



# Swavesey Neighbourhood Plan Steering Group Meeting

To all members of the Swavesey Neighbourhood Plan Steering Group

**DATE: Monday 2<sup>nd</sup> October 2017**      **TIME: 7.00pm**      **VENUE: Business Cloud Integration,  
Unit 1, Carisbrooke Court  
Buckingway Business Park**

Mrs L Miller, Clerk to Swavesey Parish Council, 26<sup>th</sup> September 2017

QUORUM: 8

## AGENDA

Item Ref.	Item	Lead
2017/10NHP-1	<b>Welcome</b> To receive and approve apologies for absence	Lead Chair
2017/10NHP-2	<b>Declarations of Interest</b>	
2017/10NHP-3	To approve the notes from the meeting held on 4 <sup>th</sup> September 2017 Matters Arising	Chair
2017/10NHP-4	<b>Cambridgeshire ACRE NH Plan Support</b> (i) To report on meeting with Cambs ACRE on 27 <sup>th</sup> Sept and next steps for the project	VB/DH
2017/10NHP-5	<b>Pre-consultation Survey</b> To report progress of survey and responses received	VB
2017/10NHP-6	<b>Reports from Working Party Meetings</b>	
2017/10NHP-7	<b>Actions:</b> (i) <b>Communications</b> – update on spreadsheet completion, Meridian Magazine articles, facebook updates, etc (ii) <b>Project Plan – Gantt Chart</b> – Update and future activities?	SW VB
2017/10NHP-8	<b>Items for information and next meeting</b>	Chair
2017/10NHP-9	Date & venue of next meeting - <b>Monday 6<sup>th</sup> November 2017, 7pm</b>	Chair

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**Swavesey Neighbourhood Plan Steering Group Chairman – Mr Chas Barclay**

Clerk to the Steering Group: Mrs Linda Miller, c/o Memorial Hall, High St, Swavesey, CB24 4QU

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