

Swavesey Parish Council

7.30pm

Minutes

Swavesey Parish Council Meeting, held at The Memorial Hall, High Street
Monday 17th December 2018

PRESENT

Mr W Wright (Chairman)

Councillors : Miss L Boyes, Mr J Dodson, Mr S Faben, Mr D Hunt, Mr M Johnston, Miss H Parish,
Mr C Parsons, Mr J Pook, Ms S Smith, Mr K Wilderspin

Clerk : Mrs L Miller

In attendance

Parishioners : 3

County Councillor: Not present

District Councillor: Mrs S Ellington

Item

Power Action

2018/ TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

12-1 None received

2018/

12-2 MEMBERS' DECLARATIONS OF INTEREST & DISPENSATIONS

2.1 Declarations of interest from councillors on items on the agenda

Agenda item 12-9 Market Street Green – Registered interests noted from Cllr J Pook as a resident of Market St, Cllr K Wilderspin as a resident of Cow Fen Drove with a business in Cow Fen Drove, Cllr S Faben with a business in Cow Fen Drove.

2.2 Requests to Speak No requests received to speak on any items as declared above.

2.3 To receive requests for dispensations No requests received.

2.4 To grant requests received The granting of dispensations to be made by Full Council.

2019/ Meeting suspended to allow 10 minutes for the public participation forum and for persons 12-3 declaring prejudicial interest relating to the business to be transacted, to address the meeting.

No addresses regarding prejudicial interests were made.

Items raised by members of the public present:

- **Resident** – With reference to the recent Meridian Magazine PC News, what monitoring of the Mick George lorries through the village is being made and by whom? What actions are being taken?

The Chairman replied that the Parish Council is logging all complaints received about the number of lorries and associated concerns. The Parish Council passes these on to the County Council and Mick George Ltd and The Environment Agency. CCC and The EA are responsible for ensuring conditions relating to the permission are complied with.

Further serious concerns were raised regarding: the number of very large lorries driving through the village, the frequency, particularly at school start and finish times, the impact these vehicles are having on air pollution and potential damage to buildings due to the vibration they cause.

The Chairman acknowledged the concerns and that the Parish Council has already passed these and others on to CCC and the EA. The latest reply from CCC confirms that activities are within the current planning permission and therefore no action can be taken.

- **Resident** – There has recently been an odour from the Mick George yard of decaying rubbish. It was believed only inert builders rubbish was to be taken and sorted on the site, so why is there a smell? There are also huge piles of broken concrete on the site and large compacter vehicles have been seen. Do not believe that the planning conditions allow for this amount of waste material to be kept on site, why is no action being taken? The Chairman replied that the Parish Council is bringing all of these concerns constantly to the attention of CCC and the EA. Both authorities were written to and sent photos of the amount of rubble on the site earlier in December. The Parish Council has no authority to take any direct action, however it can keep CCC and the EA informed on what is taking place and ask for visits and action to be taken and the Parish Council is doing this.
- **District Cllr** – Will contact the SCDC Climate Change Committee to ask if they could install air pollution monitoring equipment along the road through Swavesey.
Chairman – asked residents to write to the Swavesey County Cllr with their concerns about the operations at the site. The Clerk can pass on the contact details of who to write to at the County Council.
- **Resident** – what about the condition of village roads, which are being damaged by so many large lorries?
The Chairman replied that the Council is aware of this but it is not just the Mick George Ltd operations causing this, the impact of the A14 works is also affecting the roads. Swavesey and other local Councils are talking to the County Council Highways Dept about this and requesting resurfacing works after the A14 work has been completed.

Public forum closed in order for the Parish Council meeting to commence.

2018/ TO SIGN & APPROVE MINUTES OF THE MEETING DATED 26th November 2018

12-4 It was **proposed**, seconded and unanimously approved that the Chairman sign the Minutes with no amendments.

4.1 Matters to report from previous minutes (for information) – no items reported.

4.2 Clerk's Report – noted as published

2018/

12-5 COUNTY COUNCIL BUSINESS

5.1 Highways Maintenance updates

- (i) LHI Application 2019 –feasibility report and Parish contribution confirmed for project to extend the 30mph limit and install a 40mph zone for 400m along Rose & Crown Rd. Plus provide traffic calming road markings on Buckingham Road approach to Boxworth End. **RESOLVED:** to accept project cost of £6,682.59 and keep the Parish contribution at £1,000 (15%).

1

To confirm Chairman to attend LHI panel, 16th January 2019 to support this application.

5.2 Mick George Ltd site – Minerals & Waste Planning

To report on concerns raised re operations at the yard and CCC response. Concerns raised in the public forum were all noted. The Parish Council will:

Clerk

- Support District Cllr's request for environmental pollution monitoring equipment to be installed along the road through Swavesey.
- Write to the Environment Agency Enforcement Officer to question the levels of broken concrete and other materials now being stored on the site. Also to question the activities there in relation to the flood zone 3 designation of the area.
- Write to the County Council Minerals & Waste Officer, to request a site visit and review of the activities currently taking place, in particular with regard to the amount of materials being stored on the site.
- Write to the Ward County Councillor to update on the concerns raised at this meeting and ask for support of the Parish Council's concerns.

5.3 Bikeability cycle training in Schools

To consider Parish funding support of shortfall in grant expected to the County. CCC asks if Parish Councils would consider supporting the scheme by providing 25% funding of £10 per pupil. The Clerk added that Parish Councils have no legal power to fund this type of scheme, so it would need to be S137 or GPC. Following discussion it was agreed that the Parish Council could not provide funding, although the scheme is an important initiative and would be disappointing if it were to be withdrawn. The County to be asked if it could raise funds through its Precept.

Clerk

5.4 Correspondence for information and items for County Councillor

- (i) Resident – concern re condition of footpath along Boxworth End. Noted to ask CCC Highways for a site meeting to review maintenance.
- (ii) Cllrs raised continued disappointment that the Ward Cllr is not attending Parish Council meetings. Concerns also raised with regard to continued conflict of interest issue and the feeling of lack of support from the Ward Cllr for Parish issues. Clerk to write to the Conservative Party Chairman.

Clerk

2018/

12-6 DISTRICT COUNCIL BUSINESS**6.1 To consider grasscutting grant offer for sheltered housing area 2019**

Maintenance grant of £380 accepted towards the 2019 grasscutting. Query re maintenance of the trees in the garden area, as tree roots are uplifting the footpath around the square. Clerk to notify SCDC.

Clerk

6.2 Correspondence for information and items for District Councillor

- (i) November e-bulletin – noted.
- (ii) Correspondence re the removal of the paper bins from Parishes by end January 2019. One is located in St Andrew's Church Car Park. No consultation had been carried out to ask about use of residents of these bins. Swavesey's bins are well used. District Cllr to investigate further.
- (iii) Church End Doors – The Environment Agency (EA) are looking to carryout temporary repairs as soon as possible, with a view to potentially replacing the doors as well. SCDC Planning has raised some concerns as Church Bridge is a grade II listed bridge. Further discussions to take place with the EA. District Cllr Mrs Ellington with also speak with the Planning Officer.
District Cllr reported:
- (iv) Waterbeach Phase 1, Transport Plan is being consulted on. Phase 1 will see 1,600 new homes, however no changes to the road network are planned within this. as sustainable transport routes are being included
- (v) Swavesey Byway – a tour of the byways for the new SCDC Officers now responsible will take place in January, before the end of Jan Byways Meeting. To report on attendance at Parish Liaison Forum – Chairman had attended
- (vi) Mobile Warden Scheme grants are being applied for – the Clerk confirmed that AgeUK applies for a grant for the Swavesey Scheme.
- (vii) Chairman reported: He had attended the Parish Liaison Forum. Updates given on the Waterbeach development. It is expected the District Councils will look to pass service provision down to Parish Councils in forthcoming years, therefore Parish Councils need to plan for potential increases to the Precept.

2018/

12-7 A14 Improvement Project – to notify of project progress and raise issues

Cllr Mr Johnston suggested a meeting with the A14 Team at their site at Swavesey junction should be arranged to discuss the roadworks, continuing issues of lorries through the village when sections are closed overnight and signage re the diversions. Clerk to contact Bob Pettipher.
Request to see if the Trinity Foot sign could remain somehow at the junction, for historical reference.

Clerk

2018/**12-8 NHW and POLICE BUSINESS**

The Clerk had raised the consideration of discussing decriminalisation of yellow line parking enforcement with the County Council, with colleague Clerks. This could enable local Traffic Wardens to be employed and patrol villages to help enforce parking restrictions. This already takes place in Cambridge and Peterborough. Other Clerks were in favour and would raise this with their Parish and Town Councils. The Clerk to investigate this further with CCC Highways.

Clerk

Noted that the parking restriction extension for single yellow lines outside of the Primary School still has no updated signage. The Clerk to inform CCC.

Clerk

2018/**12-9 VILLAGE MATTERS****9.1 To receive the monthly report from the Village Handyman & notify of Maintenance Items**

Hedge between play area and primary school has been cut back.

9.2 Recreation Green – To report on ground conditions

Order placed with FDS for soil/sand and work to fill the trenches, however no delivery yet. Clerk to chase up.

2018/**12-10 MARKET STREET GREEN**

To discuss the legality of the roadway across the east end of the green, in relation to the registered village green status and if the roadway should be removed.

To clarify when vehicles can be driven across registered village green status land.

The road is currently in a poor condition, it is in a poor condition and the Parish Council cannot afford to keep maintaining it. The majority of it is part of the village green and should not be hard surfaced or used as a road way. Discussion given to removing the tarmac and taking it back to grass, which would stop vehicle using it. Consultation with local residents would be required as many use it as a road and the residents on the north side require a turning area on that side of the green.

Consideration is also required for large vehicles accessing The Grange.

Clerk

Actions:

To obtain a Land Registry plan for the south side of Market St to determine ownership of the grass verge alongside No.37.

To obtain estimates to remove the tarmac and take the area back to grass.

To obtain estimates to put in bollards

2018/**12-11 DRAINAGE**

To report on Mare Fen and Riverbank projects. Northstowe developers have said work on Mare Fen should commence Spring 2019, which Cllr Wotherspoon has confirmed. Funding is in place from the Gtr Cambridge Partnership.

To report on planning objections re repairs/replacement of Church Drain doors – detailed under Agenda item 6.2.

2019/**12-12 NEIGHBOURHOOD PLANNING – To report on progress of project**

Village Design Statement – a tour of the village and presentation of first draft of the plan took place on 6th December, no feedback yet.

Stakeholder meetings by the NH Plan Team have been taking place in the village. At the meeting with the IDB, it was suggested that the Parish Council should draw up a Sustainable Drainage Strategy for the village to map out all main drains, responsibility for each and which flows each drain takes. This to be looked at during 2019.

2019

2018/**12-13 PLANNING****13.1 To consider correspondence received**

- (i) Ref: S/4525/18/DC – For information only. Discharge of Conditions relating to development at 37 Market St. Updated construction management plan received with confirmation that:
- All vehicles accessing the site are restricted to the southern section of Market St.
 - No parking or delivery vehicles are permitted to the "road" running in front of the Listed Cottage at no. 37.
 - Delivery vehicles are restricted to being within the site, or via the adjacent land (separate arrangements being made with private landowner).
 - Contractor parking is restricted to being within the site, or via the adjacent land.

13.2 To consider planning applications received

- (i) **Ref: S/4562/18/DC – Land south of Fen Drayton Rd, Bloor Homes Eastern.** Discharge of conditions 7,8,9,10,11,12,13,14,16,17,19,20,21,22,23 of permission S/1797/18/VC. Withdrawn.
- (ii) **Ref: S/4366/18/FL – 46 Whitton Close,** Mr M Elliott. Single storey front extension & boundary wall. No objections.
- (iii) **Ref: S/4273/18/OL – Rosegate Farm, 36 Rose & Crown Rd,** Mr B Baker, B J Baker & Son. Outline application for an agricultural dwelling. No objections.

13.3 Permissions, Refusals, Appeals, Enforcement

- (i) Ref: S/2900/18/RM – 18 Boxworth End. Decision re delegated approval Strong objections to another delegated decision being made when the Parish Council had put forward serious concerns and objections. The surface water system proposed is not sustainable. Should the proposed pump fail or there is a prolonged power failure the Council considers that flooding into Boxworth End is a serious possibility. If this pumped system had been put forward in the original outline application, the Parish Council does not believe it would have been granted permission. The Parish Council could have pressed this point to the Planning Committee if their request for the decision to be taken at Planning Committee had been granted. There were strong professional objections to the RM application proposal from Drainage consultants. A letter will be sent to SCDC Planning to express the Parish Council's strong concerns over delegated decisions and Parish requests for Planning Committee decisions being over-ruled.

Clerk

Ref: S/3724/18/FL – 26 Priory Avenue – permission granted for extensions

Ref: S/3678/18/FL – 22 Taylors Lane – permission granted for replacement fence

Ref: S/3525/18/FL – 8 Ramper Road – permission granted for replacement dwelling

Ref: S/3932/17/FL – Freisland Farm – Appeal refused re two new dwellings

Ref: S/4057/18/FL – White Willows, Hale Rd – letter from SCDC Planning confirming that the decision will be via delegated powers and officers will proceed to approve the application.

2018/**12-14 FINANCE****14.1 To approve payment of outstanding accounts**

RESOLVED: to approve the invoices and payments as listed in appendix 1, to the total sum of £5,780.10.

Bank Reconciliations:

Lloyds Current a/c	12/12/2018	24,522.79
Unity a/c	29/11/2018	5,268.92
CCLA - PSDF 001 - Gen Reserves	11/12/2018	30,168.67
CCLA - PSDF 002 - S106 Reserves	11/12/2018	59,034.46
OPTIMUM card	11/12/2018	252.44

14.2 Notice of receipts received

CCLA Interest 50.10

SCDC Grasscutting grant 2018 360.00

14.3 To review first draft budget and precept 2019/20

First draft figures circulated and discussed. Admin allowance for investigating Timebanking to be included. Project to create a Memorial Hall Garden by the Memorial Hall, with a request for assistance from S06 funding reviewed. Agreement to include provision for a new bus shelter as part of the project. To add into second draft figures. Clerk to finalise for Precept setting in January.

Clerk

- Grant requests – (i) Over Day Centre; (ii) Memorial Hall; (iii) Community Warden Scheme. Provision for grants to these organisations approved. Final figures to be approved within final Budget and Precept figures at the January meeting.

2018/**12-15 GENERAL CORRESPONDENCE**

- (i) Newsletters and magazines noted for information

2018/**12-16 ITEMS FOR INFORMATION AND NEXT MEETING AGENDA**

- (i) Hedges alongside Gibraltar Lane are overgrowing the highway – to be reported.
- (ii) Cycle racks are still required in Market St – the Clerk has requested a site meeting with CCC Highways.
- (iii) The chevron safety sign at the Uttons Drove junction bend in Ramper Rd has now gone completely due to further accidents. Bollards are in place but the sign needs replacing urgently.
- (iv) Cllrs thanked Cllr Faben for organising the Christmas Dinner at the White Horse Inn in December.
- (v) Concerns raised about the drainage ditch alongside Rose & Crown Rd near Scotland Drove, that raw sewage might be leaking into it again. To be reported to SCDC Environment Health.

Next meeting dates:

Planning – 7.30pm Thursday 10th January 2019

Full Council – 7.30pm Monday 28th January 2019

There being no further business, the meeting was declared closed at 10.08pm

Signed & dated
Chairman

Powers of Expenditure

- 1 Highways Act 1980, s274A

MINUTES APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN AT THE PARISH COUNCIL MEETING ON 28th December 2019

PAYMENTS LIST

Voucher	Code	Date	Minute	Payment	Description	Supplier	Net	VAT	Total
150	Telephone/Broadband	03/12/2018	2018/12-13.1	Direct Debit	Telephone & Broadband	Virgin Media	32.50	6.50	39.00
151	CPRE	11/12/2018	2018/12-13.1	BACS	CPRE Membership	CPRE	36.00	0.00	36.00
152	Christmas Lights	11/12/2018	2018/12-13.1	Optimum	Christmas Lights	Festive Lights Ltd	27.48	5.50	32.98
153	Staff Training	11/12/2018	2018/12-13.1	BACS	SLCC Practitioners Conference	SLCC Enterprises Ltd	282.50	56.50	339.00
154	SLCC	11/12/2018	2018/12-13.1	BACS	SLCC Membership	SLCC	175.00	0.00	175.00
155	Stationery	11/12/2018	2018/12-13.1	BACS	Stationery	Viking Direct	71.99	14.40	86.39
156	Meeting Room Fees	11/12/2018	2018/12-13.1	BACS	Hall Hire	Swavesey Memorial Hall	380.87	0.00	380.87
157	Grasscutting	11/12/2018	2018/12-13.1	BACS	Grasscutting	Buchans Landscaping &	75.70	15.14	90.84
158	Trees/Hedges/ditches	11/12/2018	2018/12-13.1	BACS	Hedge cutting & ditch clearing	Buchans Landscaping &	576.21	115.24	691.45
159		11/12/2018	2018/12-13.1						
160		11/12/2018	2018/12-13.1						
164	Staff Costs	11/12/2018	2018/12-13.1	BACS	Staff Costs	Staff Costs	3,792.25	0.00	3,792.25
165		11/12/2018	2018/12-13.1						
161		11/12/2018	2018/12-13.1						
162	Postage	11/12/2018	2018/12-13.1	BACS	Postage	Linda Miller	1.32	0.00	1.32
163	Mileage Claims	11/12/2018	2018/12-13.1	BACS	Mileage	Linda Miller	18.00	0.00	18.00
166	Stationery	11/12/2018	2018/12-13.1	BACS	Stationery	Amazon Marketplace	21.51	1.02	22.53
167	Stationery	12/12/2018	2018/12-13.1	BACS	Stationery	Viking Direct	17.89	3.58	21.47
169	SLCC	13/12/2018	2018/12-13.1	BACS	SLCC Membership	SLCC	53.00	0.00	53.00
Total							5,562.22	217.88	5,780.10