

Swavesey Parish Council - Clerk's Report

To : All Councillors

From : Linda Miller (Clerk)

Date : 12th December 2017

Purpose: Monday 18th December 2017. To highlight matters on agenda and update Council on issues arising since last meeting.

4.1 To update on Matters Arising and Actions from last meeting:

- Gtr Cambridge Partnership – the only consultation open was the Cambourne-Cambridge bus route, therefore the comments put forward by Cllrs at the recent workshops represent Swavesey

5 County Council Business

- Maintenance issues – raise any outstanding issues
- Safety bollards outside of Newsagents, Market St – quote and available funding to be considered

6 District Council Business

- Cllrs to report on attendance at Liaison meeting 29th Nov
- SCDC Community Awards – closing date 19th January. Nominations to be considered.

7 A14 Improvements

- Meeting date awaited from Stakeholder Manager, re further discussions on balancing ponds on construction site.

8 NHW and Police Business

No updates at time of publication.

9 Village Maintenance, Recreation and Open Space

- Weight of snow snapped a large bough of Cedar Tree at Moat Way/School Lane junction – arrangements made to remove and make safe Mon 11th Dec.
- Winter clearing and tidying of shrubs around Moat Way open spaces – to approve
- Further updates to be given at the meeting

10 Drainage

No updates at time of publication – updates to be given at the meeting

11 Flood Emergency Plan and Flood Wardens

- Cllr report on attendance at EA Flood Warning workshop
- Draft updated Emergency and Flood Plan for the village

12 Neighbourhood Plan

- To hear report on progress to-date

13 Planning

- Ref: S/3391/17/OL 0- Gladman Developments – Dairy Farm, Boxworth End. To report on attendance at Appeal Hearing on 5th December.
- Ref: S/0525/17/FL Laragh Homes – to report on meeting with developers to discuss current status of application.
- Applications as listed on Agenda

14 Finance

• Payments listed for approval

DRAFT PAYMENTS LIST: (Cheque order) Vouchers 147 to 160

Vc	Cd	Name	Description	Amount
Direct Debit (Lloyds)				
147	34	Virgin Media	Telephone & Broadband	36.00
BACS (Unity)				
148	37	SLCC	SLCC Membership	165.00
149	27	Swavesey Memorial Hall	Meeting room hire	376.30
150	33	Viking Direct	Stationery	16.39
151	51	Atlas Tree Surgery	Tree Felling & works - Market St	300.00
152	51	Buchans Grounds Maintenance	Trees/shrubs/hedges	802.17
153	95		Weed and Fertilise	898.03
154	87		Pension Contributions - employee	
155	82		Pension Contributions - employer	
160	45	Staff Costs	PAYE & NI quarterly payment	3,678.78
159	44		Salary - Handyman	
156	43		Salary - Clerk	
157	32	Linda Miller	Postage	2.34
158	30	Linda Miller	Mileage	29.25
TOTAL				6,304.26

• Receipts to note:

CCLA Interest 12.83

• Bank Reconciliations:

Lloyds Current a/c	16-10-17	36,571.22
Unity a/c	10-10-17	5,723.40
CCLA - Public Sector Deposit Fund	09-10-17	78,794.81
OPTIMUM card	16-10-17	194.28

- Draft Budget 2018-19. Budget working party met 30th Nov with Cllrs to discuss Clerk's initial budget figures and Precept. Budget and Precept to be approved at Full Council on 22nd January 2018.

15 General Correspondence (for information)

As listed on Agenda

16 Items for Information and Next Agenda

- Report from Clerk on General Data Protection Regulations training – GDPR comes into force in May 2018

Forthcoming Council meetings:

Planning Thurs 11th January – 7.30pm
Full Council Mon 22nd January – 7.30pm