



# Swavesey Parish Council

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**DATE: Monday 18<sup>th</sup> December 2017    TIME: 7.30pm    VENUE: The Memorial Hall, High Street**

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 12<sup>th</sup> December 2017

**COUNCILLORS: 11    QUORUM: 4**

## AGENDA

- 2017/12-1    To receive and approve apologies for absence**
- 2017/12-2    To receive declarations of interest & requests for dispensations**
- 2.1** To receive declarations of interest from councillors on items on the agenda
  - 2.2** For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
  - 2.3** To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 2.4** To grant any requests for dispensation as appropriate
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- 2017/12-3    Public Participation/Forum – 10 minutes**  
To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.  
To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.  
Following this members of the public are not permitted to take part in the discussion.
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- 2017/12-4    To sign & approve the Minutes of the Full Council meeting dated 27<sup>th</sup> November 2017** To note
- 4.1 Matters to Report from the previous Minutes**
- 2017/12-5    County Council Business**
- 5.1 Highways Maintenance**
    - (i) To update and report on maintenance items Discussion
    - (ii) To consider costs from CCC Highways for installation of bollards outside of the Newsagents, Market Street **To Approve**
  - 5.2 Correspondence for information and items for County Councillor** Information
- 2017/12-6    District Council Business**
- 6.1 Parish Liaison Forum** – to report on attendance at meeting on 29<sup>th</sup> Nov Information
  - 6.2 SCDC Community Awards** – to confirm nominations (closing on 19<sup>th</sup> January) **Decision**
  - 6.3 Cleaner Communities Initiative – Pilot Scheme** – To consider Discussion
  - 6.4 Correspondence for information and items for District Councillor** Information
- 2017/12-7    A14 Improvement Project** – to notify of project progress and raise issues for the Project Team Information /Discussion

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**Swavesey Parish Council Chairman – Mr Will Wright**

Clerk to the Parish Council: Mrs Linda Miller, c/o The Memorial Hall, High St, Swavesey, CB24 4QU  
Tel: 01954 202982    Email: [clerk@swavesey.org.uk](mailto:clerk@swavesey.org.uk)    Website: [www.swavesey.org.uk](http://www.swavesey.org.uk)

<b>2017/12-8</b>	<b>NHW and Police Business</b>	Information
<b>2017/12-9</b>	<b>Village Maintenance, Recreation and Open Space</b>	
9.1	<b>To receive Village Handyman's report &amp; report on general maintenance items</b>	Information
9.2	Tree works (emergency work) – Cedar Moat Way/School Lane junction	
9.3	Moat Way shrub and vegetation clearing – to consider work and cost	<b>Decision</b>
<b>2017/12-10</b>	<b>Drainage</b>	
	To update on riverbank maintenance work discussions	Information
<b>2017/12-11</b>	<b>Flood Emergency Plan and Flood Wardens</b>	Information
	Cllr report on Environment Agency workshop attended 1 Dec 2017	
	To consider draft update of Village Emergency and Flood Plan	
<b>2017/12-12</b>	<b>Neighbourhood Plan Project</b>	Information
	To report on project progress and authorise payments as required	
<b>2017/12-13</b>	<b>Planning</b>	
13.1	<b>To consider correspondence received</b>	Information
(i)	Ref: S/3391/17/OL Gladman Developments/Burgess - to report on Appeal Hearing	
(ii)	Ref: S/0525/17/FL Laragh Homes – to report on meeting with developers	
13.2	<b>To consider planning applications received</b>	Comment
(i)	Ref: S/4312/17/FL – <b>The Farm, Boxworth End.</b> J W Burgess & Son Ltd. Erection of grain store.	
(ii)	Ref: S/4267/17/FL – <b>25 Moat Way,</b> Mr & Mrs Ballard. Single storey extensions to front/rear and garage conversion.	
(iii)	Ref: S/4203/17/AD & S/4204/LB – <b>1 Market St, The White Horse Inn,</b> Enterprise Inns Plc. New signage.	
(iv)	Ref: S/4018/17/OL – <b>Rosegate Farm, Rose &amp; Crown Rd.</b> Mr B J Baker. Outline permission for erection of a dwelling with all matters reserved.	
(v)	Ref: S/4329/17/TP – <b>16 Black Horse Lane.</b> Mr C Wright. Tree works in Conservation Area. To fell one and reduce height of second tree, Yew Trees in back garden.	
13.3	<b>Refusals, Permissions, Appeals, Enforcement</b>	
(i)	Refusal: Ref: S/3583/17/PA – 5 Market St, Mr M Griggs. Notification for prior approval for change of use from shops (class A1) to restaurants and cafes (class A3).	
(ii)	Approved: RefS/3614/17/FL – 93 Middlewatch, Mr & Mrs J Day. Annex.	
(iii)	Discharge of conditions 2 and 9 of planning permission Ref: S/1329/13/FL – 11 Swan Court, Middle Watch.	
<b>2017/12-14</b>	<b>Finance</b>	
14.1	<b>To approve payment of outstanding accounts (circulated to Councillors)</b>	<b>To approve</b>
14.2	<b>Notice of receipts received</b>	To note
14.3	<b>To consider first draft budget for 2018-19</b>	
<b>2017/12-15</b>	<b>General Correspondence</b>	
(i)	CPRE Newsletters	
<b>2017/12-16</b>	<b>Items for information and next meeting agenda</b>	
	Clerk's report on GDPR Training and requirements following 25 <sup>th</sup> May 2018	

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