

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 21st November 2017

Purpose: Monday 27th November 2017. To highlight matters on agenda and update Council on issues arising since last meeting.

4.1 To update on Matters Arising and Actions from last meeting:

- 40mph signs now installed on Ramper Rd and speed limit is now in force.
- Moat Way Play - shelf broken on play equipment within a week of it being repaired!
- SCDC contacted about grass cutting around balancing pond in Moat Way. Parish Council contractor cut back some of the overhanging branches over the footpath on Moat Way/Fen Drayton Rd corner.
- SCDC Environmental Health have contacted the owner of the property Turnbridge House and discussed safety issues and requested maintenance action.
- Satellite dish, High Street. A planning application is required for a satellite dish in the Conservation Area of the village, owners have been written to by SCDC with regard to this.

5 County Council Business

- Maintenance issues – raise any outstanding issues
- Safety bollards outside of Newsagents, Market St – no quote received to-date, expecting information by the date of the meeting.
- Report to be given on attendance at Town & Parish Councils Conference, 17th Nov.

6 District Council Business

- Consultation on Taxi Licensing for comment.
- Greater Cambridge Partnership – Cllr Sandie Smith to report on attendance at workshop.
- Parish Council/SCDC Cabinet liaison meeting, 29th November.

7 A14 Improvements

- Meeting date awaited from Stakeholder Manager, re further discussions on balancing ponds on construction site.
- Chairman and Cllr M Johnston attended A14 event on 16th Nov – to report at meeting.

8 NHW and Police Business

- Speedwatch and Speed Signs – project updates

9 Village Maintenance, Recreation and Open Space

- Updates to be given at the meeting

10 Drainage

- FOI request reply received and circulated for comment/discussion.
- Heidi Allen MP continues to support the Parish Council's requests to the Environment Agency with regard to maintenance work to the Riverbank.

11 Neighbourhood Plan

- To hear report on progress to-date

12 Planning

- Update on South Cambridgeshire Local Plan
- Applications as listed on Agenda

13 Finance

• Payments listed for approval

20 November 2017 (2017-2018)

Swavesey Parish Council

DRAFT PAYMENTS LIST: (Cheque order) Vouchers 127 to 146

Vc	BACS	Cd	Name	Descriptio	Amount
129		62	Fenland Leisure Products Ltd	Play Area maintenance	127.36
130		31	Swavesey Village College	Photocopying	50.00
131		41	Cambridge Web Solutions	Website and email hosting	148.00
132		101	CPRE	Subscription	36.00
133		50	Buchans Landscaping &	Grounds maintenance	411.17
134		92	Buchans Landscaping &	Grounds maintenance (SCDC)	119.62
135		26	Thomson Webb & Corfield	Legal Fees - Land Purchase	1,046.00
136		59	Amberol Ltd	Litterbin and plant tubs	447.30
137		54	South Cambridgeshire District	Byways maintenance	143.42
138		103	Cambridgeshire ACRE	Neighbourhood Plan - Professional Fees	480.00
139		95	Cambridgeshire Cricket Ltd	Verti-draining recreation green	375.00
140		87			
141		82			
146		44	Staff Costs	Staff Costs	2,650.91
142		43			
143		32			
144		30			
Direct Debit					
145		34	Virgin Media	Telephone & Broadband	34.00
Cheque					
127	2365	56	Oakington Garden Centre	Bedding plants	53.30
128	2366	66	Edwin Parish	Recreation Green repairs	200.00
TOTAL					6,322.08

• Receipts to note:

CCLA Interest	11.40
Swavesey Institute Football Club - donation	250.00
SCDC - S106 receipts	5,503.43

• Bank Reconciliations:

Lloyds Current a/c	16-10-17	36,571.22
Unity a/c	10-10-17	5,723.40
CCLA - Public Sector Deposit Fund	09-10-17	78,794.81
OPTIMUM card	16-10-17	194.28

- Draft Budget 2018-19. Budget working party meeting 30th Nov with Cllrs to discuss Clerk's initial budget figures and Precept. Final draft to be discussed at the December Full Council meeting on 18th. Budget and Precept to be approved at Full Council on 22nd January 2018.

14 General Correspondence (for information)

As listed on Agenda

15 Items for Information and Next Agenda

Forthcoming Council meetings:

Full Council Mon 18th December – 7.30pm