



# Swavesey Parish Council

## THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 26<sup>th</sup> June 2017      TIME: 7.30pm      VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 20<sup>th</sup> June 2017

COUNCILLORS: 11      QUORUM: 4

## AGENDA

- 2017/06-1 To receive and approve apologies for absence**
- 2017/06-2 To receive declarations of interest & requests for dispensations**
- 2.1 To receive declarations of interest from councillors on items on the agenda
  - 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
  - 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 2.4 To grant any requests for dispensation as appropriate
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- 2017/06-3 Public Participation/Forum – 10 minutes**
- To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- Following this members of the public are not permitted to take part in the discussion.
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- 2017/06-4 To sign & approve the Minutes of the Full Council meeting dated 22<sup>nd</sup> May 2017**
- 4.1 **Matters to Report from the previous Minutes** To note
  - 4.2 **To receive the Clerk's Report**
- 2017/06-5 County Council Business**
- 5.1 **Highways Maintenance**
    - (i) To review parking bay and double yellow line work in Market Street Comment
    - (ii) To review drainage work in Black Horse Lane and any remedial works required
    - (iii) To update on and raise any maintenance issues  - 5.2 **LHI Project – Speed reduction in Ramper Road** To review & agree proposal Discussion
  - 5.3 **Grass Verge Cutting – Whitton Close** – Parish Council to take on from SCDC Approval
  - 5.3 **Correspondence for information and items for County Councillor** Information
    - (i) CCC – Review of CCC Local Nature Reserves (two within Swavesey Parish) – Officer to visit July Council meeting to discuss
- 2017/06-6 District Council Business**
- 6.1 **Cabinet and Parish Councils Liaison Meeting 27<sup>th</sup> June** – to confirm attendees and submission of question re planning decisions related to NPPF Guidance
  - 6.2 **Correspondence for information and items for District Councillor** Information
    - (i) Parish e-bulletin
- 2017/06-7 A14 Improvement Project – to notify of project progress and raise issues for the Project Team** Information /Discussion

**Swavesey Parish Council Chairman – Mr Will Wright**

Clerk to the Parish Council: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ  
Tel: 01954 202982      Email: [clerk@swavesey.org.uk](mailto:clerk@swavesey.org.uk)      Website: [www.swavesey.org.uk](http://www.swavesey.org.uk)

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|-------------------|--|--------------------------------|
| <b>2017/06-8</b>  | <b>NHW and Police Business</b>   | Information                    |
|                   | (i) To report on Neighbourhood Panel Meeting, 13 <sup>th</sup> June  |                                |
|                   | (ii) To confirm new Parish Conference from Police & Crime Commissioner, 11 <sup>th</sup> August  |                                |
|                   | (iii) Speedwatch update  |                                |
| <b>2017/06-9</b>  | <b>Village Matters</b>   |                                |
| <b>9.1</b>        | <b>To receive Village Handyman's report &amp; report on general maintenance items</b>  | Information                    |
| <b>9.2</b>        | <b>Recreation Green</b>  |                                |
|                   | (i) To report on installation of new play equipment on the green   |                                |
|                   | (ii) Strawberry 50 Community Cycle Event – Sunday 3 <sup>rd</sup> September  |                                |
| <b>9.3</b>        | <b>Play Area Maintenance</b> - gate repairs and new litter bin – to confirm costs  |                                |
| <b>9.4</b>        | <b>Moat Way Pond Project</b> – To confirm details of project with SVC students to build newt and bug hibernation areas   |                                |
| <b>9.5</b>        | <b>Carters Way-Priory Avenue</b> open space area – to consider quote for drainage work   |                                |
| <b>2017/06-10</b> | <b>Drainage</b> - To report on meeting with the Environment Agency re riverbank work   | Information                    |
| <b>2017/06-11</b> | <b>BT Payphone Kiosks</b> – To consider contract received and future use of the kiosks   | <b>Approval</b>                |
| <b>2017/06-12</b> | <b>Neighbourhood Plan</b> - To report on progress and authorise payments as required   | Information                    |
| <b>2017/06-13</b> | <b>Policies</b> - To review and adopt: Use of Community Gazebos; Use of Electricity Pillar, Market St Green  | Discussion/<br><b>Adoption</b> |
| <b>2017/06-14</b> | <b>Annual Report</b> – To approve the 2017 Annual Report for publication   | <b>Approval</b>                |
| <b>2017/06-15</b> | <b>Planning</b>  |                                |
| <b>15.1</b>       | <b>To consider correspondence received</b>   | Information                    |
|                   | (i) No. 37 Market Street – to review further information on decision for cottage renovation and construction of two new dwellings  |                                |
|                   | (ii) SCDC Planning Policy Monthly update   |                                |
| <b>15.2</b>       | <b>To consider planning applications received</b>  | Comment                        |
|                   | (i) Ref: S/1868/17/FL – Land to rear of 11 School Lane, Mr Frost. 2 new dwellings.   |                                |
|                   | (ii) Ref: S/1771/17/FL – 59 Whitton Close, Mr & Mrs T Przybylski. Single storey rear extension.  |                                |
|                   | (iii) Ref: S/1658/17/VC – Land at Buckingham Business Park, Anderson Rd. BP2015 (Cambridge) LLP. Variation of condition 2 (approved plans) of consent S/0685/16/FL for erection of four standalone business units for B1(b), B1(c), B2 & B8 employment uses with ancillary yards, parking and landscaping. |                                |
|                   | (iv) Ref: S/1345/17/PA – 68 Boxworth End, Mrs G Leech. Prior approval for a proposed change of use of a building from office use (class B1(a)) to a dwelling house (Class C3). FOR INFORMATION ONLY.   |                                |
| <b>15.3</b>       | <b>Permissions, Refusals, Appeals, Enforcement</b>   |                                |
|                   | (i) Bloor Homes (Eastern) Ltd and Mr A Johnson. Appeal Ref: APP/W0530/W/17/3172405 Planning Ref: S/1027/16/OL. Appeal to be decided on the basis of a Hearing (date to be confirmed). Comments to be made to the Planning Inspectorate by 7 <sup>th</sup> July 2017.                                       |                                |
|                   | (ii) 48 Middlewatch – new dwelling – response from Enforcement Officer re concerns raised  |                                |

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| <b>2017/06-16</b> | <b>Finance</b>   |          |
| 16.1              | To approve payment of outstanding accounts (circulated to Councillors)                                   | Approval |
| 16.2              | Notice of receipts received  | To note  |
| 16.3              | To consider grant request from the Memorial Hall, S106 funds for improvements to the meeting room.       | Approval |
| 16.4              | Tree Safety Seminar – to confirm attendance and cost   | Approval |
| <b>2017/06-17</b> | <b>General Correspondence</b>  | To note  |
| (i)               | Market St Green – use of the green by Whitfield Group on 21 <sup>st</sup> July from 3.30pm – staff event |          |
| (ii)              | NALC Newsletter  |          |
| (iii)             | Plunkett Foundation information  |          |
| (iv)              | Seafarers UK – Merchant Navy Day, 3 <sup>rd</sup> September  |          |
| (v)               | Cambs ACRE – Rural Housing Tour – 5 <sup>th</sup> July   |          |
| (vi)              | Newsletters and magazines  |          |
| <b>2017/06-18</b> | <b>Items for information and next meeting agenda</b>   |          |