



Swavesey Parish Council

All Members of the Council are hereby summoned to attend a meeting of Swavesey Parish Council for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

DATE: Monday 23rd April 2018 **TIME: 7.30pm** **VENUE: The Memorial Hall, High Street**

Mrs L Miller, Clerk/Proper Officer to Swavesey Parish Council, 17th April 2018

COUNCILLORS: 11 QUORUM: 4

AGENDA

- 2018/04-1 To receive and approve apologies for absence**
- 2018/04-2 To receive declarations of interest & requests for dispensations**
- 2.1** To receive declarations of interest from councillors on items on the agenda
 - 2.2** For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
 - 2.3** To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.4** To grant any requests for dispensation as appropriate
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- 2018/04-3 Public Participation/Forum – 10 minutes**
- To allow members of the public to raise comments on items for future agendas or on items that are on the current agenda.
To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
Following this members of the public are not permitted to take part in the discussion.
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- 2018/04-4 To sign & approve the Minutes of the Full Council meetings dated 26th March 2018, 22nd March and 12th April 2018** To note
- To note the **Minutes of the Annual Parish Meeting held on 11th April 2018** and note any actions required by the Council during the forthcoming year
- 4.1 Matters to Report from the previous Minutes**
 - 4.2 Clerk's Report and Issues log** – circulated prior to the meeting – to note
- 2018/04-5 County Council Business**
- 5.1 Highways Maintenance updates** Comment
 - (i) To note works completed, updated on outstanding work and forthcoming work
 - (ii) Grass verges – requests for bollards on sections of grass verge
 - 5.2 Boxworth End** Discussion

Correspondence re increasing numbers of HGVs through Boxworth End and if a weight limit could be considered
To consider a request to the County Council for traffic calming measures along Boxworth End
 - 5.3 Fen Drayton Road** – to discuss a speed limit reduction between the College Coach access and 30mph limit, in the light of the new housing development (Bloor) access road which will join Fen Drayton Road in this area. Discussion
 - 5.4 Rose & Crown Road** – to discuss speed limit and possible reduction in the limit request to the County Council
 - 5.5 Correspondence for information and items for County Councillor**
- 2018/04-6 District Council Business**
- 6.1 Correspondence for information and items for District Councillor** Information

Swavesey Parish Council Chairman – Mr Will Wright

Clerk to the Parish Council: Mrs Linda Miller, c/o The Memorial Hall, High St, Swavesey, CB24 4QU
Tel: 01954 202982 Email: clerk@swavesey.org.uk Website: www.swavesey.org.uk

2018/04-7	A14 Improvement Project – to notify of progress and raise issues	Information
2018/04-8	NHW and Police Business - To update on any issues	Information
2018/04-9	Village Matters & Maintenance	
9.1	To receive Village Handyman’s report & report on general maintenance items	Information
9.2	Parking around the Recreation Green – to reconsider whether parking spaces could be provided on the Recreation Green and to discuss whether the School pond could be filled in to provide a parking area.	Discussion
9.3	Swavesey Village College Experience Week, 9-12 July – To consider potential projects which students could help with	Discussion
9.4	Scouts Litter clearing – to confirm suitable areas for the Scout Group to clear	
2018/04-10	Drainage - Riverbank maintenance update; Mare Fen works update	Information
2018/04-11	Neighbourhood Plan Project To report on project progress, authorise payments as required	Information To approve
2018/04-12	Planning	
12.1	To consider correspondence & update on planning matters	Information
(i)	Northstowe Community Forum – date moved from 18 April to 16 May	
12.2	Revised Lease offer - playing field land re development, 18 Boxworth End	Decision
(i)	To review the recent amendments to the Lease and discussion held with SCDC, Sworders and Solicitors on 17 th April 2018 with regard to taking on the land and developing it for sports and recreation facilities.	
(ii)	Resolution: That this Council accepts the Lease offer on land to the rear of 18 Boxworth End, for use as formal sports and recreation land, as part of the S106 contributions arising from the permission for housing development on adjacent land, Ref: S/0875/15/OL.	
12.3	Permissions, Refusals, Appeals, Enforcement	
2018/04-13	Finance	
13.1	To approve payment of outstanding accounts (circulated to Councillors)	To approve
13.2	Notice of receipts received	To note
13.3	To note report on draft accounts for end of year against budget	To note
13.4	To note receipt of Annual Governance & Accountability Return for 2017/18	To note
13.5	To review the effectiveness of the system of internal control for accounting procedures (in advance of the approval of the Annual Return)	To approve
13.6	To note National Pay Award Update	To Note
2018/04-14	General Correspondence – As per Clerk’s Report list	
2018/04-15	Items for information and next meeting agenda Next meetings: Mon 21 st May 2018 – Full Council AGM	