



# Swavesey Parish Council

## THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 21<sup>st</sup> August 2017      TIME: 7.30pm      VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 15<sup>th</sup> August 2017

COUNCILLORS: 11      QUORUM: 4

## AGENDA

- 2017/08-1      To receive and approve apologies for absence**
- 2017/08 -2      To receive declarations of interest & requests for dispensations**
- 2.1** To receive declarations of interest from councillors on items on the agenda
  - 2.2** For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
  - 2.3** To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 2.4** To grant any requests for dispensation as appropriate
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- 2017/08 -3      Public Participation/Forum – 10 minutes**
- To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- Following this members of the public are not permitted to take part in the discussion.
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- 2017/08-4      To sign & approve the Minutes of the Full Council meeting dated 24<sup>th</sup> July and Planning Meeting dated 10<sup>th</sup> August 2017** To note
- 4.1      Matters to Report from the previous Minutes**
- 2017/08-5      County Council Business**
- 5.1      Mare Fen Nature Reserve** To respond on current use of the reserve by residents Comment
  - 5.2      Highways Maintenance** Discussion
    - (i) To update on surface water gully clearing
    - (ii) To note closure of Ramper Road for road surface patching/repairs
  - 5.3      LHI Bid for 2018-19** To consider detail and cost of a bid by 30<sup>th</sup> September Decision
  - 5.4      Primary School – new entrance gate proposal**

To report on meeting with Primary School Head & Business Manager re feasibility of a new entrance gate from the Green to the rear of the Primary School site
  - 5.5      Bus Services**

Notice of Whippet services to be deregistered from 3<sup>rd</sup> September. County Council is considering options for providing alternatives
  - 5.6      Correspondence for information and items for County Councillor** Information
    - (i) Presentation from Morelock Signs – Tues 12 Sept, 7pm, Cottenham To note
    - (ii) Consultation on future of Libraries in Cambridgeshire
    - (iii) Community Gritting Scheme 2017-18
- 2017/08-6      District Council Business**
- 6.1      Rural Travel Hubs** Discussion

To report on discussion towards the feasibility of developing these in S Cambs

**Swavesey Parish Council Chairman – Mr Will Wright**

Clerk to the Parish Council: Mrs Linda Miller, c/o Swavesey Memorial Hall, High St, Swavesey, CB24 4QU  
Tel: 01954 202982      Email: [clerk@swavesey.org.uk](mailto:clerk@swavesey.org.uk)      Website: [www.swavesey.org.uk](http://www.swavesey.org.uk)

	<b>6.2 Correspondence for information and items for District Councillor</b>	Information
	(i) Parish Planning Forum, 12 <sup>th</sup> September, 6pm-8pm	
	(ii) July Parish e-bulletin	
<b>2017/08-7</b>	<b>A14 Improvement Project – to notify of project progress and raise issues for the Project Team</b>	Information /Discussion
<b>2017/08-8</b>	<b>NHW and Police Business</b>	
	(i) To report on P&CC Parish Conference, 11 <sup>th</sup> August	Information
<b>2017/08-9</b>	<b>Village Matters and Maintenance</b>	
	<b>9.1 To receive Village Handyman’s report &amp; report on general maintenance items</b>	Information
	(i) Broken section of play equipment in Moat Way play area, to be repaired.	
	(ii) Turnbridge Drain – overgrown vegetation clearing	
	(iii) Gate repairs on recreation green play area – further quotation to consider	
	<b>9.2 Bus Shelter, Boxworth End – Correspondence relating to insurance claim</b>	
	<b>9.3 Tree Safety - To report on seminar attended by the Clerk, consider Council’s tree inspection programme and recruitment of a volunteer Tree Warden</b>	
<b>2017/08-10</b>	<b>Flood Emergency Plan – to consider how to update the Emergency Plan with support provided by the EA and CCC</b>	Discussion
<b>2017/08-11</b>	<b>Drainage</b> To report on riverbank maintenance scheme	Information
<b>2017/08-12</b>	<b>Neighbourhood Plan Project</b> To report on project progress and to consider recommendation from Steering Group to work with Cambs ACRE support for preparation and analysis of Questionnaire, cost of £400	Information /Approval
<b>2017/08-13</b>	<b>Planning</b>	
	<b>13.1 To consider correspondence received</b>	Information
	(i) To update on major planning applications and appeals in progress	
	<b>13.2 To consider requirement and cost of consultancy advice on objections to major planning applications</b>	Information / discussion
	<b>13.3 To consider planning applications received</b>	Comment
	(i) Ref: S/2802/17/LB –Barn to rear of 126 Boxworth End. Conversion of a barn from agricultural to residential use	
	<b>13.4 Permissions, Refusals, Appeals, Enforcement</b>	
<b>2017/08-14</b>	<b>Finance</b>	
	<b>14.1 To approve payment of outstanding accounts (circulated to Councillors)</b>	To approve
	<b>14.2 Notice of receipts received</b>	To note
	<b>14.3 Quarterly budget report</b>	
	<b>14.4 To receive notice of completion of External Audit</b>	
<b>2017/08-15</b>	<b>General Correspondence</b>	
	(i) NALC – Notice of award of Quality Council Status to Swavesey Parish Council	
	(ii) Completion notice received for purchase of two BT Telephone Kiosks. New ownership notices to be placed in both kiosks.	
	(iii) Newsletters and magazines	
<b>2017/08-16</b>	<b>Items for information and next meeting agenda</b> Two new gazebos delivered – part funded via SCDC Community Chest grant	