



Swavesey Neighbourhood Plan Steering Group Meeting

To all members of the Swavesey Neighbourhood Plan Steering Group

DATE: Monday 7th August 2017

TIME: 7.00pm

VENUE: Memorial Hall, High Street

Mrs L Miller, Clerk to Swavesey Parish Council, 1st August 2017

QUORUM: 8

AGENDA

Item Ref.	Item	Lead
2017/08NHP-1	Welcome To receive and approve apologies for absence	Chair
2017/08NHP-2	Declarations of Interest	
2017/08NHP-3	To approve the notes from the meeting held on 3 rd July 2017 Matters Arising	Chair
2017/08NHP-4	Discussion with Mark Deas, Rural Housing Enabler & Neighbourhood Planning Officer, Cambridgeshire ACRE (i) To discuss next stages for the Plan and the support and advice available from Cambs ACRE (ii) To review the discussion and support from ACRE and consider current budget, funding available and how the group wishes to proceed	All
2017/08NHP-5	Compass Café consultation To report on consultation event on 27 th July	VB, DH, SR
2017/08NHP-6	To report from Working Party Meetings – Progress update (i) Pre-consultation Working Group • Survey – circulation, closing date, analysis of replies • Events/meetings to attend – WI meeting date? (ii) Existing Evidence Working Group	VB SR
2017/08NHP-7	Actions: (i) Communications – update on spreadsheet completion, Meridian Magazine articles, facebook updates, etc (ii) Project Plan – Gantt Chart – Update and future activities?	SW VB
2017/08NHP-8	Items for information and next meeting	Chair
2017/08NHP-9	Date & venue of next meeting - Monday 4th September 2017, 7pm	Chair

Swavesey Neighbourhood Plan Steering Group Chairman – Mr Chas Barclay

Clerk to the Steering Group: Mrs Linda Miller, 21 Thistle Green, Swavesey, CB24 4RJ

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