



# Swavesey Neighbourhood Plan Steering Group Meeting

## Notes from Meeting held Monday 3<sup>rd</sup> September 2018, 7.00pm

**Present:** Vicki Bidwell (VB), - Chair of meeting  
 Parish Cllrs: Doug Hunt (DH), Martin Johnston (MJ), Sandie Smith (SSm), Will Wright (WW)  
 Residents: Richard Hart (RH), Malcolm Parker (MP), Selwyn Richardson (SR,) Sharon Sumner (SS),  
 Notes taken by: Linda Miller

- 2018/09NHP-1    **To receive and approve apologies for absence**  
 Chas Barclay (CB) – Chairman, Glyn Jones (GJ), Lynsey Newbury (LN)
- 2018/09NHP-2    **Declarations of Interest** - None
- 2018/09NHP-3    **To approve notes from meeting held on 2<sup>nd</sup> July 2018**  
 Proposed and carried unanimously to approve the notes as a correct record of the meeting, Chair signed the notes. Matters arising/Actions:
- LM still to contact neighbouring parishes to update on progress LM
- 2018/09NHP-4    **SCDC Village Design Statement (VDS)**
- Swavesey chosen as one of 7 parishes to produce a Village Design Statement, via funded project working with professional architects. This was welcomed by the Steering Group.
  - VB & LM to meet with the two appointed architects on Friday 7<sup>th</sup> Sept to discuss how the project will proceed and give a tour/overview of the parish and progress on the plan to-date. VB/LM
  - Agreed a VDS working group will be set up, consisting of representatives from the Steering Group, Parish Council, residents & village organisations. A request for interest will be published via social media and posters.
  - Request to Jon Tracey if he has drone footage of the whole of the village. LM
  - GJ confirmed camera club members have almost completed photographing the whole of the village to give a full overview of residential and rural characteristics. Photos will be reviewed shortly.
- 2018/09NHP-5    **Community Engagement Events – update on attendance and comments**
- Gala Day comments circulated and discussed.
  - Agreed that general engagements are now complete and a wide range of comments have been received and noted.
  - Any further events will now be specific and focussed, with immediate ones to be related to the VDS work.
  - A thank you to all who have taken the time to speak to the NH Plan team to be published on social media and noted that where not within the NH Plan remit, comments will be passed on to the Parish, District, County or other authority to be followed up. SS
  - LM to publish the engagement event comments on the website. LM
  - Update to be written for Dec/Jan Meridian Magazine, copy date 20 Oct. VB

2018/09NHP-6 **Items for information and next meeting**

VDS feedback and progress

2018/09NHP-7 **Date & venue of next meeting**

**Monday 1<sup>st</sup> October 2018**, 7pm, Venue – Business Cloud Integration office, Buckingway  
Business Park

Meeting closed at 8.00pm

**APPROVED AS A CORRECT RECORD AT MEETING HELD ON 1<sup>st</sup> October 2018 & SIGNED BY THE CHAIRMAN**