



Swavesey Parish Council

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

DATE: Monday 23rd October 2017 TIME: 7.30pm VENUE: The Memorial Hall, High Street

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 17th October 2017

COUNCILLORS: 11 QUORUM: 4

AGENDA

- 2017/10-1 To receive and approve apologies for absence**
- 2017/10 -2 To receive declarations of interest & requests for dispensations**
- 2.1** To receive declarations of interest from councillors on items on the agenda
 - 2.2** For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
 - 2.3** To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.4** To grant any requests for dispensation as appropriate
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- 2017/10 -3 Public Participation/Forum – 10 minutes**
- To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- Following this members of the public are not permitted to take part in the discussion.
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- 2017/10-4 To sign & approve the Minutes of the Full Council meetings dated 25th September and 12th October 2017** To note
- 4.1** **Matters to Report from the previous Minutes**
- 2017/10-5 County Council Business**
- 5.1** **Highways Maintenance** Discussion
 - (i) To update and report on maintenance items
 - (ii) Chairman to report on Highways Depot Open Day visit
 - (iii) To consider costs from CCC Highways for installation of bollards outside of the Newsagents, Market Street
 - 5.2** **Correspondence for information and items for County Councillor** Information
- 2017/10-6 District Council Business**
- 6.1** **Correspondence for information and items for District Councillor** Information
 - (i) SCDC Community Awards 2018, open for nominations until 19th January
- 2017/10-7 A14 Improvement Project – to notify of project progress and raise issues for the Project Team** Information /Discussion Report on meeting held on 12th Oct within Meeting minutes.

Swavesey Parish Council Chairman – Mr Will Wright

Clerk to the Parish Council: Mrs Linda Miller, c/o The Memorial Hall, High St, Swavesey, CB24 4QU
Tel: 01954 202982 Email: clerk@swavesey.org.uk Website: www.swavesey.org.uk

2017/10-8	NHW and Police Business	
	(i) To report from Neighbourhood Panel Meeting held on 19 th October	Information
	(ii) Village NHW Co-ordinator role – update on village Co-ordinator role	
2017/10-9	Village Maintenance, Recreation and Open Space	
9.1	To receive Village Handyman’s report & report on general maintenance item	Information
2017/10-10	Drainage	
	To update on riverbank maintenance work discussions	Information
2017/10-11	Neighbourhood Plan Project	Information/ Approval
	To report on project progress and authorise payments as required	
2017/10-12	Planning	
12.1	To consider correspondence received	Information
12.2	To consider planning applications received	Comment
	(i) Ref: S/3583/17/FL – 5 Market St , Mr M Griggs. Prior approval for a change of use from shops (class A1) to restaurants & cafes (class A3).	
	(ii) Ref: S/3614/17/FL – 93 Middlewatch , Mr & Mrs J Day. Annexe	
12.3	Permissions, Refusals, Appeals, Enforcement	
2017/10-13	Finance	
13.1	To approve payment of outstanding accounts (circulated to Councillors)	To approve
13.2	Notice of receipts received	To note
2017/10-14	General Correspondence	
	(i) Use of Recreation Green for a Christmas Carols event	
	(ii) Letter asking about provision of a disabled persons parking bay in Market St	
	(iii) Support Cambridgeshire – Town & Parish Councils Development Plan – draft for comment	
	(iv) Town & Parish Councils Conference – 17 th November, St Ives	
	(v) Over Day Centre – request for grant assistance for 2018-19 financial year Newsletters and magazines	
2017/10-15	Items for information and next meeting agenda	