

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 17th May 2017

Purpose: Monday 22nd May 2017. To highlight matters on agenda and update Council on issues arising since last meeting.

4.1 To update on Matters Arising and Actions from last meeting:

- Guided Busway car park will have the large holes repaired and additional surface material added Sat 3 June, the car park will be closed from late Friday night and during Saturday.
- Greenways project – Greater Camb City Deal, no opportunity to comment at present but Officers will be making visits to Parish Council meetings later this year and early 2018.

7 Review of Statutory Documents

- The AGM requires an annual review of various documents – as listed on the Agenda

8 Council Committees and Working Parties

- The AGM requires an annual review of membership of Committees – as listed on the Agenda

8 Village Committees and Charities

- The AGM requires an annual review of memberships – as listed on the Agenda

10 County Council Business

- Market St works are provisionally scheduled for w/c 29th May – to be confirmed. Leaflets will be distributed to residents and put on cars re the clearing of the parking area and roadsides for the repairs and line marking.
- Black Horse Lane – following work to lay a new surface water drain, issues have now arisen with regard to the level of the tarmac surface and problems with ponding water, CCC have been notified.

11 District Council Business

- No items at time of publication

12 NHW and Police Business

- No items at time of publication

13 Village Maintenance, Recreation and Open Space

- Transfer of land from Taylor Wimpey. Offer to transfer land to the Council at no cost, apart from Council paying own legal fees.
- Play Areas – RoSPA Inspections on Recreation Green and Moat Way areas completed during April. No issues with equipment, however additional bark is required in the recreation green area, weed clearing around edges in both areas and the gates in the recreation green area need attention as they close too quickly or not at all.
- Basketball games wall – quotes to be considered for hard surface area in front of games wall

14 Drainage

- KW and Clerk attending a meeting at the Environment Agency on 1st June to discuss the Riverbank maintenance work
- No further update received on the Mare Fen drain work.

15 A14 Improvement Scheme

- Mobile Visitor Exhibition Centre visiting the Primary School Fayre on Sat 20th May, 12noon-3pm
- Cllr Mandy Smith has met with the Project Team re issues around Boxworth Road and they will be carrying out repairs to the road edges and reducing the issues of mud on the road. Boxworth Road will also be temporary closed for a day in the near future to complete the final work to the access to the accommodation centre area.

- Cllr Mandy Smith has asked if the Parish Council wishes to meet HE Officers again to continue discussion re the drainage concerns from the site.
- A3 plans of the Swavesey, Bar Hill, Dry Drayton and Girton Interchange junctions have been received and will be displayed in the Library for public viewing.

16 Neighbourhood Plan

- Update to be given at the meeting. Consultation stand will be at the Primary School Fayre on Sat 20th May, 12noon to 3pm.

17 Planning

- No applications at time of publication

18 Finance

- Payments listed **for approval**

DRAFT PAYMENTS LIST: (Cheque order) Vouchers 15 to 30

Vchr.	Cd	Name	Description	Amount
BACS				
15	95	Cambridgeshire Cricket Ltd	Verti-draining recreation green	375.00
16	62	Playsafety Ltd	RoSPA site inspections	92.40
17	63	Playsafety Ltd	RoSPA site inspections	117.60
18	50	Buchans Grounds Maintenance	Grasscutting - March	203.15
19	92	Buchans Grounds Maintenance	Grasscutting - March	59.10
20	95	Buchans Grounds Maintenance	Weed and Fertilise - March	786.00
21	50	Buchans Grounds Maintenance	Grasscutting - April	584.24
22	92	Buchans Grounds Maintenance	Grasscutting - April	119.62
23	5	Buchans Grounds Maintenance	Grasscutting - April	367.82
24	82	Staff Costs	Staff Costs	2,176.03
25	87			
26	43			
27	68			
28	44			
30	56		Weedkiller	12.05
Direct Debit				
29	34	Virgin Media	Telephone & Broadband	34.00
TOTAL				4,927.01

- Receipts to note:

VAT Refund (Jan-Mar)	384.93
CCLA Interest	22.19

- Bank Reconciliations:

Lloyds Current a/c	10-05-17	21,212.78
Lloyds Business a/c	10-04-17	226.20
Unity a/c	28-04-17	6,248.43
CCLA - Public Sector Deposit Fund	30-04-17	103,698.10
OPTIMUM card		243.23

- Year End 2016-17 – Accounts for Audit

Annual Return Section 1 and 2 to be considered and approved. Internal Audit completed.

19 General Correspondence (for information)

As listed on Agenda

20 Items for Information and Next Agenda

Forthcoming Council meetings:

Planning **Cancelled due to room being used for General Election polling**
Full Council **Mon 26th June – 7.30pm**