

# Swavesey Annual Parish Meeting

## Minutes

Swavesey Annual Parish Meeting, held at The Memorial Hall, High Street  
Wednesday 11<sup>th</sup> April 2018, 7.30pm

### PRESENT

Chairman: Mr W Wright (Chairman of the Parish Council)

Parish Councillors : Ms L Boyes, Mr J Dodson, Mr S Faben, Mr D Hunt, Mr M Johnston, Miss H Parish,  
Mr C Parsons, Mr J Pook, Ms S Smith, Mr K Wilderspin

Parishioners : 12

District Cllr Mrs S Ellington

Minutes taken by : Mrs L Miller

### Total Present: approx. 17

#### Item

**1 To receive apologies for absence**  
County Cllr Ms M Smith, Mr G Peet

**2 To sign & approve the minutes of the meeting dated 12<sup>th</sup> April 2017**  
Copies circulated to Parish Councillors and members of the public.  
The Minutes were approved and signed with no amendments.

**3 Swavesey Parish Council - Annual Report**

The Chairman welcomed everyone to the meeting and gave a report outlining the main items occupying the Parish Council during the past year. A copy of the report would be available on the Parish Council's website.

Chairman concluded by thanking everyone involved with the Parish Council for their time and commitment over the past year as well as the many residents who assist with voluntary litterpicking and working parties on various maintenance projects around the village.

**Question:** Could the open space area in the middle of Priory Ave/Carters Way be considered for the Community Orchard project? The Chairman replied it will be added to the list of possible sites.

**Question:** Has the Parish Council considered other speed warning signs around the village, perhaps designed by children, as have been installed in other villages, eg Longstanton? Chairman replied that this will be investigated.

**Question:** Guided Busway car park – why are there still so many deep holes and flooding? Chairman replied that the site is owned by the County Council and due to lack of funds maintenance work is very limited, plus obtaining planings to fill the holes and resurface is proving very difficult. The Parish Council keeps writing to the County about this issue.

**Question:** Speed camera data, what will this data be used for? Chairman replied that it can be used as evidence to request Police speed-trap sessions and in discussions with the County Highways Dept to prove that speed/traffic calming measures are required.

Also – there has been an increase recently in the number of Haulage company lorries using Boxworth End and Ramper Rd. A resident has written to the County and to the Haulage companies, would the Parish Council also please write to these companies? The Chairman replied that the Parish Council would do so.

**Comment:** Vehicles parking facing the wrong way along Boxworth End are a danger as they cannot be easily seen by oncoming traffic in the dark, as there are no reflectors on the front of the parked vehicles. Parking part on the footpath is also causing footpath issues. These were noted.

- 4 Parish Council Accounts 2016 - 2017 Audited**  
**Parish Council Accounts 2017 - 2018 Draft - Subject to Audit**  
Copies of the accounts were circulated amongst the public.  
No questions were asked. The Chairman thanked the Council's Clerk for the reports.
- 5 Representatives from the following organisations gave reports and took questions**  
Where available, reports will be appended to the Minutes and published on the website.
- 5.1 County Council**  
Apologies received from County Cllr Ms Smith, no report received.
- 5.2 District Council**  
Cllr Mrs Ellington gave a short report on items from the past year. A copy of the report would be available on the Parish Council's website. The Chairman thanked Cllr Mrs Ellington.
- 5.3 Neighbourhood Plan Group**  
An update on the progress of the Plan and the activities for the forthcoming year were given by the Vice-Chair of the Steering Group, Mrs Vicki Bidwell. Much consultation with residents has taken place and more focussed consultation will take place with village organisations and clubs during this year. An information stall will also be at the Festival and many other events throughout the year.
- 5.4 Neighbourhood Police & Neighbourhood Watch Scheme**  
No representatives present and no reports received. The Chairman noted that the Village Life facebook page was a very good platform now for NHW notices.
- 5.5 George Long Charity for Swavesey Memorial Hall**  
Mr Wright, Chairman of Trustees, gave a report on the work of the Memorial Hall Trustees. A copy of the report would be available on the Parish Council's website. Mr Wright thanked Mrs Mullee the Hall's Administrator for work and promotion of the hall during the past year. Accounts for the year had been circulated. No questions were raised.
- 5.6 The Thomas Galon Charity**  
Annual report and accounts for the Charity had been circulated. Mr Day, Chairman of Trustees gave a brief report on the work of the Charity and wished to acknowledge the retirement last November of Mr John Shepperson, having served 60 years as a Trustee, with 41 of those years as Chairman of Trustees. A celebration had been held at a recent Compass Café in Mr Shepperson's honour and a plaque acknowledging John's time as a Trustee was now on the wall in the Memorial Hall.  
The Trustees were also writing to the Charity Commission with regard to the role of the ex-officio Trustee, which is stipulated as the Vicar, however with changing times and the Vicar now covering a number of parishes, the Vicar's time is less available and the Trust, together with other similar Trusts wish to see if the role can be changed.
- 5.7 The Frere Cottages Trust**  
Mr Pook, Chairman of Trustees, gave an explanation of the history and management of the four Cottages in Station Road. Last year's vacancy had generated the highest number of applications ever received and the Trust is more aware of the need for similar accommodation. Therefore the possibility of providing additional accommodation is being investigated.
- 5.8 Byways Committee**  
Parish Cllr Mr Dodson gave a brief report on the Byways and the difficulties of this past year in sourcing local and reasonably priced planings to surface them. South Cambs District Council is working with local landowners to find the best way forward in managing these rural drives.

**5.9 Swavesey Community Pavilion Trust**

Mr Ladell, Trustee, gave a report on the Pavilion, which is struggling to meet its running costs. The Cider Festival last year brought in much needed income, which has been used to provide new flooring. A second Cider Festival will take place this July. There are issues with settlement and cracks in the building, plus other maintenance items, which the Trustees are investigating. The Clerk would discuss these with the Trustees, as the Parish Council may be able to help with grant funding.

**5.10 Swavesey Festival Group**

Ms Boyes, Chairman, gave a report on this year's Festival programme. A request for new committee members was made, as the current committee have worked on many of the previous festivals and new ideas and energy is now required as existing committee members will be standing down after this year's event.

**5.11 Hale Road Allotment & Gardening Association**

Mr Richardson, Chairman of the Allotment Association Committee, gave a brief report on the allotment association. The Association will be organising the Village Produce Show at this year's Festival as well as taking part in the Open Gardens weekend. The site was now in its 6<sup>th</sup> year and with a full complement of plot holders and a waiting list.

**6 Open Public Forum**

- The redecoration of The White Horse Inn has revealed a former pub sign in tiles set into the brickwork at the front of the building. As this is a Grade Listed Building, please could the Parish Council urgently contact the Conservation/Planning Officer at SCDC to ensure the workmen do not remove or damage the tiles? District Cllr Mrs Ellington and the Parish Council Clerk would both contact SCDC first thing in the morning.
- Mr Shepperson raised concern over the surface water drainage of the two new development sites which will outflow into the District Council Award Drain along Boxworth End. If this is not managed correctly properties in Whitton Close are likely to flood, as has happened in the past. Cllr Mr Wilderspin replied that this had been pointed out during the application stages and will continue to be stressed to the developers and Planning Officers, as the Reserved Matters applications come through.

The Chairman thanked everyone for attending and reminded people that they could also attend Parish Council monthly meetings and raise questions and comments at the public forum sessions at the start of each meeting.

Also all information about Parish Council meetings and items relating to the village can be found on the Parish website at [www.swavesey.org.uk](http://www.swavesey.org.uk) and encouraged everyone to take a look.

There being no further business, the meeting was declared closed at 9.15pm

Signed & dated, Chairman