

# Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 17<sup>th</sup> October 2017

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**Purpose:** Monday 23<sup>rd</sup> October 2017. To highlight matters on agenda and update Council on issues arising since last meeting.

## 4.1 To update on Matters Arising and Actions from last meeting:

- LHI bid submitted.
- Play area repairs partially completed, awaiting a second visit.
- CCC Highways believe the fence alongside the Sub-Station at Turnbridge does belong to UK Power Networks and has requested on the Parish Council's behalf that UKPN repair the fence.
- Land Sale/Transfers all now approved and going through completion with Solicitors and Land Registry.
- FOI request to the Environment Agency submitted. Should receive information by 8<sup>th</sup> November.

## 5 County Council Business

- Black Horse Lane – new surface water gully and link to drainage system installed outside No.14.
- Market St – CCC Highways will provide a quote for installing 4 bollards outside of the Newsagents shop, to protect against future ram-raids and provide additional safety for pedestrians along the footpath section.

## 6 District Council Business

- Community Awards 2018 now open for nominations until 19<sup>th</sup> January.

## 7 A14 Improvements

- Report on discussion with Area Stakeholder Manager within Minutes of meeting of 12<sup>th</sup> October.

## 8 NHW and Police Business

- To hear report from Neighbourhood Panel Meeting held on 19<sup>th</sup> Oct
- To update on Village Neighbourhood Watch Co-ordinator role

## 9 Village Maintenance, Recreation and Open Space

- Updates to be given at the meeting

## 10 Drainage

- Request made to EA for the modelling results for the riverbank project, which were due to be available in Sept but not received yet.

## 11 Neighbourhood Plan

- To hear report on progress to-date

## 12 Planning

- Applications as listed on Agenda

## 13 Finance

- Payments listed **for approval**

**Swavesey Parish Council**  
**DRAFT PAYMENTS LIST: (Cheque order) Vouchers 106 to 125**

Vchr.	Payment	Cd	Name	Description	Amount
106	Bank	24	Unity Trust Bank	Service Charge	18.00
107	Direct Debit	34	Virgin Media	Telephone & Broadband	41.15
108	BACS	44	Swavesey Memorial Hall	Handyman's work at Memorial Hall	-15.98
109	BACS	63	Fenland Leisure Products Ltd	Play Area maintenance (Recreation Grn)	770.65
110	BACS	62		Play Area maintenance (Moat Way)	332.88
112	BACS	23	MiJan Ltd	Internal Audit Visit	75.00
113	BACS	29	Zurich Municipal	Insurance Premium	1,181.96
116	BACS	30	Linda Miller	Mileage	25.20
115	BACS	32	Linda Miller	Postage	5.27
114	BACS	43			
117	BACS	44	Staff Costs	Staff Costs	2,325.67
118	BACS	87			
119	BACS	82			
111	002364	55	Edwin Parish	Grounds maintenance	200.00
120	Optimum	33	Amazon	Wall Calendar	9.98
121	BACS	47	CAPALC	Training - Clerk's catch-up day	25.00
122	BACS	56	ESPO	Refuse Sacks	27.07
123	BACS	50		Grasscutting	411.17
124	BACS	5	Buchans Grounds Maintenance	Grass verge cutting	367.82
125	BACS	92		Grasscutting Sheltered Housing	119.62
<b>TOTAL</b>					<b>5,936.44</b>

- Receipts to note:

CCLA Bank interest	12.60
Handyman work at Memorial Hall	15.98

- Bank Reconciliations:

Lloyds Current a/c	16-10-17	29,709.55
Lloyds Business a/c	09-10-17	account cleared
Unity a/c	10-10-17	7,640.71
CCLA - Public Sector Deposit Fund	09-10-17	78,783.41
OPTIMUM card	16-10-17	221.68

**14** General Correspondence (for information)

As listed on Agenda

- Recreation Green to be used for the Christmas Carols on Sat 23<sup>rd</sup> Dec (moved from Market St)

**15** Items for Information and Next Agenda

- Football Pitches will be verti-drained on Thurs 26<sup>th</sup> Oct (second of two lots budgeted for)

**Forthcoming Council meetings:**

**Planning**      **Thurs 9<sup>th</sup> November – 7.30pm**  
**Full Council**    **Mon 27<sup>th</sup> November – 7.30pm**