content of the discussion

- Pay Scales for 2017-18

14 General Correspondence (for information)

As listed on Agenda

Forthcoming Council meetings:

Planning **Thurs 11th May – 7.30pm**
Full Council **AGM - Mon 22nd May – 7.30pm**