



soakaway or Aco drains to connect into existing SW system. To be discussed with PC and CCC.	Awaiting quotes for work to lay new drains – Aug 2018	
Market St Green – two benches in need of repairs or replacement Investigation into potential sponsorship or support of cost Three benches now to be replaced, discussions on going with sponsors. PC to decide on style of replacement benches	Discuss at June Meeting 16/07/18	25/06/18 Awaiting reply 20/08/18
Grass verge protection – Policy statement to be drawn up for residents where building work means contractor vehicles damaging verges and grass areas.	Clerk	Outstanding
Clerk to draw up list of potential S106 funded projects for Council to consider re improvements to the Community Pavilion Pavilion Trustees to provide project costs for further discussion Clerk to provide costs for improvements to the recreation green for access to the pavilion Quote received for discussion	For discussion at May Council Mtg Trustees June PC Meeting Deferred to July Mtg due to holidays	<b>Completed</b>  <b>As soon as</b>  <b>25/06/18</b> <b>23/07/18</b> <b>20/08/18</b>

<b>Drainage &amp; Flood Risk Matters</b>	<b>Actioned</b>	<b>Due Date</b>
16/04/18 – EA correspondence to arrange a meeting with Cllrs to discuss flood modelling data. Meeting completed, report to May AGM Clerk to forward meeting report to Heidi Allen MP Heidi Allen MP to write to Minister for the Environment to support the PC. PC to draft letter on MP's behalf Further discussions with EA and Middle Level ongoing	Circulated to relevant Cllrs Sent 01/06/18 – awaiting response  July 2018  August 2018	1 <sup>st</sup> May 2018 21 <sup>st</sup> May 2018

<b>Planning Matters inc Neighbourhood Plan Project</b>	<b>Actioned</b>	<b>Due Date</b>
NH Plan – to sign and return the MoU with SCDC. 12/04/18 – request to Steering Group to complete the timeline before the MoU can be returned.	Clerk	As soon as
Bloor Homes development – continued discussions re RM submission. PC to consider whether to take on the public open space management.	Clerk	End August 2018
37 Market St – to speak to Planning Officer re progress on permitted work at this site, in particular construction management plan. To discuss potential of using east end of Market Street green as a site delivery/turning area, if protected and reinstated by contractor. Request sent to site Agent for PC to be included in drafting of construction management plan PC to discuss proposed construction management plan from Agents	11/04/18 - Clerk contacted SCDC <b>Awaiting contact from Agent</b> June 2018 – awaiting reply	23 <sup>rd</sup> April 2018  20/08/18

<b>Finance Matters</b>	<b>Actioned</b>	<b>Due Date</b>
Monthly payments and receipts – see below		

<b>General Correspondence</b>	<b>Actioned</b>	<b>Due Date</b>
Letter from resident re various areas of open space, how they are maintained and whether wildlife planting and maintenance could be considered Clerk discussed further with resident – options to be considered during autumn – Report to be prepared.	To PC meeting Clerk to meet with resident re proposals  Clerk	25/06/18 July/August  Sept/Oct 2018

### **Facebook Statistics this month (15 July to 11 Aug)**

Posts from Swavesey Parish Council reached 2,963 people

3,259 Post engagements this month (number of shares, Likes, comments, etc)

Highest post reach: 1,900 people (Ramper Rd traffic lights)

Next highest: 1,500 Buckingham Rd traffic lights and a number of posts reaching 850-1,000 all were A14 road closure notices

### **Issues Log**

Issues reported to SPC by residents during August 2018

<b>Date</b>	<b>Issue</b>	<b>Additional Information</b>	<b>Follow up and/or complete</b>	<b>Outstanding</b>
13/08/18	Tel call from High St resident re property shaking and cracking due to vibrations from large vehicles		County and District Cllrs contacted to ask for assistance and if monitoring equipment might be available	
10/08/18	Tel call from Middle Watch resident re mortar being shaken from house walls due to large vehicles through village		As above	
7/8 & 14/15 Throughout August	Continued comments on facebook re A14 overnight closures and HGV traffic through the village		PC fully aware, Cllrs in contact with A14 Team weekly (often daily). Meeting attended 2 <sup>nd</sup> July. PC continues to lobby for improved signage and closure patrols	
14/08/18	Contact from Football Club (Spartans) re condition of the green	Training and season starts very soon.	Clerk replied to say that clubs need to check condition of green due to sinking and cracking, if dry weather persists	
28/07/18	Willow tree felled by wind in Moat Way, partially blocking vehicle access to cul-de-sac		Clerk contacted local groundsman and tree was cleared within a couple of hours.	
End July	Complaint about excessive parking along Gibraltar Lane from people attending College		Clerk recommended contacting the College directly	
02/07/18	Water leak by Swan Pond – now over 2 weeks.  Mud left on road, complaints from local residents	Leak is under Market St, Camb Water aware. Water is following ducting into Station Rd	Market St dug up and leak repaired  Cambridge Water and CCC Highways contacted re mud on the road, to be cleared.	Completed  Awaiting response

	Report of overgrown vegetation obscuring visibility at Middle Fen Drove crossing of Guided Busway	Reported to CCC by Cllr M Smith on 12./06/18	Cllr M Smith to chase up cutting work to clear overgrowth.	Date for work now notified
30/05/18	Overhanging vegetation	Hedges/brambles overhanging cycleway Over Rd	Reported to CCC Highways online	Awaiting CCC reply and action
30/05/18	Cedar tree branches obscuring visibility along Station Rd	Request to cut back branches for safety	Clerk to assess. Conservation Area consent required Quote requested , then apply to SCDC for approval.	Conservation approval granted, work will take place 21/08/18

## August Accounts Report

### Swavesey Parish Council DRAFT PAYMENTS LIST: (Cheque order) Vouchers 80 to 89

Vc	Payment	Cd	Name	Description	Amount
80	BACS	29	Zurich Municipal	Insurance Premium	1,199.95
81	BACS	90	Trinity Engineering &	Village maintenance supplies	126.88
82	D/D	34	Virgin Media	Telephone & Broadband	36.58
83	BACS	87			
84	BACS	82			
85	BACS	43	Staff Costs	Staff Costs	2,298.40
86	BACS	32			
87	BACS	30			
88	BACS	44			
89	BACS	56	Bug killer	Village Maintenance	3.20
<b>TOTAL</b>					<b>3,665.01</b>

#### NOTES

Blue = BACS payment amounts - authorised online

Invoices still expected by end of the month:

Buchans Ground Maintenance	£1,308.00	Eg July Invoice
Bannold - tonne of topsoil for recreation green	£62.88	quoted

#### RECEIPTS

CCLA Interest	33.95
Hale Rd Allotment Assoc	43.12